

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, May 12, 2025, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Safe Boating Week Proclamation – U.S. Coast Guard [Pg. 1]

E. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

F. Consent Calendar

1. Approve Council minutes for April 28, 2025 [Pg. 2]
2. Accept Planning Commission minutes for April 1, 2025 [Pg. 4]
3. Liquor License – Bro Mart [Pg. 5]
4. Cancel May 26, 2025 City Council Meeting

G. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

1. Intergovernmental Agreement between City of Brookings and the Harbor Rural Fire Protection District [Pg. 8]
 - a. Request List from HFD [Pg. 10]
 - b. IGA between the City of Brookings and the Harbor Rural Fire Protection District [Pg. 11]

H. Informational Non-Action Items

1. April 2025 Vouchers [Pg. 15]

I. Remarks from Mayor, Councilors and City Manager

J. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, and at Brookings City Hall. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours. All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 541-469-1102 if you have any questions regarding this notice. You can view City Council meetings LIVE on television on Charter PEG Channel 181, or stream/view on the City's YouTube Channel: <https://www.youtube.com/@cityofbrookingsoregon8039> clicking on "Live" or search 'City of Brookings Oregon YouTube' in your browser.

City of Brookings *Proclamation*

For over 100 million Americans, boating continues to be a popular recreational activity. From coast to coast, and everywhere in between, people are taking to the water and enjoying time together boating, sailing, paddling and fishing. During National Safe Boating Week, the U.S. Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly.

Safe boating begins with preparation. The Coast Guard estimates that human error accounts for most boating accidents and that a life jacket could prevent nearly 75 percent of boating fatalities. Through basic boating safety procedures – carrying lifesaving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – we can help ensure boaters on America's coastal, inland, and offshore waters stay safe throughout the season.

National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water throughout the year.

WHEREAS, on average, 650 people die each year in boating-related accidents in the U.S.; 75 percent of these are fatalities caused by drowning; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment or environmental factors; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets.

NOW, THEREFORE, that I, Isaac Hodges, Mayor of the City of Brookings, do hereby proclaim the week of May 17 to 23, 2025 to be

Safe Boating Week

BE IT FURTHER RESOLVED

In Witness Whereof, I, Isaac Hodges, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 12th day of May, 2025.

Mayor Isaac Hodges

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, April 28, 2025

Call to Order

Mayor Isaac Hodges called the meeting to order at 7:00 PM

Roll Call

Council Present: Mayor Isaac Hodges, Councilors Andy Martin, Kristi Fulton, Clayton Malmberg and Phoebe Pereda; a quorum present

Staff present: City Manager Tim Rundel, Finance & HR Director Lu Ehlers and City Recorder Brooklyn Osterhage

Media Present: None

Others Present: approximately 5 audience members

Oral Requests and Communications from the Audience

1. Ken Cunningham, 98650 North Bank Chetco River Road – addressed Council on issues at Social Security Bar.
2. John Hendy, 1359 Chetco Avenue – spoke in regards to noise ordinance and litter in town.
3. Ron Schneirson, 111 Schooner Bay Drive – shared his appreciation to Council for listening and taking action on his concerns.
4. Commissioner Jay Trost, 19794 Tommielongboat Lane – thanked the City for their continued collaboration concerning Social Security Bar.

Consent Calendar

1. Approve Council minutes for April 14, 2025
2. Receive monthly financial report for March 2025

Councilor Pereda moved and Councilor Fulton seconded to approve the Consent Calendar as presented. Motion passed; Councilors Martin, Fulton, Malmberg, Pereda and Mayor Hodges voting “aye” [5:0].

Staff Reports and Public Hearings

1. Independent Audit Service Contract

Staff Report provided by Lu Ehlers

Councilor Pereda moved and Mayor Hodges seconded to accept the audit services proposal from Sensiba LLP and authorize the City Manager to execute a three year contract. Motion passed; Councilors Martin, Fulton, Malmberg, Pereda and Mayor Hodges voting “aye” [5:0].

2. Adoption of an updated Master Fee Schedule

Staff Report provided by Lu Ehlers

Councilor Fulton moved and Councilor Malmberg seconded to adopt Resolution 25-R-1273, updating the Master Fee Schedule and repealing Resolution 24-R-1265, effective July 1, 2025. Motion passed; Councilors Martin, Fulton, Malmberg, Pereda and Mayor Hodges voting “aye” [5:0].

3. Annual Yard of the Month Program

Staff Report provided by Tim Rundel

Councilor Martin moved and Councilor Fulton seconded to approve the reinstatement of the Yard of the Month program for five months beginning May, 2025. Motion passed; Councilors Martin, Fulton, Malmberg, Pereda and Mayor Hodges voting “aye” [5:0].

Adjournment

Mayor Isaac Hodges adjourned the meeting at 7:36 PM.

Respectfully submitted:

ATTESTED:

this 12th day of May, 2025:

Isaac Hodges, Mayor

Brooklyn Osterhage, City Recorder

BROOKINGS PLANNING COMMISSION MINUTES

April 1, 2025

CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Vice Chair Wulkowicz at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Anthony Bond, Sage Bruce, Nicholas Chapman, Amanda Whittemore, Vice Chair Gerry Wulkowicz

Commissioners Absent: Chair Skip Watwood

Staff Present: PWDS Deputy Director Lauri Ziemer, PWDS Admin Asst Michelle Robidoux

Others Present: 3 audience members

PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS - None

PUBLIC HEARINGS

4.1 In the matter of File No. CUP-3-25, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 1118 Easy Street; Assessors Map & Tax Lot No. 4113-06BA-02002.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:05 pm. PWDS Deputy Director Lauri Ziemer reviewed the staff report.

The applicant, James Berg was present to answer any questions. No members of the public spoke in opposition and no participant requested additional time to submit materials. The public hearing was closed at 7:09 pm.

Commission deliberated on the matter. **Motion made by Commissioner Bruce to approve File No. CUP-3-25, a request for a Conditional Use Permit to operate a short term rental at 1118 Easy Street based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 5-0 vote the motion carried.**

Motion made by Commissioner Bond to approve the Final Order regarding file CUP-3-25, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 5-0 vote the motion carried.

MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of March 4, 2025.

Motion made by Commissioner Chapman to approve the Planning Commission minutes of March 4, 2025; motion seconded and with no further discussion by a 5-0 vote the motion carried.

UNSCHEDULED PUBLIC APPEARANCES - None


REPORT FROM THE PLANNING STAFF - None

COMMISSION FINAL COMMENTS - None

ADJOURNMENT

Vice Chair Wulkowicz adjourned the meeting at 7:11 pm.

Respectfully submitted,


Skip Watwood, Brookings Planning Commission Chair
Approved at the May 6, 2025 meeting

CITY OF BROOKINGS POLICE DEPARTMENT

Kelby McCrae, Chief of Police



To: Brookings City Council through City Manager Tim Rundel
From: Lieutenant Donny Dotson
Date: 05/01/2025
Subject: Liquor License Application

The Brookings Police Department found no **local** disqualifying information prohibiting **David Scott** with the attached **Retail Off-Premises** liquor license application. The business "**Bro Mart**" is to be located at 1240 Chetco Avenue, Suites C and D in Brookings, Oregon. It is the recommendation of the Brookings Police Department the above mentioned applicants be granted their request with final approval coming from the **Oregon Liquor Control Commission**.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Donny Dotson".

Lieutenant Donny Dotson
Brookings Police Department





OREGON LIQUOR & CANNABIS COMMISSION
Local Government Recommendation – Liquor License

Annual Liquor License Types

Off-Premises Sales	Brewery-Public House
Limited On-Premises Sales	Brewery
Full On-Premises, Caterer	Distillery
Full On-Premises, Commercial	Grower Sales Privilege
Full On-Premises, For Profit Private Club	Winery
Full On-Premises, Non Profit Private Club	Wholesale Malt Beverage & Wine
Full On-Premises, Other Public Location	Warehouse
Full On-Premises, Public Passenger Carrier	

Section 1 – Submission – To be completed by Applicant:

License Information

Legal Entity/Individual Applicant Name(s): Bro Mart LLC

Proposed Trade Name: Bro Mart

Premises Address: 1240 Checto Ave Suites C,d

Unit:

City: Brookings

County: Curry

Zip: 97415

Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of Location

License Type: Off-Premises Sales ☐ Additional Location for an Existing License

Application Contact Information

Contact Name: David Scott

Phone: [REDACTED]

Mailing Address: [REDACTED]

City: [REDACTED]

State: [REDACTED]

Zip: [REDACTED]

Email Address: [REDACTED]

Business Details

Please check all that apply to your proposed business operations at this location:

- ☐ Manufacturing/Production
☒ Retail Off-Premises Sales
☐ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

- ☐ Indoor Consumption ☐ Outdoor Consumption
☐ Proposing to Allow Minors

Section 1 continued on next page



Local Government Recommendation – Liquor License

Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): Bro Mart LLC

Proposed Trade Name: Bro Mart

IMPORTANT: You MUST submit this form to the local government PRIOR to submitting to OLCC.
Section 2 must be completed **by the local government** for this form to be accepted
with your CAMP application.

Section 2 – Acceptance - To be completed by Local Government:

Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name:

Optional Date Received Stamp

Date Application Received:

Received by:

Section 3 – Recommendation - To be completed by Local Government:

- ☐ Recommend this license be granted
- ☐ Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))
- ☐ No Recommendation/Neutral

Name of Reviewing Official:

Title:

Date:

Signature:


After providing your recommendation and signature, please return this form to the applicant.

CITY OF BROOKINGS

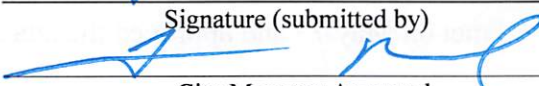
COUNCIL AGENDA REPORT

Meeting Date: May 12, 2025

Originating Dept: CM



Signature (submitted by)



City Manager Approval

Subject: Intergovernmental Agreement between City of Brookings and the Harbor Rural Fire Protection District

Recommended Motion:

Authorize the City Manager to enter into an Intergovernmental Agreement between City of Brookings and the Harbor Rural Fire Protection District

Financial Impact: None

Background/Discussion: About 6 weeks ago, the City of Brookings was contacted by Amy Cusumano, the current chair of the Harbor Fire Department. Their Fire District Board requested to meet with staff and asked for assistance regarding the HFD.

She stated, "Our Department has had some pretty significant fractures that lead us here. First being the lack of having a chief (we have had 2 Fire Chiefs resign within the last 6 months) in addition to having two separate internal investigations...brought to light operational issues for us not having SOP's that are accurate in addition to the board not having the proper policies/ procedures guidelines in place."

"We have created a sheet for the concerns and what we believe are the needs of our department as well as discussion points if given the opportunity with you and what options would be best for us. Our department is in a critical state right now for safety, ability, let alone liability."

There are multiple reasons why the City of Brookings should enter into this agreement with HFD. First and foremost, is the safety of our residents that reside within our city limits. HFD volunteers respond to all fire related emergencies in Brookings. This alone affects our ISO (Insurance Services Office) ratings for our citizens.

An ISO rating, also known as a Public Protection Classification (PPC) score, is a rating given to municipal fire departments to assess their ability to provide fire protection to a community. The score ranges from 1 to 10, with 1 being the best and 10 indicating the department doesn't meet minimum ISO requirements. The City of Brookings currently has an ISO rating of 3. These ratings are utilized by insurance companies to determine home insurance premiums.

The IGA lays out the expectations of HFD by utilizing one of two paid BFD employees (Chief Jeff Lee and Captain Neil Watson) for multiple purposes including: establishing new Standard Operating Procedures, operational recommendations, recruitment of volunteers, etc.

Chief McCrae and Chief Lee have assured me and staff that the City of Brookings Fire Department will always have either Chief Lee or Capt. Watson available to manage operations here in Brookings if one of them is assisting HFD per this agreement.

The City will be charging HFD an hourly rate based on Chief Lee or Capt. Watson's hourly pay rate and the costs associated with benefits.

The HFD Board met on May 7th and approved the attached IGA.

Attachment(s):

Request List from HFD

IGA between the City of Brookings and the Harbor Rural Protection District

To: City of Brookings

From: Harbor Rural Fire Protection District Board

Date:

RE: Interim Chief Items for Discussion

Harbor Rural Fire Protection District Board of Directors would like to pose an agreement with the City of Brookings for an Interim Fire Chief during the time we seek to hire a qualified permanent Fire Chief. The following are items for discussion:

- **Maintain Stability:** The primary goal is to keep the organization functioning effectively during the transition period.
- **Address Immediate Issues:** Focus on resolving pressing problems and ensuring the smooth operation of the department.
- **Prepare for the Next Leader:** Ensure the incoming chief has a clear understanding of the agency's current state, including personnel, finances, and any ongoing issues.
- **Avoid Major Changes:** Refrain from making policy changes or long-term commitments that could bind the next leader. Financial as well as operational. If a change is needed, bring it to the Board for discussion.
- **Focus on Day-to-Day Operations:** Oversee daily operations, make key decisions as needed, and ensure that the agency continues to function effectively.
- **Briefing Sheet:** Compile a comprehensive briefing sheet outlining information needed to know by the Board/public for meetings or to maintain communication.
- **Best Practices:** Implement best industry practices and ensure compliance with relevant regulations.
- **Transparency:** Explain the reasons for any changes or decisions to employees and Board.
- **Problem Employees:** Address any issues with problem employees, potentially including disciplinary action, to reduce problems for the incoming chief.
- **Visible Leadership:** Be visible and accessible to staff.
- **Lead by Example:** Demonstrate the values and behaviors expected from others.
- **Address Concerns:** Actively work to address any concerns or issues that are raised, providing solutions or explanations where possible.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF BROOKINGS AND THE HARBOR RURAL FIRE
PROTECTION DISTRICT**

THIS AGREEMENT is entered by and between the **City of Brookings**, an Oregon municipal corporation ("the City"), and the **Harbor Rural Fire Protection District**, a rural fire protection district duly organized under the laws of Oregon ("the District"), as authorized by ORS 190.010.

The parties to this Agreement hereby agree to the following terms and conditions:

Section 1: Term and Termination of this Agreement

1.01 Term. This Agreement is for a term of six (6) months, to commence on May 13, 2025 and expiring on November 13, 2025.

1.02 Renewal. Upon its expiration, this Agreement shall automatically renew for another three (3) months unless the City gives the District thirty (30) days' notice of its intent not to renew the Agreement.

1.03 Termination. At any time during the term of this Agreement, either the City or the District may cancel this Agreement by providing the other party thirty (30) days' written notice of termination.

Section 2: Compensation to the City

2.01 Hourly Fee. The District will pay the City an hourly fee to be determined and agreed upon in a separate addendum. The District will remain financially responsible for its own vehicles and equipment.

2.02 Due Date. Any hourly fee due under this Agreement shall be paid by 1st of each month, with any additional or outstanding funds due at the termination of the IGA.

Section 3: Obligations of the City

3.01 Nature of Services (see below):

3.02 Operational Oversight.

(a) The District will operate under the Brookings Fire & Rescue Standard Operating Procedures (SOPs), Standard Operating Guidelines (SOGs), and training protocols.

(b) Daily operational decisions will fall under the purview of the Brookings Fire Operations Chief or their designee.

(c) Daily morning briefings will occur at the Brookings Fire Department to review staffing, equipment, and operational plans.

3.03 Volunteer Oversight.

- (a) Recruitment of new volunteers will be under the authority of the Brookings Operations Chief or designee.
- (b) Disciplinary actions will be handled by the Brookings Operations Chief or designee with timely notification to the District Board.
- (c) Terminations of volunteers will be managed by the District Board, with input from the Brookings Operations Chief or designee.
- (d) District volunteers will participate in all regularly scheduled Brookings Fire Department trainings.

3.04 Board Interaction. The Brookings Operations Chief or designee will attend all District Board meetings and provide updates regarding operations, incidents, training, equipment, and staffing.

Section 4: Obligations of the District

4.01 Equipment and Facilities.

- (a) The District will remain responsible for the ownership, maintenance, and repair of all District vehicles and equipment.
- (b) The Brookings Operations Chief or designee will provide maintenance recommendations and certification schedules for Board approval. No financial commitment will be made by Brookings without District authorization.

4.02 Incident Management. The District will continue to manage its own calls for service, tracking attendance, and response data, under the oversight of the Brookings Operations Chief or designee.

4.03 Insurance. The District will maintain insurance in the following minimum amounts:

- Property Damage: \$2,000,000
- General Liability: \$2,000,000
- The City of Brookings must be named as an additional insured.

Section 5: General Provisions

5.01 Notice. Notices under this Agreement must be delivered in person or by first-class mail to the following:

If to the City:

City of Brookings
Attn: City Manager
898 Elk Drive
Brookings, OR 97415

If to the District:

Harbor Rural Fire Protection District
[Insert Mailing Address]

Brookings, OR 97415

5.02 Hold Harmless.

To the extent permitted by the Oregon Tort Claims Act and the Oregon Constitution, the District shall defend, indemnify, and hold the City harmless, and each of its officers, agents, and employees, from and against any and all losses, claims, actions, costs, judgments, damages, or other expenses resulting from injury to any person (including injury resulting in death) or damage to property (including loss or destruction), of whatsoever nature, arising out of or incident to the performance of this Agreement by the City, including but not limited to, the acts and omissions of the City's employees, agents, volunteers, and others, if any, designated by the City to perform services under this Agreement.

The City shall not be held responsible for any losses, claims, actions, costs, judgments, damages, or other expenses directly, solely, and proximately caused by the negligence of the District.

This section does not confer any right to indemnity on any person or entity other than the parties, waive any right of indemnity or contribution from any person or entity; or waive any governmental immunity.

5.03 Modification. Any modification to this Agreement must be in writing and signed by both parties.

5.04 Captions. Captions are provided for convenience only and do not affect interpretation.

5.05 Severability. If any provision is deemed unenforceable, the remaining provisions will remain valid.

5.06 Governing Law. This Agreement is governed by the laws of the State of Oregon.

Executed this 6th day of May, 2025, in Brookings, Oregon.

City of Brookings

By: _____
Title: _____

Harbor Rural Fire Protection District

By: Ang Cuamano
Title: Chair

Attachment A

City of Brookings

Employee Costs (Wages and benefits) FY 2024-25

Fire Department

	Lee	Watson
Total hourly rate	68.17	49.39
Total OT rate	95.98	71.84

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
04/25	04/28/2025	92790	5992	Ziply Fiber	4,019.31- V	25-31-6135	Communications
04/25	04/03/2025	93182	5908	Amazon Capital Services	38.48	49-10-7030	Computer Hardware
04/25	04/03/2025	93183	1314	Bernie Bishop Mazda	5,324.00	75-10-7027	Facade Program
04/25	04/03/2025	93184	6072	Salmon Run Golf Course	35,350.00	10-00-1017	Golf Course Deposit
04/25	04/03/2025	93185	5048	Brookings Harbor Medical Center	300.00	10-16-6030	Operating Supplies
04/25	04/03/2025	93186	313	Brookings Vol Firefighters	2,250.00	10-14-6165	B.F.A. Services
04/25	04/03/2025	93187	715	Budge McHugh Supply	1,337.18	15-10-6030	Operating Supplies
04/25	04/03/2025	93188	5567	CAL/OR Insurance Agency	683.33	30-10-6115	Insurance/Bonds
04/25	04/03/2025	93189	6328	Canopy Wellbeing	66.00	10-19-6090	Contract Services
04/25	04/03/2025	93190	6031	Cascade Home Center	1,792.65	10-16-6030	Operating Supplies
04/25	04/03/2025	93191	3015	Charter Communications	759.98	30-10-6135	Communications
04/25	04/03/2025	93192	5822	Chaves Consulting Inc	370.20	49-10-7030	Computer Hardware
04/25	04/03/2025	93193	5952	Chetco Auto Marine & Industrial Supply	138.86	10-16-6015	Equipment Maintenance
04/25	04/03/2025	93194	3834	Clean Sweep Janitorial Service	935.00	25-31-6040	Building Maintenance
04/25	04/03/2025	93195	5827	Coastal Investments LLC	960.00	10-19-6090	Contract Services
04/25	04/03/2025	93196	1745	Coastal Paper & Supply Inc	305.51	10-19-6030	Operating Supplies
04/25	04/03/2025	93197	259	Da-Tone Rock Products	658.18	15-10-6030	Operating Supplies
04/25	04/03/2025	93198	284	Day Management Corp	994.32	30-10-6090	Contract Services
04/25	04/03/2025	93199	317	DCBS - Fiscal Services	2,891.40	10-00-2075	Sur Tax Payable
04/25	04/03/2025	93200	1	Emmanuel Garcia	281.09	20-00-2070	Deposits
04/25	04/03/2025	93201	1	Karen Webb	189.94	20-00-2070	Deposits
04/25	04/03/2025	93202	5344	Dooley Enterprises, Inc	1,284.32	10-13-6120	Training/Travel
04/25	04/03/2025	93203	5432	First Community Credit Union	3,560.00	25-31-8010	Interest
04/25	04/03/2025	93204	198	Grants Pass Water Lab	55.00	20-21-6030	Operating Supplies
04/25	04/03/2025	93205	6265	H&S Energy Group	4,147.89	10-13-6030	Operating Supplies
04/25	04/03/2025	93206	4981	McLennan Excavation, Inc	31,662.00	52-42-7025	Construction
04/25	04/03/2025	93207	4269	Gary Milliman	325.00	10-11-6090	Contract Services
04/25	04/03/2025	93208	4487	Net Assets Corporation	195.00	10-12-6090	Contract Services
04/25	04/03/2025	93209	329	New Hope Plumbing	125.00	10-18-6040	Building Maintenance
04/25	04/03/2025	93210	5008	Online Information Services	127.25	10-12-6090	Contract Services
04/25	04/03/2025	93211	687	Owen Equipment Company	1,179.10	25-31-6036	Misc Safety Supplies
04/25	04/03/2025	93212	252	Paramount Pest Control	225.00	10-19-6090	Contract Services
04/25	04/03/2025	93213	322	Postmaster	1,200.00	25-31-6005	Office Supplies
04/25	04/03/2025	93214	5768	Proficient Auto Center Inc	1,102.00	15-10-6015	Equipment Maintenance
04/25	04/03/2025	93215	207	Quill Corporation	592.05	10-19-6005	Office Supplies
04/25	04/03/2025	93216	6323	Rain for Rent	3,473.23	25-31-6015	Equipment Maintenance
04/25	04/03/2025	93217	3309	Roberts & Associates	250.00	52-42-7025	Construction
04/25	04/03/2025	93218	570	State of Oregon	40.00	10-13-6030	Operating Supplies
04/25	04/03/2025	93219	6262	Stateline Tires LLC	920.00	10-13-6015	Equipment Maintenance
04/25	04/03/2025	93220	6264	Tradewind Signs LLC	69.71	10-19-6005	Office Supplies
04/25	04/03/2025	93221	2863	Verizon Wireless	717.43	10-13-6135	Communications
04/25	04/03/2025	93222	2122	Cardmember Service	6,268.09	10-14-6120	Training/Travel
04/25	04/10/2025	93223	5908	Amazon Capital Services	306.95	49-10-7030	Computer Hardware
04/25	04/10/2025	93224	6105	Brightside Wash	785.00	10-19-6090	Contract Services
04/25	04/10/2025	93225	5144	Tim Brush	199.56	25-31-6120	Training/Travel
04/25	04/10/2025	93226	5070	Canon U.S.A. Inc	5.37	10-13-6030	Operating Supplies
04/25	04/10/2025	93227	6146	CCD Business Development Corp	1,000.00	52-42-7025	Construction
04/25	04/10/2025	93228	193	Central Equipment Co Inc	376.69	10-16-6015	Equipment Maintenance
04/25	04/10/2025	93229	5239	Chris Fromme Company	1,400.00	52-42-7025	Construction
04/25	04/10/2025	93230	575	Dell Marketing L.P.	1,045.86	49-10-7030	Computer Hardware
04/25	04/10/2025	93231	2186	Ferguson Waterworks #3011	1,399.04	20-21-7020	Equipment
04/25	04/10/2025	93232	153	Ferrellgas	774.20	15-10-6130	Utilities
04/25	04/10/2025	93233	5858	Jacobs Engineering Group Inc	140,880.83	25-32-6090	Contract Services

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
04/25	04/10/2025	93234	6261	Language Line Services Inc	18.62	10-13-6030	Operating Supplies
04/25	04/10/2025	93235	6065	Local Government Law Group PC	3,856.00	10-12-6065	Legal/Administration Services
04/25	04/10/2025	93236	279	One Call Concepts Inc	40.04	25-31-6090	Contract Services
04/25	04/10/2025	93237	5390	O'Reilly Automotive Inc	223.93	10-16-6030	Operating Supplies
04/25	04/10/2025	93238	4	Zayra Barcelo	266.00	10-00-2070	Deposits
04/25	04/10/2025	93239	4	DeeAnn Smith	266.00	10-00-2070	Deposits
04/25	04/10/2025	93240	4	Jennifer Watters	266.00	10-00-2070	Deposits
04/25	04/10/2025	93241	4	Larissa McCament	266.00	10-00-2070	Deposits
04/25	04/10/2025	93242	207	Quill Corporation	137.16	10-19-6005	Office Supplies
04/25	04/10/2025	93243	6243	Southern Oregon Trees and Stumps LLC	2,495.00	10-16-6090	Contract Services
04/25	04/10/2025	93244	6330	Tango Tango Inc	2,500.00	30-10-6135	Communications
04/25	04/10/2025	93245	142	Tidewater Contractors Inc	32,800.00	52-42-7025	Construction
04/25	04/10/2025	93246	797	Town & Country Animal Clinic	175.00	61-41-6030	Supplies - K9
04/25	04/10/2025	93247	4542	Umpqua Bank	5,225.11	45-10-8010	Interest Payments
04/25	04/10/2025	93248	861	Village Express Mail Center	14.17	10-13-6030	Operating Supplies
04/25	04/10/2025	93249	169	Waste Connections Inc	2,044.52	61-41-6038	Range Maintenance
04/25	04/10/2025	93250	169	Curry Transfer & Recycling Inc	29.70	15-10-6060	Street Maintenance
04/25	04/10/2025	93251	5394	Laurie Ziemer	36.00	10-16-6060	Capella Expense
04/25	04/10/2025	93252	5992	Ziply Fiber	202.53	30-10-6135	Communications
04/25	04/17/2025	93253	5908	Amazon Capital Services	1,663.96	10-19-6005	Office Supplies
04/25	04/17/2025	93254	6121	AutoZone Inc	87.18	10-14-6020	Vehicle Maintenance
04/25	04/17/2025	93255	6326	Beacon Broadband Inc	268.00	10-16-6130	Utilities
04/25	04/17/2025	93256	5048	Brookings Harbor Medical Center	450.00	10-16-6030	Operating Supplies
04/25	04/17/2025	93257	3834	Clean Sweep Janitorial Service	175.00	10-13-6035	Miscellaneous
04/25	04/17/2025	93258	6265	H&S Energy Group	3,417.02	10-13-6030	Operating Supplies
04/25	04/17/2025	93259	1130	H.D. Fowler	1,620.60	20-21-6030	Operating Supplies
04/25	04/17/2025	93260	6286	Mary Hoisington LMFT LLC	640.00	10-13-6035	Miscellaneous
04/25	04/17/2025	93261	6331	N & S Tractor Inc	371.11	15-10-6015	Equipment Maintenance
04/25	04/17/2025	93262	4	Cidney Claycomb	266.00	10-00-2070	Deposits
04/25	04/17/2025	93263	4	Jennifer Freer	241.00	10-06-4150	Capella Revenue
04/25	04/17/2025	93264	6134	Patrick Smith	924.00	10-13-5025	Health Insurance
04/25	04/17/2025	93265	570	State of Oregon	40.00	10-13-6030	Operating Supplies
04/25	04/28/2025	93266	570	State of Oregon	.00	V 10-13-6030	Operating Supplies
04/25	04/17/2025	93267	4734	Vestis Services LLC	120.00	10-19-6030	Operating Supplies
04/25	04/17/2025	93268	861	Village Express Mail Center	13.92	10-13-6030	Operating Supplies
04/25	04/17/2025	93269	6218	Andrew Yock	324.00	10-13-6120	Training/Travel
04/25	04/24/2025	93270	5987	49er Communications Inc	20.30	10-14-7020	Equipment
04/25	04/24/2025	93271	4939	Bi - Mart Corporation	108.09	10-13-6030	Operating Supplies
04/25	04/24/2025	93272	5070	Canon U.S.A. Inc	405.89	10-15-6030	Operating Supplies
04/25	04/24/2025	93273	1740	Code Publishing Company Inc	830.00	10-12-6090	Contract Services
04/25	04/24/2025	93274	6332	Crescent Uniforms & Supplies	37.89	10-14-6025	Uniform Allowance
04/25	04/24/2025	93275	6078	Curry County Reporter	315.00	10-15-6090	Contract Services
04/25	04/24/2025	93276	575	Dell Marketing L.P.	3,111.06	49-10-7030	Computer Hardware
04/25	04/24/2025	93277	1	Scioto Properties SP-16 LLC	289.44	20-00-2070	Deposits
04/25	04/24/2025	93278	1	Rebecca Harris	250.67	20-00-2070	Deposits
04/25	04/24/2025	93279	2640	Dyer Partnership	64,580.29	52-42-7025	Construction
04/25	04/24/2025	93280	5078	Geotechnical Resources Inc	4,591.25	51-41-7025	Construction
04/25	04/24/2025	93281	1130	H.D. Fowler	1,000.90	20-21-6030	Operating Supplies
04/25	04/24/2025	93282	6030	Hartwick Automotive LLC	264.48	10-13-6015	Equipment Maintenance
04/25	04/24/2025	93283	4	Living Waters Foursquare Church	166.00	10-00-2070	Deposits
04/25	04/24/2025	93284	4	Alin Avina	266.00	10-00-2070	Deposits
04/25	04/24/2025	93285	4	Jenny Comency	266.00	10-00-2070	Deposits
04/25	04/24/2025	93286	4	Parker Kirk	266.00	10-00-2070	Deposits
04/25	04/24/2025	93287	6333	Peaceful Support LLC	2,000.00	32-10-6090	Contract Services-Events
04/25	04/24/2025	93288	6263	Phoebe Pereda	183.20	10-12-6120	Training/Travel
04/25	04/24/2025	93289	207	Quill Corporation	329.51	10-19-6005	Office Supplies

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
04/25	04/24/2025	93290	3	Paragon Property Management	17.53	20-04-4160	Utility User Fees
04/25	04/24/2025	93291	6084	REMAX Coast & Country	2,000.00	32-10-6090	Contract Services-Events
04/25	04/24/2025	93292	267	SeaWestern Fire Fighting Equip	3,050.57	10-14-6035	Safety Equipment
04/25	04/24/2025	93293	861	Village Express Mail Center	13.92	10-13-6030	Operating Supplies
04/25	04/24/2025	93294	6218	Andrew Yock	324.00	10-13-6120	Training/Travel
04/25	04/24/2025	93295	5992	Ziply Fiber	163.37	10-13-6135	Communications
Grand Totals:					403,633.31		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary