

**City of Brookings**  
**MEETING AGENDA**

**JOINT CITY/COUNTY WORKSHOP AND CITY COUNCIL MEETING**

**Monday, July 14, 2025**

- ❖ *The City Council will meet in Executive Session immediately following the Council meeting, in the City's Manager's office, under the authority of ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.600(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.*

**JOINT CITY/COUNTY WORKSHOP, 4 pm**

Emergency Operations Center, 888 Elk Drive, Brookings, OR 97415

**A. Call to Order**

**B. Roll Call**

**C. Topics**

1. South County Police Patrol Discussion

**D. Council Member Requests for Workshop Topics**

**E. Adjournment**

**CITY COUNCIL, 5:30 pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Oral Requests and Communications from the audience**

(\*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

**E. Consent Calendar**

1. Approve Council minutes for June 23, 2025 [Pg. 1]
2. Accept Planning Commission minutes for May 6, 2025 [Pg. 3]
3. Liquor License – Grocery Outlet [Pg. 4]

**F. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders**

1. Memorandum of Understanding with Brookings Harbor Garden Club [Pg. 8]
  - a. 2025-27 BHGC MOU [Pg. 9]

**G. Informational Non-Action Items**

1. June 2025 Vouchers [Pg. 11]

**H. Remarks from Mayor, Councilors and City Manager**

**I. Adjournment**

\*Public Comment forms and the agenda packet are available on-line at [www.brookings.or.us](http://www.brookings.or.us), and at Brookings City Hall. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours. All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 541-469-1102 if you have any questions regarding this notice. You can view City Council meetings LIVE on television on Charter PEG Channel 181, or stream/view on the City's YouTube Channel: <https://www.youtube.com/@cityofbrookingsoregon8039> clicking on "Live" or search 'City of Brookings Oregon YouTube' in your browser.

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, June 23, 2025**

**Call to Order**

Council President Andy Martin called the meeting to order at 7:00 PM

**Roll Call**

Council Present: Councilors Andy Martin, Kristi Fulton, Clayton Malmberg and Phoebe Pereda; a quorum present

Council Absent: Mayor Isaac Hodges

Staff Present: City Manager Tim Rundel, Public Works & Development Services Director Tony Baron, Chief Kelby McCrae, Fire Captain Neil Watson, City Recorder Brooklyn Osterhage

Media Present: None

Others Present: approximately 5 audience members

**Ceremonies/Appointments/Announcements**

City Manager Tim Rundel announced starting in July, City Council Meetings will begin at 5:30 pm with Workshops to immediately follow. Council Meetings will remain on the 2nd and 4th Mondays of each month. Council Workshops will no longer be on the 1st Monday of each month.

Councilor Fulton announced the June Yard of the Month winners:

- Commercial: Pacific Coast Hearing Center, 638 Railroad Street
- Residential: 1332 Crissey Circle, owners Steve & Ann Leon

**Oral Requests and Communications from the audience**

1. Michael Frederick, non-resident – spoke about transient lodging tax funds.
2. Larry O'Lexey, resident – spoke about City police department.
3. Laura Brown, non-resident – spoke about transient lodging tax funds.

**Consent Calendar**

1. Approve Council minutes for June 9, 2025
2. Receive monthly financial report for May 2025

**Councilor Malmberg moved and Councilor Pereda seconded to approve the Consent Calendar as presented. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

**Staff Reports and Public Hearings**

**1. 2002 E-One Engine #6201 Refurbishment**

Councilor Martin advised staff requested to remove this agenda item

**Councilor Pereda moved and Councilor Fulton seconded to remove agenda item G.1. in regards to the 2002 E-One Engine Refurbishment. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **2. Fire Operations Chief Pickup Truck Purchase**

Staff Report provided by Chief McCrae with Fire Captain Watson available for questions

**Councilor Fulton moved and Councilor Pereda seconded to authorize the Fire Department to purchase one pickup truck from Roberson Motors, Inc. for \$43,126.50, and to outfit it at Cascade Fire and Equipment for \$20,803.54 and to authorize the Finance Director to enter into a financing agreement for this vehicle. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **3. CH2M Hill Engineers Inc. (Jacobs Engineering) Amendment No. 2 to the Amended and Restated Agreement for Operations Maintenance and Management Services**

Staff Report provided by Tony Baron with Wastewater Plant Operator Dustin Nelson available for questions

**Councilor Malmberg moved and Councilor Pereda seconded to authorize the City Manager to sign Amendment No. 2 for CH2M Hill Engineers commencing July 1, 2025 and concluding June 30, 2026. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **4. Salmon Run Greens Mower Purchase**

Staff Report provided by Tony Baron

**Councilor Pereda moved and Councilor Fulton seconded to authorize City Manager to purchase a used greens mower from Turf Star Western in the amount of \$32,000. Motion passed; Councilors Martin, Fulton, Malmberg, and Pereda voting "aye" [4:0].**

## **Adjournment**

Council President Andy Martin adjourned the meeting at 7:33 PM.

Respectfully submitted:

ATTESTED:

this 14<sup>th</sup> day of July, 2025:

---

Isaac Hodges, Mayor

---

Brooklyn Osterhage, City Recorder

## **BROOKINGS PLANNING COMMISSION MINUTES**

**May 6, 2025**

### **CALL TO ORDER**

The regular meeting of the Brookings Planning Commission was called to order by Chair Watwood at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

### **ROLL CALL**

Commissioners Present: Anthony Bond, Nicholas Chapman, Amanda Whittemore, Gerry Wulkowicz, Chair Skip Watwood

Commissioners Absent: Sage Bruce

Staff Present: PWDS Deputy Director Lauri Ziemer, PWDS Admin Asst Michelle Robidoux

Others Present: 1 audience member

### **PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS - None**

### **PUBLIC HEARINGS**

4.1 In the matter of File No. CUP-4-25, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 96380 Dawson Road; Assessors Map & Tax Lot No. 4014-36BB-04400.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:05 pm. PWDS Deputy Director Lauri Ziemer reviewed the staff report.

The applicant, Adele Kurtz was present to answer any questions. No members of the public spoke in opposition and no participant requested additional time to submit materials. The public hearing was closed at 7:09 pm.

Commission deliberated on the matter. **Motion made by Commissioner Chapman to approve File No. CUP-4-25, a request for a Conditional Use Permit to operate a short term rental at 96380 Dawson Road based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 5-0 vote the motion carried.**

**Motion made by Chair Watwood to approve the Final Order regarding file CUP-4-25, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 5-0 vote the motion carried.**

### **MINUTES FOR APPROVAL**

5.1 Minutes of regular Planning Commission meeting of April 1, 2025.

**Motion made by Commissioner Wulkowicz to approve the Planning Commission minutes of April 1, 2025; motion seconded and with no further discussion by a 5-0 vote the motion carried.**

### **UNSCHEDULED PUBLIC APPEARANCES - None**

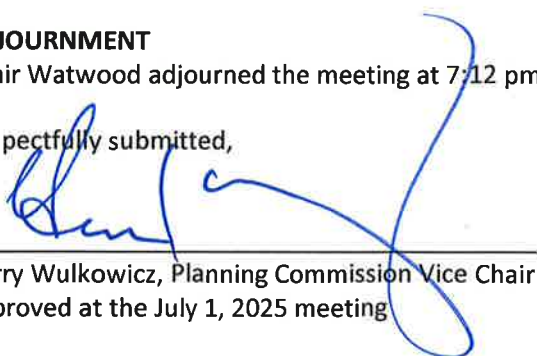
### **REPORT FROM THE PLANNING STAFF - None**

### **COMMISSION FINAL COMMENTS - None**

### **ADJOURNMENT**

Chair Watwood adjourned the meeting at 7:12 pm.

Respectfully submitted,



Gerry Wulkowicz, Planning Commission Vice Chair  
Approved at the July 1, 2025 meeting

# CITY OF BROOKINGS POLICE DEPARTMENT

Kelby McCrae, Chief of Police



1  
**To:** Brookings City Council through City Manager Tim Rundel  
**From:** Lieutenant Donny Dotson  
**Date:** 07/09/2025  
**Subject:** Liquor License Application

The Brookings Police Department found no **local** disqualifying information prohibiting **Jared Delay** with the attached **New License** liquor license application. The business "**Brookings Grocery Outlet**" is located at 906 Chetco Avenue, Brookings, Oregon. It is the recommendation of the Brookings Police Department the above mentioned applicants be granted their request with final approval coming from the **Oregon Liquor Control Commission**.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Donny Dotson", is written over a light blue horizontal line.

Lieutenant Donny Dotson  
Brookings Police Department





## Local Government Recommendation – Liquor License

---

Per OAR 845-005-0304(3): The Commission requires an applicant for issuance of a new license issued under ORS chapter 471, to provide written notice of the application to the local government in the form of a complete, accurate, and legible Commission form.

The local government is as follows:

- (a) If the address of the premises proposed to be licensed is within a city's limits, the local government is the city.
- (b) If the address of the premises proposed to be licensed is not within a city's limits, the local government is the county.

### INSTRUCTIONS:

**Step 1:** Applicant completes all of Section 1 (including top of Page 2).

**Step 2:** Applicant submits both pages of the form to the appropriate local government. NOTE: The local government may require additional forms and/or fees.

**Step 3:** Local government completes at least Section 2 and returns all pages of the form, or a copy thereof, to the applicant. The local government is allowed up to 45 days to complete Section 3.

**Step 4:** Applicant takes the form with at least Sections 1 and 2 completed and includes it with their CAMP application to meet the Local Government Recommendation document requirement. Submissions that do not have at least Sections 1 and 2 completed will not be accepted.

**Step 5:** The local government issues its final recommendation in Section 3 and returns the completed form to the applicant. If the applicant has already submitted their initial application via CAMP, they hold on to the final recommendation and provide it to their investigator, when requested. If they have not already submitted their application, they upload the fully completed Local Government Recommendation form with their initial application submission.

**Applicants within the city of Portland ONLY:** After completing the attached form, please follow these steps to complete the Local Government Recommendation process:

- Apply via the [City of Portland website](#).
- Once you have completed the application with the City of Portland, you will receive an email notifying you that your application has been accepted, usually within two business days. The email will contain an attachment titled "ABC Public Notice."
- Upload the ABC Public Notice document with your CAMP application to meet the Local Government Recommendation document requirement.

NOTE: This document only provides proof of submission. Once you receive your final recommendation from the City of Portland, you will need to provide that to your assigned OLCC investigator.



OREGON LIQUOR & CANNABIS COMMISSION  
**Local Government Recommendation – Liquor License**

**Annual Liquor License Types**

Off-Premises Sales	Brewery-Public House
Limited On-Premises Sales	Brewery
Full On-Premises, Caterer	Distillery
Full On-Premises, Commercial	Grower Sales Privilege
Full On-Premises, For Profit Private Club	Winery
Full On-Premises, Non Profit Private Club	Wholesale Malt Beverage & Wine
Full On-Premises, Other Public Location	Warehouse
Full On-Premises, Public Passenger Carrier	

**Section 1 – Submission – To be completed by Applicant:**

**License Information**

Legal Entity/Individual Applicant Name(s): J & E Delay Inc./Jared Delay

Proposed Trade Name: Brookings Grocery Outlet

Premises Address: 906 Chetco Ave.

Unit:

City: Brookings

County: Curry

Zip: 97415

Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of Location

License Type: Off-Premises Sales

☐ Additional Location for an Existing License

**Application Contact Information**

Contact Name: Jared Delay

Phone: [REDACTED]

Mailing Address: [REDACTED]

City: [REDACTED]

State: [REDACTED]

Zip: [REDACTED]

Email Address: [REDACTED]

**Business Details**

Please check all that apply to your proposed business operations at this location:

☐ Manufacturing/Production

☒ Retail Off-Premises Sales

☐ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

☐ Indoor Consumption

☐ Outdoor Consumption

☐ Proposing to Allow Minors

**Section 1 continued on next page**





## Local Government Recommendation – Liquor License

### Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): J & E Delay Inc./Jared Delay

Proposed Trade Name: Brookings Grocery Outlet

**IMPORTANT:** You MUST submit this form to the local government PRIOR to submitting to OLCC.  
Section 2 must be completed **by the local government** for this form to be accepted  
with your CAMP application.

### Section 2 – Acceptance - To be completed by Local Government:

#### Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name:

Optional Date Received Stamp

Date Application Received:

RECEIVED

Received by:

JUL 08 2025

CITY OF BROOKINGS

### Section 3 – Recommendation - To be completed by Local Government:

- ☐ Recommend this license be granted
- ☐ Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))
- ☐ No Recommendation/Neutral

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.


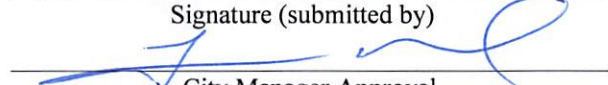


# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: July 14, 2025

Originating Dept: Parks

  
Signature (submitted by)  
  
City Manager Approval

---

Subject:

Memorandum of Understanding (MOU) with Brookings Harbor Garden Club (BHGC)

Recommended Motion:

Authorize City Manager to execute MOU with BHGC with respect to City property landscape maintenance.

Financial Impact:

\$4,500 annual cost of maintaining the landscape areas is budgeted from Parks contract services.

Background/Discussion:

BHGC has been providing pruning, trimming, weed removal, mulching and general maintenance within the Azalea Park Formal Gardens since 2021. They also currently maintain the Botanical Garden located on ODOT property at the intersection of Chetco and North Bank Chetco River Road.

Prior to 2021, the BHGC maintained the City Hall landscaped areas but scaled back their projects due to declining memberships.

BHGC is now able to commit to maintaining the Azalea Park Formal Gardens and the City Hall courtyard. They will also continue to maintain the Botanical Gardens located on ODOT property.

Under the terms of the proposed MOU, the BHGC membership will maintain these areas for the next two years and the City will provide the BHGC with a \$4,500 annual stipend. The City would continue to maintain the grass.

During Fiscal Year 2024-25 BHGC performed over 149 hours of community service weeding and maintaining the Azalea Park Formal Gardens.

Attachment:

- a. 2025-27 BHGC MOU

**MEMORANDUM OF UNDERSTANDING  
BETWEEN CITY OF BROOKINGS AND BROOKINGS HARBOR GARDEN CLUB**

The parties to this Memorandum of Understanding (MOU) are the City of Brookings (CITY), an Oregon municipal corporation, and the Brookings Harbor Garden Club (BHGC), an Oregon non-profit corporation.

WHEREAS, CITY owns the area known as Azalea Park, inclusive of the areas bordered by Lundeen Lane, Old County Road & North Bank Road;

WHEREAS, CITY owns the area known as City Hall, at 898 Elk Drive, which contains a landscaped area known as the "Courtyard" in need of maintenance;

WHEREAS, BHGC currently cares for and maintains an area within Azalea Park known as the "Formal Gardens" and has agreed to maintain the City Hall Courtyard.

WHEREAS, BHGC has demonstrated ability to maintain public landscape areas;

WHEREAS, CITY desires to work with non-profit groups in the maintenance of these areas;

WHEREAS, BHGC has expressed interest in continuing partnering with the CITY in this regard.

NOW, THEREFORE, the parties agree as follows:

**1.0 CLUB OBLIGATIONS**

- 1.01. Provide pruning, trimming, weed removal, mulching and general maintenance within the Azalea Park Formal Gardens and the City Hall Courtyard with quarterly maintenance and Spring and Fall Cleanups.
- 1.02. Manage planted areas by dividing existing and/or installing new plants as determined by BHGC.
- 1.03. Perform general litter clean-up in Formal Gardens and City Hall Courtyard as needed.
- 1.04. Remove all vegetation debris and place at a location provided by City.
- 1.05. Provide consultation services as needed, to City and volunteer organizations during maintenance and service projects undertaken.
- 1.06. Provide the CITY with quarterly reports on volunteer hours and annual fiscal reports.

**2.0 CITY OBLIGATIONS**

- 2.01. Provide and maintain all irrigation systems and water service in Azalea Park and within the Formal Gardens.
- 2.02. Mow all grass areas in the Formal Gardens and provide new plants, fertilizer and mulch if needed.
- 2.03. Perform general litter and animal feces clean up in grassy areas.
- 2.04. Coordinate its maintenance activities with those of the BHGC.
- 2.05. Manage and maintain walking paths.
- 2.06. Provide BHGC with \$4,500 annual funding to be paid in two payments of \$2,250 on July 1 and January 1.

- 2.07. Manage and maintain all seating areas within the formal gardens.
- 2.08. Provide access to the storage building located at the Kid Town parking lot.
- 2.09. Prune and remove large plants and or trees that are deemed unsafe or invasive.

### **3.0 INSURANCE REQUIREMENTS**

BHGC will provide CITY with proof of an insurance policy covering general commercial liability on an occurrence basis, with a combined single limit of not less than \$2,000,000 for each occurrence of bodily injury, personal injury and property damage.

### **4.0 MEETINGS**

Duly appointed representatives of the parties shall meet as needed to address mutual maintenance concerns and review the respective parties' responsibilities under this MOU. Further, the parties agree to consider jointly undertaking improvement projects or major cleanup projects when resources beyond those normally available for maintenance become available to either party.

### **5.0 HOLD HARMLESS CLAUSE**

BHGC shall defend, save, hold harmless, and indemnify the City, its officers, agents, and employees from all claims, suits, or actions of whatever nature resulting from or arising out of the activities of CLUB or its officers, employees, subcontractors, or agents under this MOU.

### **6.0 NEW IMPROVEMENTS OR ENHANCEMENTS**

All new improvements or enhancements shall be approved by the Parks and Recreation Commission.

### **7.0 RENEWAL**

The MOU shall be reviewed and renewed by June 1<sup>st</sup> of every odd numbered year. If Parties desire to continue MOU, City agrees to increase funding to \$5,000 per year in 2027.

### **8.0 TERMINATION**

The CITY and or BHGC have the right to terminate the MOU at anytime, with 30 days written notice.

WHEREFORE, the parties have caused this MOU to be executed by their authorized representatives on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**BROOKINGS HARBOR GARDEN CLUB**  
An Oregon Non-profit Corporation

**CITY OF BROOKINGS**  
An Oregon Municipal Corporation

\_\_\_\_\_  
Name:

Title:

\_\_\_\_\_  
Tim Rundel  
City Manager

## Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
06/25	06/05/2025	93458	5997	AmeriTitle LLC	300.00	53-43-7026	Construction-USDA
06/25	06/05/2025	93459	4939	Bi - Mart Corporation	50.46	10-13-6030	Operating Supplies
06/25	06/05/2025	93460	313	Brookings Vol Firefighters	2,250.00	10-14-6165	B.F.A. Services
06/25	06/05/2025	93461	5567	CAL/OR Insurance Agency	683.33	30-10-6115	Insurance/Bonds
06/25	06/05/2025	93462	5070	Canon U.S.A. Inc	78.16	10-13-6030	Operating Supplies
06/25	06/05/2025	93463	6328	Canopy Wellbeing	66.00	10-19-6090	Contract Services
06/25	06/05/2025	93464	6031	Cascade Home Center	1,162.48	15-10-6030	Operating Supplies
06/25	06/05/2025	93465	3015	Charter Communications	759.98	30-10-6135	Communications
06/25	06/05/2025	93466	5822	Chaves Consulting Inc	370.20	49-10-7030	Computer Hardware
06/25	06/05/2025	93467	5952	Chetco Auto Marine & Industrial Supply	290.06	25-31-6090	Contract Services
06/25	06/05/2025	93468	3834	Clean Sweep Janitorial Service	2,875.00	10-13-6035	Miscellaneous
06/25	06/05/2025	93469	4882	Coastal Heating & Air	4,983.50	10-19-6040	Building Maintenance
06/25	06/05/2025	93470	5827	Coastal Investments LLC	960.00	10-19-6090	Contract Services
06/25	06/05/2025	93471	1745	Coastal Paper & Supply Inc	322.34	10-19-6030	Operating Supplies
06/25	06/05/2025	93472	259	Da-Tone Rock Products	621.11	15-10-6030	Operating Supplies
06/25	06/05/2025	93473	317	DCBS - Fiscal Services	870.72	10-00-2075	Sur Tax Payable
06/25	06/05/2025	93474	575	Dell Marketing L.P.	3,107.21	49-10-7030	Computer Hardware
06/25	06/05/2025	93475	2186	Ferguson Waterworks #3011	2,496.84	20-21-6030	Operating Supplies
06/25	06/05/2025	93476	5432	First Community Credit Union	3,560.00	25-31-8010	Interest
06/25	06/05/2025	93477	6265	H&S Energy Group	4,251.51	10-13-6030	Operating Supplies
06/25	06/05/2025	93478	1130	H.D. Fowler	460.62	50-10-7027	Golf Course
06/25	06/05/2025	93479	6040	Hard Rock Pumping	450.00	50-10-7025	Construction
06/25	06/05/2025	93480	6030	Hartwick Automotive LLC	568.87	10-13-6015	Equipment Maintenance
06/25	06/05/2025	93481	328	Les Schwab Tire Center	47.98	10-16-6015	Equipment Maintenance
06/25	06/05/2025	93482	4269	Gary Milliman	325.00	10-11-6090	Contract Services
06/25	06/05/2025	93483	4487	Net Assets Corporation	240.00	10-12-6090	Contract Services
06/25	06/05/2025	93484	5008	Online Information Services	65.90	10-12-6090	Contract Services
06/25	06/05/2025	93485	252	Paramount Pest Control	225.00	10-19-6090	Contract Services
06/25	06/05/2025	93486	4	Abigail Herrera	241.00	10-06-4150	Capella Revenue
06/25	06/05/2025	93487	4	Megan Elensky	258.00	10-00-2070	Deposits
06/25	06/05/2025	93488	4	Suzy Nielsen	266.00	10-00-2070	Deposits
06/25	06/05/2025	93489	322	Postmaster	1,200.00	25-31-6005	Office Supplies
06/25	06/05/2025	93490	380	Stadelman Electric Inc	401.60	10-16-6090	Contract Services
06/25	06/05/2025	93491	142	Tidewater Contractors Inc	362,324.28	15-10-6030	Operating Supplies
06/25	06/05/2025	93492	2863	Verizon Wireless	717.27	10-13-6135	Communications
06/25	06/05/2025	93493	861	Village Express Mail Center	170.85	10-13-6030	Operating Supplies
06/25	06/05/2025	93494	5992	Ziply Fiber	238.21	30-10-6135	Communications
06/25	06/12/2025	93495	5908	Amazon Capital Services	197.71	10-19-6005	Office Supplies
06/25	06/12/2025	93496	5997	AmeriTitle LLC	300.00	53-43-7026	Construction-USDA
06/25	06/12/2025	93497	6326	Beacon Broadband Inc	268.00	10-16-6130	Utilities
06/25	06/12/2025	93498	6032	Bicoastal Media LLC	2,460.00	32-10-6125	Azalea Festival Expenditures
06/25	06/12/2025	93499	4752	Border Coast Regional Airport Authority	10,000.00	50-10-7028	Airport
06/25	06/12/2025	93500	5108	Brad Kelly PT	105.00	10-14-6085	Pre-employment screening
06/25	06/12/2025	93501	147	Brookings Glass Inc	670.00	10-13-6015	Equipment Maintenance
06/25	06/12/2025	93502	5070	Canon U.S.A. Inc	5.37	10-13-6030	Operating Supplies
06/25	06/12/2025	93503	6214	Chetco Trader Pawn Shop	255.00	61-41-6034	Supplies - Police Reserves
06/25	06/12/2025	93504	1740	Code Publishing Company Inc	171.50	10-12-6090	Contract Services
06/25	06/12/2025	93505	6078	Curry County Reporter	1,365.00	75-10-6090	Contract Services
06/25	06/12/2025	93506	185	Del Cur Supply	229.76	50-10-7025	Construction
06/25	06/12/2025	93507	5753	James M Fallman Jr	325.00	10-11-6090	Contract Services
06/25	06/12/2025	93508	6127	Ferguson Enterprises LLC #3325	406.40	20-21-6030	Operating Supplies
06/25	06/12/2025	93509	153	Ferrellgas	755.86	10-16-6030	Operating Supplies
06/25	06/12/2025	93510	6339	Garrett Hemann Robertson PC	2,659.92	10-12-6065	Legal/Administration Services

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
06/25	06/12/2025	93511	198	Grants Pass Water Lab	110.00	20-21-6030	Operating Supplies
06/25	06/12/2025	93512	6030	Hartwick Automotive LLC	192.37	10-13-6015	Equipment Maintenance
06/25	06/12/2025	93513	6106	Hastings Bulb Growers Inc	7,400.00	15-10-6090	Contract Services
06/25	06/12/2025	93514	4357	Hemlock Street Properties LLC	2,160.00	10-14-6030	Operating Supplies
06/25	06/12/2025	93515	5754	iFocus Consulting Inc	4,050.00	49-10-6090	Contract Services
06/25	06/12/2025	93516	5858	Jacobs Engineering Group Inc	140,880.83	25-32-6090	Contract Services
06/25	06/12/2025	93517	5858	Jacobs Engineering Group Inc	47,318.85	53-43-7026	Construction-USDA
06/25	06/12/2025	93518	6065	Local Government Law Group PC	4,358.00	10-12-6065	Legal/Administration Services
06/25	06/12/2025	93519	5723	Northwest Playground Equipment Inc	3,126.00	10-16-6030	Operating Supplies
06/25	06/12/2025	93520	279	One Call Concepts Inc	40.04	25-31-6090	Contract Services
06/25	06/12/2025	93521	4	Southern Oregon Coast Pride	457.00	10-00-2070	Deposits
06/25	06/12/2025	93522	4	Lora Lubbecke	266.00	10-00-2070	Deposits
06/25	06/12/2025	93523	4	Jenna Worthington	266.00	10-00-2070	Deposits
06/25	06/12/2025	93524	207	Quill Corporation	335.97	10-19-6005	Office Supplies
06/25	06/12/2025	93525	6344	Salt Lake Wholesale Sports Inc	624.00	10-13-6120	Training/Travel
06/25	06/12/2025	93526	3499	Simplot Grower Solutions	487.00	15-10-6060	Street Maintenance
06/25	06/12/2025	93527	6343	South Coast Appliance	450.00	10-16-6030	Operating Supplies
06/25	06/12/2025	93528	6260	South Coast Community Aquatics Inc	20,000.00	10-18-6090	Contract Services
06/25	06/12/2025	93529	142	Tidewater Contractors Inc	6,015.00	50-10-7027	Golf Course
06/25	06/12/2025	93530	4734	Vestis Services LLC	120.00	10-19-6030	Operating Supplies
06/25	06/12/2025	93531	2122	Cardmember Service	14,883.27	53-43-7026	Construction-USDA
06/25	06/12/2025	93532	169	Waste Connections Inc	1,569.08	61-41-6038	Range Maintenance
06/25	06/12/2025	93533	5992	Ziply Fiber	309.58	30-10-6135	Communications
06/25	06/19/2025	93534	6173	Airtech Mechanical LLC	431.00	10-18-6040	Building Maintenance
06/25	06/19/2025	93535	5048	Brookings Harbor Medical Center	150.00	10-14-6085	Pre-employment screening
06/25	06/19/2025	93536	5070	Canon U.S.A. Inc	460.33	10-15-6030	Operating Supplies
06/25	06/19/2025	93537	5937	Cascade Athletic Supply Co Inc	262.45	10-16-6175	Summer Recreation Program
06/25	06/19/2025	93538	1740	Code Publishing Company Inc	416.50	10-12-6090	Contract Services
06/25	06/19/2025	93539	5939	Country Media Inc	1,246.92	10-12-6030	Operating Supplies
06/25	06/19/2025	93540	6327	Curry County	1,000.00	32-10-6127	Fourth of July Expenditures
06/25	06/19/2025	93541	6078	Curry County Reporter	262.50	10-15-6090	Contract Services
06/25	06/19/2025	93542	173	Curry Equipment	1,057.90	15-10-6030	Operating Supplies
06/25	06/19/2025	93543	1	Michelle Fraser	169.04	20-00-2070	Deposits
06/25	06/19/2025	93544	1	Bob Lackey	37.06	20-00-2070	Deposits
06/25	06/19/2025	93545	1	Gerry & Barbara Lawton	234.96	20-00-2070	Deposits
06/25	06/19/2025	93546	1	Keanu Louie	214.91	20-00-2070	Deposits
06/25	06/19/2025	93547	1	Laurie Manley	300.00	20-00-2070	Deposits
06/25	06/19/2025	93548	1	Edward P Quaranta	10.55	20-00-2070	Deposits
06/25	06/19/2025	93549	1	Christian Snyder	5.51	20-00-2070	Deposits
06/25	06/19/2025	93550	1	Eric Van Dreger	255.00	20-00-2070	Deposits
06/25	06/19/2025	93551	371	Dept of Environmental Quality	14,120.08	53-43-7026	Construction-USDA
06/25	06/19/2025	93552	6325	Wendy Giordano	154.00	10-12-6120	Training/Travel
06/25	06/19/2025	93553	6265	H&S Energy Group	3,791.46	10-13-6030	Operating Supplies
06/25	06/19/2025	93554	1130	H.D. Fowler	362.04	20-21-6030	Operating Supplies
06/25	06/19/2025	93555	4980	iSecure Inc	46.30	10-12-6090	Contract Services
06/25	06/19/2025	93556	5733	Thomas W Kerr	932.00	10-14-6090	Contract Services
06/25	06/19/2025	93557	329	New Hope Plumbing	690.00	15-10-6040	Building Maintenance
06/25	06/19/2025	93558	3159	NorthCoast Health Screening	200.00	10-14-6085	Pre-employment screening
06/25	06/19/2025	93559	5723	Northwest Playground Equipment Inc	3,128.00	10-16-6030	Operating Supplies
06/25	06/19/2025	93560	5008	Online Information Services	65.90	10-12-6090	Contract Services
06/25	06/19/2025	93561	4	Brookings Harbor Baseball Club	1,061.00	10-00-2070	Deposits
06/25	06/19/2025	93562	4	Naomi Imel	266.00	10-00-2070	Deposits
06/25	06/19/2025	93563	4	Rio Gilinsky	266.00	10-00-2070	Deposits
06/25	06/19/2025	93564	4	Jed Meadows	241.00	10-06-4150	Capella Revenue
06/25	06/19/2025	93565	4	Kameron Sandhu	241.00	10-06-4150	Capella Revenue
06/25	06/19/2025	93566	4	Cheyenne Witcher	266.00	10-00-2070	Deposits

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
06/25	06/19/2025	93567	5101	Pitney Bowes Reserve Acct	500.00	10-19-6030	Operating Supplies
06/25	06/19/2025	93568	956	Suiter's Paint & Body	125.00	61-41-6031	Supplies - Safety City
06/25	06/19/2025	93569	6264	Tradewind Signs LLC	67.33	10-19-6005	Office Supplies
06/25	06/19/2025	93570	5980	Jennifer Wolf	1,056.00	10-14-6090	Contract Services
06/25	06/19/2025	93571	5992	Ziply Fiber	369.15	30-10-6135	Communications
06/25	06/19/2025	93572	4131	Zumar Industries Inc	695.45	15-10-6030	Operating Supplies
06/25	06/26/2025	93573	5048	Brookings Harbor Medical Center	150.00	10-14-6085	Pre-employment screening
06/25	06/26/2025	93574	6031	Cascade Home Center	577.72	50-10-7025	Construction
06/25	06/26/2025	93575	6078	Curry County Reporter	525.00	53-43-7026	Construction-USDA
06/25	06/26/2025	93576	2640	Dyer Partnership	28,076.45	52-42-7025	Construction
06/25	06/26/2025	93577	6127	Ferguson Enterprises LLC #3325	3,769.44	25-31-6030	Operating Supplies
06/25	06/26/2025	93578	298	Freeman Rock Inc	4,668.01	10-16-6030	Operating Supplies
06/25	06/26/2025	93579	5078	Geotechnical Resources Inc	1,287.50	51-41-7025	Construction
06/25	06/26/2025	93580	1130	H.D. Fowler	245.66	20-21-6030	Operating Supplies
06/25	06/26/2025	93581	6040	Hard Rock Pumping	585.00	50-10-7025	Construction
06/25	06/26/2025	93582	6030	Hartwick Automotive LLC	156.71	10-13-6015	Equipment Maintenance
06/25	06/26/2025	93583	4954	John Deere Financial	787.42	15-10-6030	Operating Supplies
06/25	06/26/2025	93584	6345	Rob Krebs	125.98	61-41-6031	Supplies - Safety City
06/25	06/26/2025	93585	252	Paramount Pest Control	225.00	10-19-6090	Contract Services
06/25	06/26/2025	93586	4	United Way of SW Oregon	216.25	10-00-2070	Deposits
06/25	06/26/2025	93587	4	Christopher Eckersley	266.00	10-00-2070	Deposits
06/25	06/26/2025	93588	4	Brittani Giangrande	241.00	10-06-4150	Capella Revenue
06/25	06/26/2025	93589	4	Ashley Adkins	266.00	10-00-2070	Deposits
06/25	06/26/2025	93590	4	Mayra Ambriz	266.00	10-00-2070	Deposits
06/25	06/26/2025	93591	4	Amy Bourn	266.00	10-00-2070	Deposits
06/25	06/26/2025	93592	4	Danielle Lane	266.00	10-00-2070	Deposits
06/25	06/26/2025	93593	4	Melanie Rivers	266.00	10-00-2070	Deposits
06/25	06/26/2025	93594	4	Lillian Steen	266.00	10-00-2070	Deposits
06/25	06/26/2025	93595	4	Kenneth Stone	266.00	10-00-2070	Deposits
06/25	06/26/2025	93596	4	Nichelle Taylor	571.50	10-00-2070	Deposits
06/25	06/26/2025	93597	6346	Michael T Runge	176.00	10-14-6090	Contract Services
06/25	06/26/2025	93598	6229	Wayne E Sheffel Jr	156.00	10-14-6090	Contract Services
06/25	06/26/2025	93599	6262	Stateline Tires LLC	980.00	10-13-6015	Equipment Maintenance
06/25	06/26/2025	93600	5377	Andrew Stubbs	372.80	10-14-6090	Contract Services
06/25	06/26/2025	93601	6208	Summit Water Resources LLC	1,167.50	20-21-6065	Legal Services
06/25	06/26/2025	93602	142	Tidewater Contractors Inc	18,700.00	15-10-6045	Stormwater Maintenance
06/25	06/26/2025	93603	861	Village Express Mail Center	28.78	10-13-6030	Operating Supplies
06/25	06/26/2025	93604	670	Western Equipment	32,000.00	50-10-7027	Golf Course
06/25	06/26/2025	93605	5980	Jennifer Wolf	176.00	10-14-6090	Contract Services
06/25	06/26/2025	93606	301	Woudstra Concrete Finishers	4,599.00	50-10-7025	Construction
Grand Totals:					811,704.05		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

---

Report Criteria:

Report type: Summary

---