

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, June 23, 2025**

**Call to Order**

Council President Andy Martin called the meeting to order at 7:00 PM

**Roll Call**

Council Present: Councilors Andy Martin, Kristi Fulton, Clayton Malmberg and Phoebe Pereda; a quorum present

Council Absent: Mayor Isaac Hodges

Staff Present: City Manager Tim Rundel, Public Works & Development Services Director Tony Baron, Chief Kelby McCrae, Fire Captain Neil Watson, City Recorder Brooklyn Osterhage

Media Present: None

Others Present: approximately 5 audience members

**Ceremonies/Appointments/Announcements**

City Manager Tim Rundel announced starting in July, City Council Meetings will begin at 5:30 pm with Workshops to immediately follow. Council Meetings will remain on the 2nd and 4th Mondays of each month. Council Workshops will no longer be on the 1st Monday of each month.

Councilor Fulton announced the June Yard of the Month winners:

- Commercial: Pacific Coast Hearing Center, 638 Railroad Street
- Residential: 1332 Crissey Circle, owners Steve & Ann Leon

**Oral Requests and Communications from the audience**

1. Michael Frederick, non-resident – spoke about transient lodging tax funds.
2. Larry O'Lexey, resident – spoke about City police department.
3. Laura Brown, non-resident – spoke about transient lodging tax funds.

**Consent Calendar**

1. Approve Council minutes for June 9, 2025
2. Receive monthly financial report for May 2025

**Councilor Malmberg moved and Councilor Pereda seconded to approve the Consent Calendar as presented. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

**Staff Reports and Public Hearings**

**1. 2002 E-One Engine #6201 Refurbishment**

Councilor Martin advised staff requested to remove this agenda item

**Councilor Pereda moved and Councilor Fulton seconded to remove agenda item G.1. in regards to the 2002 E-One Engine Refurbishment. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **2. Fire Operations Chief Pickup Truck Purchase**

Staff Report provided by Chief McCrae with Fire Captain Watson available for questions

**Councilor Fulton moved and Councilor Pereda seconded to authorize the Fire Department to purchase one pickup truck from Roberson Motors, Inc. for \$43,126.50, and to outfit it at Cascade Fire and Equipment for \$20,803.54 and to authorize the Finance Director to enter into a financing agreement for this vehicle. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **3. CH2M Hill Engineers Inc. (Jacobs Engineering) Amendment No. 2 to the Amended and Restated Agreement for Operations Maintenance and Management Services**

Staff Report provided by Tony Baron with Wastewater Plant Operator Dustin Nelson available for questions

**Councilor Malmberg moved and Councilor Pereda seconded to authorize the City Manager to sign Amendment No. 2 for CH2M Hill Engineers commencing July 1, 2025 and concluding June 30, 2026. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **4. Salmon Run Greens Mower Purchase**


Staff Report provided by Tony Baron

**Councilor Pereda moved and Councilor Fulton seconded to authorize City Manager to purchase a used greens mower from Turf Star Western in the amount of \$32,000. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **Adjournment**

Council President Andy Martin adjourned the meeting at 7:33 PM.

Respectfully submitted:

  
Isaac Hodges, Mayor

ATTESTED:

this 14<sup>th</sup> day of July, 2025:

  
Brooklyn Osterhage, City Recorder