

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, March 24, 2025, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

E. Consent Calendar

1. Approve Council minutes for March 10, 2025 [Pg. 1]
2. Accept Parks & Recreation minutes for July 25, 2024 [Pg. 3]
3. Receive monthly financial report for February 2025 [Pg. 4]

F. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

1. 2024-25 Street Paving Projects [Pg. 10]
 - a. Tidewater Contractors Inc. 2024-25 Street Pavement Program Bid [Pg. 11]
2. Bud Cross Improvements [Pg. 19]
 - a. Bud Cross Improvement Plan [Pg. 21]
 - b. Resolution 25-R-1268 Bud Cross Park Pedestrian & Day Use Area Improvements [Pg. 22]
 - c. Resolution 25-R-1269 Bud Cross Park Parking Lot Improvements [Pg. 23]
 - d. Draft Letters of Support to OPRD from Mayor [Pg. 24]
3. Letter to Senator Smith and Representative Boice opposing the Proposed Overlapping Super Health District and Forced Redistribution of Services [Pg. 26]
 - a. Letter to Senator Smith and Representative Boice from Mayor Hodges [Pg. 28]
4. Rural Assistance for Rural Environments (RARE) 2024-25 Application [Pg. 30]
 - a. RARE program information [Pg. 32]
 - b. Resolution 25-R-1270 [Pg. 34]
5. Drinking Water Source Protection Grant Application [Pg. 35]
 - a. Fact Sheet – 2025 Drinking Water Source Protection Fund [Pg. 37]
 - b. Resolution 25-R-1271 [Pg. 38]
6. Housing Infrastructure Support Fund Grant Application [Pg. 39]
 - a. Resolution 25-R-1272 [Pg. 40]

G. Remarks from Mayor, Councilors and City Manager

H. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, and at Brookings City Hall. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours. All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 541-469-1102 if you have any questions regarding this notice. You can view City Council meetings LIVE on television on Charter PEG Channel 181, or stream/view on the City's YouTube Channel: <https://www.youtube.com/@cityofbrookingsoregon8039> clicking on "Live" or search 'City of Brookings Oregon YouTube' in your browser.

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, March 10, 2025

Call to Order

Mayor Isaac Hodges called the meeting to order at 7:03 PM

Roll Call

Council Present: Mayor Isaac Hodges, Councilors Kristi Fulton, and Phoebe Pereda; a quorum present

Staff present: City Manager Tim Rundel, Public Works and Development Services Director Tony Baron, Chief Kelby McCrae and City Recorder Brooklyn Osterhage

Media Present: None

Others Present: approximately 15 audience members

Ceremonies, Appointments and Announcements

There was a moment of silence for fallen firefighter, Jose Contreras.

K9 Nova and her previous officer, Jason Barrigar, were honored for their service.

Oral Requests and Communications from the Audience

1. Mary Stanford, 109 Schooner Bay – spoke on public art.
2. Ron Schnierson, 111 Schooner Bay – spoke on the public art local group.
3. Alex Frederick, 16883 Yellowbrick Road – spoke on the Fats, Oil and Grease Ordinance.
4. Mike Frederick, 16883 Yellowbrick Road – spoke on the Fats, Oil and Grease Ordinance.
5. Joseph Bertram, 856 Old County Road – spoke on the Fats, Oil and Grease Ordinance.

Consent Calendar

1. Approve Council minutes for February 24, 2025
2. Accept Planning Commission minutes for February 4, 2025
3. Liquor License – Pete's Bar & Grill

Councilor Pereda moved, Councilor Fulton seconded, and Council voted unanimously to approve the Consent Calendar.

Staff Reports and Public Hearings

1. Curry Transfer and Recycling Rate Increase

Staff Report provided by Tony Baron

Luke Pyke and Tiffany Rogde from Curry Transfer and Recycling presented and answered questions.

Councilor Pereda moved, Mayor Hodges seconded, and Council voted unanimously to approve a new rate schedule from Curry Transfer and Recycling (CTR) for refuse collection and recycling services per the attached letter and exhibit, effective April 1, 2025.

2. Oregon's Recycling Modernization Act Funding Transfer to Curry Transfer & Recycling

Staff Report provided by Tony Baron

Luke Pyke from Curry Transfer and Recycling presented and answered questions.

Councilor Pereda moved, Mayor Hodges seconded, and Council voted unanimously to authorize City Manager to sign a Local Government Funding Authorization Form to direct funding the City receives under Oregon's Recycling Modernization Act to Curry Transfer and Recycling in order to create a more efficient and effective recycling system locally.

3. Fats, Oil and Grease Ordinance

Ordinance number 25-O-816, an Ordinance amending Title 13 Public Services in the Brookings Municipal Code.

Staff Report provided by Tony Baron

Councilor Pereda moved, Councilor Fulton seconded, and Council voted unanimously to read Ordinance 25-O-816 the first time by title only.

The ordinance was read by title only for the first time.

Councilor Pereda moved, Councilor Fulton seconded, and Council voted unanimously to read Ordinance 25-O-816 the second time by title only.

The ordinance was read by title only for the second time.

Councilor Pereda moved, Councilor Fulton seconded, and Council voted unanimously to adopt Ordinance 25-O-816.

Adjournment

Mayor Isaac Hodges adjourned the meeting at 8:05 PM.

Respectfully submitted:

ATTESTED:

this 24th day of March, 2025:

Isaac Hodges, Mayor

Brooklyn Osterhage, City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
July 25, 2024

CALL TO ORDER

Chair Kerr called the meeting to order at 7:01 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Jaime Armstrong, Teresa Mercurio, Mike Worthey and Chair Steve Kerr.

Absent: Dan Brattain

Also present: PWDS Deputy Director Lauri Ziemer

APPROVAL OF MINUTES

Motion made by Commissioner Armstrong, to approve the minutes of March 28, 2024; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – None

COMMISSION BUSINESS – None

REGULAR AGENDA – None

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Kidtown Fencing Project - Lauri Ziemer provided updates. New Kidtown 6' tall fence and a security camera to be installed at the entrance to hopefully deter vandalism. Back stop fencing at the Azalea Park softball fields is also being replaced. 170' of fencing is also being installed at Chetco Point Dog Park that currently only has shrubbery.
- B. Other park updates include Kidtown's flooring system has been repaired after several spots had torn. The merry-go-round has been removed due to damage to the surrounding floor caused by constant use. The snack shack remodel is near completion, countertops, flooring and the roll up window remain to be finished. The pool is up and running until September 1st. After the pool is closed the pool deck area will be resurfaced. Adult softball league has begun and will run through August.

COMMISSIONER REPORTS/COMMENTS

Commissioner Mercurio requested a status update on lights at the pickle ball courts which will be researched.

Commission wondered if a rubber material could be placed under the merry-go-round and be reinstalled. Chair Kerr commended Dan Brattain for the donation of defibrillators.

ADJOURNMENT

With no further business, meeting adjourned at 7:14 pm.

Respectfully submitted,



Steve Kerr, Chair

(Approved at March 13, 2025 meeting)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	4,410,740.00	113,049.50	3,852,133.39	558,606.61	87.3
LICENSES AND PERMITS	307,000.00	27,763.76	209,326.63	97,673.37	68.2
INTERGOVERNMENTAL	298,500.00	35,151.53	112,735.43	185,764.57	37.8
CHARGES FOR SERVICES	1,058,500.00	12,248.93	261,867.50	796,632.50	24.7
OTHER REVENUE	140,500.00	30,154.90	130,281.53	10,218.47	92.7
TRANSFERS IN	732,236.00	.00	732,236.00	.00	100.0
	6,947,476.00	218,368.62	5,298,580.48	1,648,895.52	76.3
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	38,866.00	3,966.59	30,329.39	8,536.61	78.0
MATERIAL AND SERVICES	12,850.00	325.00	3,555.10	9,294.90	27.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	51,716.00	4,291.59	33,884.49	17,831.51	65.5
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	453,018.00	35,591.26	269,789.93	183,228.07	59.6
MATERIAL AND SERVICES	241,300.00	992.88	112,481.53	128,818.47	46.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	694,318.00	36,584.14	382,271.46	312,046.54	55.1
POLICE:					
PERSONAL SERVICES	3,642,146.00	311,904.17	2,401,124.61	1,241,021.39	65.9
MATERIAL AND SERVICES	244,000.00	15,852.97	174,817.31	69,182.69	71.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	99,496.00	.00	.00	99,496.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	3,985,642.00	327,757.14	2,575,941.92	1,409,700.08	64.6
FIRE:					
PERSONAL SERVICES	266,529.00	10,309.71	162,058.18	104,470.82	60.8
MATERIAL AND SERVICES	109,500.00	4,259.46	93,365.08	16,134.92	85.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	29,990.00	.00	29,678.72	311.28	99.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	406,019.00	14,569.17	285,101.98	120,917.02	70.2

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	284,123.00	22,016.18	171,858.95	112,264.05	60.5
MATERIAL AND SERVICES	94,600.00	1,749.01	15,433.10	79,166.90	16.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>378,723.00</u>	<u>23,765.19</u>	<u>187,292.05</u>	<u>191,430.95</u>	<u>49.5</u>
PARKS & RECREATION:					
PERSONAL SERVICES	319,181.00	26,670.74	201,218.85	117,962.15	63.0
MATERIAL AND SERVICES	143,500.00	6,478.87	73,380.87	70,119.13	51.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	9,981.00	.00	9,980.00	1.00	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>472,662.00</u>	<u>33,149.61</u>	<u>284,579.72</u>	<u>188,082.28</u>	<u>60.2</u>
GOLF COURSE:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	900,000.00	.00	.00	900,000.00	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>900,000.00</u>	<u>.00</u>	<u>.00</u>	<u>900,000.00</u>	<u>.0</u>
SWIMMING POOL:					
PERSONAL SERVICES	.00	.00	.02	(.02)	.0
MATERIAL AND SERVICES	90,500.00	10,013.52	41,631.16	48,868.84	46.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>90,500.00</u>	<u>10,013.52</u>	<u>41,631.18</u>	<u>48,868.82</u>	<u>46.0</u>
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	169,300.00	4,150.95	78,987.82	90,312.18	46.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	624,000.00	.00	624,000.00	.00	100.0
CONTINGENCIES AND RESERVES	774,596.00	.00	.00	774,596.00	.0
	<u>1,567,896.00</u>	<u>4,150.95</u>	<u>702,987.82</u>	<u>864,908.18</u>	<u>44.8</u>
	<u>8,547,476.00</u>	<u>454,281.31</u>	<u>4,493,690.62</u>	<u>4,053,785.38</u>	<u>52.6</u>
	<u>(1,600,000.00)</u>	<u>(235,912.69)</u>	<u>804,889.86</u>	<u>(2,404,889.86)</u>	<u>50.3</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	525,000.00	49,836.05	336,528.35	188,471.65	64.1
OTHER REVENUE	22,000.00	100.00	13,943.14	8,056.86	63.4
TRANSFER IN	100,000.00	.00	100,000.00	.00	100.0
	<u>647,000.00</u>	<u>49,936.05</u>	<u>450,471.49</u>	<u>196,528.51</u>	<u>69.6</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	261,092.00	21,613.90	163,644.02	97,447.98	62.7
MATERIAL AND SERVICES	326,700.00	7,246.52	147,613.24	179,086.76	45.2
CAPITAL OUTLAY	15,000.00	.00	438.75	14,561.25	2.9
DEBT SERVICE	1,073.00	.00	1,068.02	4.98	99.5
TRANSFERS OUT	243,809.00	.00	243,809.00	.00	100.0
CONTINGENCIES AND RESERVES	144,326.00	.00	.00	144,326.00	.0
	<u>992,000.00</u>	<u>28,860.42</u>	<u>556,573.03</u>	<u>435,426.97</u>	<u>56.1</u>
	<u>992,000.00</u>	<u>28,860.42</u>	<u>556,573.03</u>	<u>435,426.97</u>	<u>56.1</u>
	<u>(345,000.00)</u>	<u>21,075.63</u>	<u>(106,101.54)</u>	<u>(238,898.46)</u>	<u>(30.8)</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,025,000.00	141,047.06	1,414,822.92	610,377.08	69.9
OTHER INCOME	60,000.00	3,145.00	62,467.76	(2,467.76)	104.1
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>2,085,000.00</u>	<u>144,192.06</u>	<u>1,477,090.68</u>	<u>607,909.32</u>	<u>70.8</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	451,449.00	35,386.57	298,297.59	153,151.41	66.1
MATERIAL AND SERVICES	183,600.00	10,664.59	139,122.90	44,477.10	75.8
CAPITAL OUTLAY	50,000.00	2,461.25	43,706.62	6,293.38	87.4
DEBT SERVICE	22,434.00	1,780.01	15,308.02	7,125.98	68.2
TRANSFERS OUT	35,000.00	.00	35,000.00	.00	100.0
	<u>742,483.00</u>	<u>50,292.42</u>	<u>531,435.13</u>	<u>211,047.87</u>	<u>71.6</u>
WATER TREATMENT:					
PERSONAL SERVICES	37,757.00	2,982.68	19,963.21	17,793.79	52.9
MATERIAL AND SERVICES	613,523.00	47,058.17	369,171.82	244,351.18	60.2
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	757,257.00	.00	757,257.00	.00	100.0
CONTINGENCIES AND RESERVES	173,980.00	.00	.00	173,980.00	.0
	<u>1,592,517.00</u>	<u>50,040.85</u>	<u>1,146,392.03</u>	<u>446,124.97</u>	<u>72.0</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,335,000.00</u>	<u>100,333.27</u>	<u>1,677,827.16</u>	<u>657,172.84</u>	<u>71.9</u>
	<u>(250,000.00)</u>	<u>43,858.79</u>	<u>(200,736.48)</u>	<u>(49,263.52)</u>	<u>(80.3)</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,650,300.00	283,963.31	2,420,103.79	1,230,196.21	66.3
OTHER REVENUE	25,000.00	.00	87,299.46	(62,299.46)	349.2
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,670,800.00</u>	<u>283,963.31</u>	<u>2,507,403.25</u>	<u>1,163,396.75</u>	<u>68.3</u>
EXPENDITURES					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	682,000.00	54,756.25	437,364.55	244,635.45	64.1
MATERIAL AND SERVICES	395,800.00	4,778.51	107,857.98	287,942.02	27.3
CAPITAL OUTLAY	15,000.00	149.04	630.85	14,369.15	4.2
DEBT SERVICE	22,434.00	1,779.99	15,307.44	7,126.56	68.2
TRANSFERS OUT	264,204.00	.00	264,204.00	.00	100.0
	<u>1,379,438.00</u>	<u>61,463.79</u>	<u>825,364.82</u>	<u>554,073.18</u>	<u>59.8</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	51,243.00	3,988.88	27,385.80	23,857.20	53.4
MATERIAL AND SERVICES	1,294,047.00	94,057.38	728,817.77	565,229.23	56.3
CAPITAL OUTLAY	15,000.00	7,531.77	7,531.77	7,468.23	50.2
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	1,382,517.00	.00	1,382,517.00	.00	100.0
CONTINGENCIES AND RESERVES	393,055.00	.00	.00	393,055.00	.0
	<u>3,135,862.00</u>	<u>105,578.03</u>	<u>2,146,252.34</u>	<u>989,609.66</u>	<u>68.4</u>
	<u>4,515,300.00</u>	<u>167,041.82</u>	<u>2,971,617.16</u>	<u>1,543,682.84</u>	<u>65.8</u>
	<u>(844,500.00)</u>	<u>116,921.49</u>	<u>(464,213.91)</u>	<u>(380,286.09)</u>	<u>(55.0)</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	781,400.00	7,735.30	754,942.53	26,457.47	96.6
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	25,000.00	.00	53,136.12	(28,136.12)	212.5
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>806,400.00</u>	<u>7,735.30</u>	<u>808,078.65</u>	<u>(1,678.65)</u>	<u>100.2</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	185,256.00	.00	12,046.16	173,209.84	6.5
CAPITAL OUTLAY	2,021,144.00	.00	54,821.93	1,966,322.07	2.7
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>2,206,400.00</u>	<u>.00</u>	<u>66,868.09</u>	<u>2,139,531.91</u>	<u>3.0</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,206,400.00</u>	<u>.00</u>	<u>66,868.09</u>	<u>2,139,531.91</u>	<u>3.0</u>
	<u>(1,400,000.00)</u>	<u>7,735.30</u>	<u>741,210.56</u>	<u>(2,141,210.56)</u>	<u>52.9</u>

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 24, 2025

Originating Dept: PW/DS

Signature (submitted by)

City Manager Approval

Subject: 2024-25 Street Paving Projects

Recommended Motion:

Authorize City Manager to enter into agreement with the Tidewater Contractors Inc. to pave various streets identified in the 2022 Pavement Management Plan Update.

Financial Impact:

Tidewater Contractors Inc. submitted a bid of \$338,180 for the 2024-25 Street Pavement Program projects. Funding for the projects are budgeted from the City of Brookings Streets System Replacement Fund (SRF) which is funded through fuel tax revenues.

Background/Discussion:

The 2024-25 Street Pavement Program Projects include street paving on Pacific Avenue, Parkview Drive, Chetco Lane, Dawson & Passley Road, Hillside Avenue, and Valley Street. Alternative paving projects included in the bid received from Tidewater are the patching of utility cuts in various locations.

Tidewater Contractors Inc. were the lone respondent to a request for bids on the project.

Bidders	Bid
Tidewater Contractors Inc.	\$338,180

Attachment(s):

- a. Tidewater Contractors Inc. 2024-25 Street Pavement Program Bid

CITY OF BROOKINGS
CONTRACT DOCUMENTS
AND SPECIFICATIONS FOR THE
STREET PAVEMENT PROGRAM
FISCAL YEAR 2024-25



All Questions Due by
March 6, 2025
2:00 PM

BIDS DUE BY:
March 13, 2025
2:00 PM

Prevailing Wage

City of Brookings
City Hall
898 Elk Drive
Brookings, OR 97415

Contact: Anthony Baron, Project Manager
541-469-1172

SECTION 00400
BID FORM

1.1 PROJECT

A. Project Title: **Street Pavement Project Fiscal Year 2024-25**

1. The project consists of excavation, pavement preparation, cold plane removal, (including taper grinding) asphalt concrete patch repair and hot mix asphalt concrete (HMAC) pavement overlay.
2. The project locations include:
 - a. Chetco Lane
 - b. Dawson Road
 - c. Hillside Avenue
 - d. Park Avenue
 - e. Parkview Drive at Airport
 - f. Passley Road
 - g. Valley Street
 - h. Pacific Avenue
3. Work includes traffic control, materials and workmanship to complete the project in accordance with the language contained herein and City of Brookings Standards and Engineering Specifications.
4. All work shall comply with the City of Brookings "Engineering Requirements and Standard Specifications for Public Works Infrastructure," adopted April 2017.

B. Bid Submission Location: Finance Payment Window, 898 Elk Drive, Brookings, OR

C. Bid Submission Deadline: **Thursday, March 13, 2025 - 2:00 pm**

D. Bid Opening Time & Date: **Thursday, March 13, 2025 - 2:00 pm**

Bidder's Name: Tidewater Contractors, Inc

Bidder's Address: PO Box 1956/16156 Hwy 101 So. Brookings, OR

Bidder's Telephone Number: 541-469-5341

1.2 BASE BID

A. The Undersigned is: (check one of the following and insert information requested)

1. X A corporation organized and existing under the laws of the State of Oregon; or
2. _____ A partnership registered under the laws of the State of _____; or
3. _____ An individual doing business under an assumed name registered under the laws of the State of _____; or
4. _____ An individual doing business under his or her own name.

B. The Undersigned agrees to be bound by the following documents:

1. Invitation to Bid
2. Summary of Work

3. Instructions to Bidders
4. Bid Form
5. First Tier Subcontractor Bid Disclosure Form
6. Non Collusion Affidavit
7. Responsibility Affidavit
8. Payment Procedure
9. Change Order Procedure
10. Special Provisions
11. Public Improvement Contract
12. Engineering Requirements and Standard Specifications for Public Works Infrastructure
13. Addenda # _____ through _____ inclusive

1.3 OVERHEAD & PROFIT

The Bid Price includes all fees, taxes, profit, overhead, and similar items.

1.4 TIME OF COMPLETION

 AS (initial) The Undersigned agrees, if awarded Contract, to fully complete it in accordance with the timeframes specified.

1.5 BIDDER'S RESIDENCY

- A. *X* The Bidder is a resident of the State of Oregon.
- B. _____ The Bidder is a non-resident of the State of Oregon as defined below.
- C. A non-resident of Oregon is one who has neither paid Unemployment Taxes nor Income Taxes in Oregon during the 12 calendar months immediately preceding submission of this Bid, nor has a Business Address in Oregon.
- D. Bidder's State of Residence: _____. If a non-resident, the Bidder shall indicate the State in which the Bidder resides and the Preference Discount, if any, given by that State.

1.6 BID SECURITY

Accompanying herewith is Bid Security; which is not less than ten (10) percent of the total amount of the Base Bid.

1.7 BID SECURITY FORFEITURE

The Undersigned (Bidder/Contractor) further agrees that the Bid Security accompanying this Bid is left in escrow with the Owner; that the amount thereof is the measure of liquidated damages which the Owner will sustain by the failure of the Undersigned to execute and deliver the above-named Agreement and that if the Undersigned defaults in executing the Agreement then the full value of the Bid Security may, at the Owner's option, become the property of the Owner. If the Bid is not accepted within sixty (60) calendar days after the time set for the opening of the Bids or if the Undersigned executes and delivers the said Agreement within the sixty (60) day time frame the Security will be returned.

1.8 CONTRACT

The Undersigned agrees, if awarded the Contract, to deliver an executed Public Improvement Contract to the Owner within ten (10) calendar days after receiving the Contract Forms an executed Agreement.

1.9 NONCOLLUSION

The Undersigned certifies that (1) this Bid has been arrived at independently and is being submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other Vendor of materials, supplies, equipment, or services to limit independent bidding or competition, and (2) the contents of this Bid have not been

communicated by the Undersigned or its Employees or Agents to any Person not an Employee or Agent of the Undersigned or its Surety on any Bond furnished with the Bid and will not be communicated to such Person prior to the official opening of the Bid.

1.10 WAGE RATES

The Undersigned agrees, if awarded a Contract, that he will comply with the provisions of ORS 279C.800 - 279C.870 pertaining to the payment of prevailing rates of wage.

1.11 CONTRACTORS' REGISTRATION

As a condition to submitting this Bid, a Contractor must be registered with the Oregon Construction Contractors Board in accordance with ORS 701.035 to 701.050, and the Contractor must disclose the Registration Number.

1.12 WORKER'S COMPENSATION INSURANCE

The successful Bidder hereby certifies that, in compliance with the Worker's Compensation Law of the State of Oregon, Worker's Compensation Insurance will be provided by:

1. Name of Carrier (Not local Agent): SAIF
2. Policy Number: OR 969377

1.13 BID SCHEDULE

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Chetco Lane - Length = 436 LF					
1	Mobilization	All	LS	2500 ⁰⁰	2500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	4000 ⁰⁰	4000 ⁰⁰
3	Cold Plane Pavement Removal	12,650	SF	0.75	9487.50
4	AC Pavement	175	Tons	145 ⁰⁰	25,375 ⁰⁰
5	Manhole Frame Adjustment	4	Each	1000 ⁰⁰	4000 ⁰⁰
6	Water Valve Box Adjustment	3	Each	500 ⁰⁰	1500 ⁰⁰
Total					46,862.50

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Dawson - Length = 250 LF					
1	Mobilization	All	LS	2500 ⁰⁰	2500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	3000 ⁰⁰	3000 ⁰⁰
3	Cold Plane Pavement Removal	6900	SF	1.00	6900 ⁰⁰
4	AC Pavement	95	Tons	145 ⁰⁰	13,775 ⁰⁰
5	Water Valve Box Adjustment	4	Each	500 ⁰⁰	2000 ⁰⁰
6	Traffic Control	All	LS	5000 ⁰⁰	5000 ⁰⁰
Total					33,175⁰⁰

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Hillside Avenue – Length = 640 LF					
1	Mobilization	All	LS	2500 ⁰⁰	2500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	2000 ⁰⁰	2000 ⁰⁰
3	Cold Plane Pavement Removal	2000	SF	1 ⁰⁰	2000 ⁰⁰
4	AC Pavement	360	Tons	145 ⁰⁰	52,200 ⁰⁰
5	Reconstruction Area	600	SF	4 ⁰⁰	2400 ⁰⁰
6	Manhole Frame Adjustment	3	Each	1000 ⁰⁰	3000 ⁰⁰
7	Water Valve Box Adjustment	3	Each	500 ⁰⁰	1500 ⁰⁰
8	Traffic Control	all	LS	2500 ⁰⁰	2500 ⁰⁰
9	Thermal Stop Bar	1	LS	750 ⁰⁰	750 ⁰⁰
Total					68,850⁰⁰

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Park Avenue - Length = 125 LF					
1	Mobilization	All	LS	1500 ⁰⁰	1500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	2000 ⁰⁰	2000 ⁰⁰
3	Cold Plane Pavement Removal	3625	SF	1 ⁰⁰	3625 ⁰⁰
4	AC Pavement	52	Tons	145 ⁰⁰	7540 ⁰⁰
5	Aggregate Base	20	Tons	40 ⁰⁰	800 ⁰⁰
6	Thermal Stop Bar	1	LS	750 ⁰⁰	750 ⁰⁰
Total					16,215⁰⁰

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Parkview Drive at Airport - Length = 60 LF					
1	Mobilization	All	LS	2500 ⁰⁰	2500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	2000 ⁰⁰	2000 ⁰⁰
3	AC Pavement	195	Tons	145 ⁰⁰	28,275 ⁰⁰
4	Reconstruction Area	900	SY	4 ⁰⁰	3600 ⁰⁰
5	Aggregate Base	80	Tons	40 ⁰⁰	3200 ⁰⁰
6	Water Valve Box Adjustment	4	Each	500 ⁰⁰	2000 ⁰⁰
7	Excavation & Grading	1	Each	5000 ⁰⁰	5000 ⁰⁰
Total					41,575⁰⁰

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Passley Road - Length = 200 LF					
1	Mobilization	All	LS	2500 ⁰⁰	2500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	2000 ⁰⁰	2000 ⁰⁰
3	Cold Plane Pavement Removal	5290	SF	1.00	5290 ⁰⁰
4	AC Pavement	75	Tons	145 ⁰⁰	10,875 ⁰⁰
5	Manhole Frame Adjustment	1	Each	1000 ⁰⁰	1000 ⁰⁰
6	Water Valve Box Adjustment	2	Each	500 ⁰⁰	1000 ⁰⁰
Total					22,665⁰⁰

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Valley - Length = 350 LF					
1	Mobilization	All	LS	2000 ⁰⁰	2000 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	2000 ⁰⁰	2000 ⁰⁰
3	Cold Plane Pavement Removal	1000	SF	1 ⁰⁰	1000 ⁰⁰
4	AC Pavement	130	Tons	145 ⁰⁰	18,850 ⁰⁰
5	Water Valve Box Adjustment	1	Each	500 ⁰⁰	500 ⁰⁰
6	Thermal Stop Bar	1	Each	750 ⁰⁰	750 ⁰⁰
Total					25,100⁰⁰

No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL BID PRICE (\$)
Pacific Avenue - Length = 425 LF					
1	Mobilization	All	LS	2500 ⁰⁰	2500 ⁰⁰
2	Construction Facilities And Temporary Controls*	All	LS	2500 ⁰⁰	2500 ⁰⁰
3	Cold Plane Pavement Removal	15,750	SF	0.75	11,812.50
4	AC Pavement	225	Tons	145 ⁰⁰	32,625 ⁰⁰
5	Reconstruction Area	200	SF	4 ⁰⁰	800 ⁰⁰
6	Manhole Frame Adjustment	1	Each	1000 ⁰⁰	1000 ⁰⁰
7	Water Valve Box Adjustment	5	Each	500 ⁰⁰	2500 ⁰⁰
8	Traffic Control	1	Each	5000 ⁰⁰	5000 ⁰⁰
Total					58,738.50

TOTALS	
Chetco Lane	\$ 46,862 ⁵⁰
Dawson Road	\$ 33,175 ⁰⁰
Hillside Avenue	\$ 68,850 ⁰⁰
Park Avenue	\$ 16,215 ⁰⁰
Parkview Drive at Airport	\$ 46,575 ⁰⁰
Passley Road	\$ 22,665 ⁰⁰
Valley Street	\$ 25,100 ⁰⁰
Pacific Avenue	\$ 58,738 ⁵⁰
*Includes all signs and Traffic Control	TOTAL BID = \$ 318,180 ⁰⁰

Three hundred eighteen thousand one hundred eighty and 00/100 —
TOTAL BID AMOUNT (in writing)

Tidewater Contractors, Inc
Contractors Name

1	Quantities shown on the Bid Form are estimates. Contractor shall provide and be paid for actual, verified, quantities at the Bid Unit Prices.
2	Change Orders shall be the actual number of units at the Bid Unit Price.
3	Errors in the Bid Amount shall be reconciled by multiplying the Bid Unit Price times the number of units.

Additive Alternate 1 - Street Patching and Utility Cut Repair List
Cold Plane Removal and Pave 3" deep lift items listed below

Additive alternative bid items will be awarded individually. Each line item shall include all traffic control, signage and all materials, labor and equipment needed to produce a complete function product in conformance with applicable project drawings and specifications.					
	Location	Cold Plane Removal Depth	SF	Est. Tons AC	Cost
1	Pacific Avenue (Valley to Hillside)	3"	1200	16	4500 ⁰⁰
2	Salmon Run Entry Drive	3"	600	8	3500 ⁰⁰
3	Oak Street at Fir Street	3"	600	8	3500 ⁰⁰
4	Cedar Street at Maple	3"	2400	32	8500 ⁰⁰

w/ Alternate 1 - Added
\$ 338,180

1.14 COMPLETED ATTACHMENT(S) TO RETURN WITH THIS BID

- A. Bid Security
- B. First Tier Subcontractor Disclosure form
- C. Non Collusion Affidavit
- D. Responsibility Affidavit

1.15 SIGNATURES

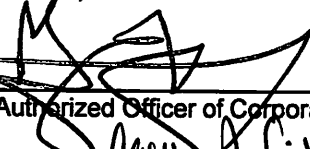
Name of Firm: Tidewater Contractors, Inc.

By: _____
(Sole Individual)

or

By: _____
(Partner)

or

By:  _____
(Authorized Officer of Corporation)

Attested By: Cassie A. Fitchugh witness to Firm
(Secretary of Corporation)

Phone number: 541-4169-5341 Registered Classification: Gen Level 2

Contractor's Registration Number: 29995 Expiration date: 01/31/2026

Employer's Tax ID: 93-0705433 Submitted on 3/13, 2025


END OF BID FORM

CITY OF BROOKINGS

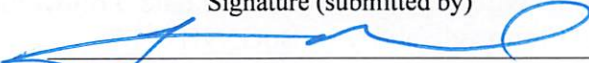
COUNCIL AGENDA REPORT

Meeting Date: March 24, 2025

Originating Dept: PW/DS



Signature (submitted by)



City Manager Approval

Subject: Bud Cross Park Improvements.

Recommended Motion:

Adopt Resolution 25-R-1268 and 25-R-1269 authorizing submission of Local Government Grant Program applications to the Oregon Parks and Recreation Department for Park Improvement Projects at Bud Cross Park and authorize the mayor to sign letters of support on behalf of the City Council.

Financial Impact:

Total combined project costs for Bud Cross Park Pedestrian and Parking Lot Improvements are estimates at \$458,130. The grant requires 40% matching funds therefore a \$183,252 matching amount would be paid for from available Parks System Development Funds. The projects are SDC eligible as it adds additional capacity to the park.

Background/Discussion:

The proposed Bud Cross Park Improvement Project includes improvements to the area between the ball fields as well as the development of the parking lot accessed off Hassett Street. Proposed park improvements include:

- Day Use Picnic Area
- Play Structure
- ADA Pathway Improvements
- Landscaping Upgrades
- Parking Lot Paving
- Storm Drainage Improvements

The project was identified in the 2011 City of Brookings Parks Master Plan and was one of the top 15 priority projects identified by the Parks & Recreation Commission in 2013-2014 Fiscal Year. Staff applied for an Oregon Parks and Recreation Department (OPRD) Local Government Grant in 2013 but was not awarded. This project was put on hold during the time (2018-2021) the City explored the redevelopment of Bud Cross, including the pool facility, into a recreation center through a Parks & Recreation District formation which was voted down by voters in the Fall of 2021.

The Parks and Recreation Commission reviewed the proposed projects at Bud Cross Park during their March 2025 meeting and voted unanimously to forward a recommendation to City Council for project support.

Staff launched a web-based survey in the community on March 18th to gather support or opposition to the project and have received over 140 responses as of the time this staff report was prepared. Over 90 percent of the respondents agree with the need for the project. A full survey analysis will be provided at a later date. Follow the link to participate in the survey.
<https://forms.gle/abSA6wjBoGN9HkAh7>

Attachment(s):

- a. Bud Cross Park Improvement Plan
- b. Resolution 25-R-1268 Bud Cross Park Pedestrian & Day Use Area Improvements
- c. Resolution 25-R-1269 Bud Cross Park Parking Lot Improvements
- d. Draft Letters of Support to OPRD from Mayor

CITY OF BROOKINGS

RESOLUTION 25-R-1268

A RESOLUTION OF THE CITY OF BROOKINGS AUTHORIZING SUBMISSION OF A LOCAL GOVERNMENT GRANT APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT FOR BROOKINGS PARKS IMPROVEMENT PROJECTS.

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Brookings desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements to public park areas; and

WHEREAS, the City Council has identified improvements at Bud Cross Park; and

WHEREAS, the Parks Improvement Projects will enhance the visitor's experience; and

WHEREAS, grant funding for the project at Bud Cross Park will be used to develop an area between the two baseball/softball fields into a day use picnic area.

WHEREAS, the City commits to regular maintenance of said park projects; and

WHEREAS, the applicant hereby certifies that the matching share for this application is readily available at this time;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brookings, Oregon, does hereby authorize the submission of a Local Government Grant Program application to the Oregon Parks and Recreation Department for the Parks Improvement Projects, as described herein.

Passed by the City Council _____, 2025 and made effective the same date.

Attest:

Mayor Isaac Hodges

City Recorder Brooke Osterhage

CITY OF BROOKINGS

RESOLUTION 25-R-1269

A RESOLUTION OF THE CITY OF BROOKINGS AUTHORIZING SUBMISSION OF A LOCAL GOVERNMENT GRANT APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT FOR BROOKINGS PARKS IMPROVEMENT PROJECTS.

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Brookings desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements to public park areas; and

WHEREAS, the City Council has identified improvements at Bud Cross Park; and

WHEREAS, the Parks Improvement Projects will enhance the visitor's experience; and

WHEREAS, grant funding for the project at Bud Cross Park will be used to fully develop an existing gravel parking lot.

WHEREAS, the City commits to regular maintenance of said park projects; and

WHEREAS, the applicant hereby certifies that the matching share for this application is readily available at this time;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brookings, Oregon, does hereby authorize the submission of a Local Government Grant Program application to the Oregon Parks and Recreation Department for the Parks Improvement Projects, as described herein.

Passed by the City Council _____, 2025 and made effective the same date.

Attest:

Mayor Isaac Hodges

City Recorder Brooke Osterhage



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104, Fax (541) 469-3650, TTY (800) 735-1232
ihodges@brookings.or.us; www.brookings.or.us

Mayor Isaac Hodges

March 24, 2025

Mark Cowan
Oregon Parks and Recreation Department
725 Summer St. NE STE C
Salem, OR 97301

Subject: Oregon Parks and Recreation Department Local Government Grant Application

Dear Mr. Cowan,

On behalf of the City of Brookings, I am pleased to submit this letter in support of our application for the Bud Cross Park Day Use Area Project. Bud Cross Park is one of three community parks in the City's inventory, yet it remains the only one without a designated day-use and picnic area. This project is a high priority identified in the City's Parks Master Plan and will provide essential amenities to make the park more inclusive, accessible, and enjoyable for residents and visitors alike.

Bud Cross Park is a key recreational hub for our community, featuring athletic fields, a seasonal swimming pool, basketball, tennis and pickleball courts, a skate park, and restroom facilities. However, the lack of a designated day-use space limits opportunities for families and community groups to gather and enjoy the park. The City invested \$140,000 in ADA-accessible infrastructure, including an ADA ramp, stairs, and sidewalks leading into the park from Third Street. This grant will build upon those improvements by adding paved access paths from the parking lots into a centrally located day-use area.

The project will include essential amenities such as picnic tables, trash receptacles, a new play structure, and landscaping, ensuring that the space is welcoming for all. These improvements will support free-of-charge recreational opportunities, particularly benefiting underserved and low-income residents, families with children, and individuals with mobility challenges. By expanding accessibility and inclusivity, this project will transform Bud Cross Park into a more vibrant and community-oriented space.

Thank you for considering this important park enhancement project and for the continued support the Oregon Parks and Recreation Department has provided to our community.

Sincerely,

Mayor Isaac Hodges
City of Brookings



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1104, Fax (541) 469-3650, TTY (800) 735-1232
ihodges@brookings.or.us; www.brookings.or.us

Mayor Isaac Hodges

March 24, 2025

Mark Cowan
Oregon Parks and Recreation Department
725 Summer St. NE STE C
Salem, OR 97301

Subject: Oregon Parks and Recreation Department Local Government Grant Application

Dear Mr. Cowan,

On behalf of the City of Brookings, I am pleased to submit this letter in support of our application for the Bud Cross Park Day Use Area Project. Bud Cross Park is one of three community parks in the City's inventory, yet it remains the only one without a designated day-use and picnic area. This project is a high priority identified in the City's Parks Master Plan and will provide essential amenities to make the park more inclusive, accessible, and enjoyable for residents and visitors alike.

Bud Cross Park is a key recreational hub for our community, featuring athletic fields, a seasonal swimming pool, basketball, tennis and pickleball courts, a skate park, and restroom facilities. However, the lack of a designated day-use space limits opportunities for families and community groups to gather and enjoy the park. The City invested \$140,000 in ADA-accessible infrastructure, including an ADA ramp, stairs, and sidewalks leading into the park from Third Street. This grant will build upon those improvements by paving the main parking lot and adding converging access paths from the parking lots into a centrally located day-use area.

The project will include essential amenities such as picnic tables, trash receptacles, a new play structure, and landscaping, ensuring that the space is welcoming for all. These improvements will support free-of-charge recreational opportunities, particularly benefiting underserved and low-income residents, families with children, and individuals with mobility challenges. By expanding accessibility and inclusivity, this project will transform Bud Cross Park into a more vibrant and community-oriented space.

Thank you for considering this important park enhancement project and for the continued support the Oregon Parks and Recreation Department has provided to our community.

Sincerely,

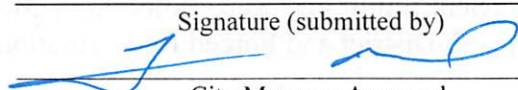
Mayor Isaac Hodges
City of Brookings

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 24, 2025

Originating Dept: CM

Signature (submitted by)

City Manager Approval

Subject: Letter to Senator Smith and Representative Boice opposing the Proposed Overlapping Super Health District and Forced Redistribution of Services

Recommended Motion:

1. Authorize the Mayor to sign a letter to Senator Smith and Representative Boice opposing the Proposed Overlapping Super Health District and Forced Redistribution of Services.

Financial Impact:

Unknown at this time

Background/Discussion:

A proposal is being circulated by United Food and Commercial Workers (UFCW) Local 555 regarding the future of Bay Area Hospital (BAH) and its potential impact on healthcare access in Curry, Coos, and Douglas counties. The UFCW proposal suggests combining Curry General Hospital (Curry Health District), Southern Coos Health, Coquille Valley Hospital, Bay Area Hospital, and Lower Umpqua Hospital into a single "Super" Health District, which would impose a new property tax on residents to bail out Bay Area Hospital's \$50 million debt. Although the proposal states that the tax levy itself would be subject to voter approval, it does not give residents the opportunity to decide whether they want to be included in a new regional health district in the first place. This fundamentally undemocratic maneuver would force our constituents - many of whom already struggle with rising living costs - to accept a new government structure that they did not approve. Additionally, the proposal's intent to forcibly shift profitable service lines from hospitals like Curry General Hospital to BAH would not only jeopardize the financial stability of the affected hospitals but also create an undue burden on patients, who would be forced to travel unnecessarily for care that is currently available locally.

This letter urges Sen. Smith and Rep. Boice to oppose any legislation that would:

- Create a new health district that overlaps existing, independent health districts without first allowing residents to vote on whether they want to be included.
- Forcibly shift revenue-generating and profitable services away from financially stable hospitals to BAH, jeopardizing the ability of rural hospitals to sustain critical healthcare services and creating unnecessary travel burdens for patients.

- Impose new property taxes on residents of Curry, Coos, and Douglas counties to bail out BAH.

Attachment(s):

Letter to Sen. Smith and Rep. Boice from Mayor Hodges opposing the Proposed Overlapping Super Health District and Forced Redistribution of Services.



City of Brookings

898 Elk Drive, Brookings, OR 97415
Office (541) 469-1102 Fax (541) 469-3650
www.brookings.or.us

March 24, 2025

Senator David Brock Smith
Oregon State Senate
900 Court St. NE, S-316
Salem, OR 97301

Representative Court Boice
Oregon House of Representatives
900 Court St. NE, Room H-476
Salem, OR 97301

RE: The Brookings City Council Opposition to the Proposed Overlapping Super Health District and Forced Redistribution of Services

Dear Senator Smith and Representative Boice,

On behalf of the Brookings City Council, we are writing to strongly oppose the proposal being circulated by United Food and Commercial Workers (UFCW) Local 555 regarding the future of Bay Area Hospital (BAH) and its potential impact on healthcare access in Curry, Coos, and Douglas counties. While we recognize the financial challenges BAH is facing, the proposed solution—the creation of a new multi-county health district that would overlap existing, independently governed health districts without first allowing our residents a vote on whether it should exist—is unacceptable.

The UFCW proposal suggests combining Curry General Hospital (Curry Health District), Southern Coos Health, Coquille Valley Hospital, Bay Area Hospital, and Lower Umpqua Hospital into a single “Super” Health District, which would impose a new property tax on residents to bail out Bay Area Hospital’s \$50 million debt. Although the proposal states that the tax levy itself would be subject to voter approval, it does not give residents the opportunity to decide whether they want to be included in a new regional health district in the first place. This fundamentally undemocratic maneuver would force our constituents—many of whom already struggle with rising living costs—to accept a new government structure that they did not approve. Additionally, the proposal’s intent to forcibly shift profitable service lines from hospitals like Curry General Hospital to BAH would not only jeopardize the financial stability of the affected hospitals but also create an undue burden on patients, who would be forced to travel unnecessarily for care that is currently available locally.

Our Key Concerns:

- **Rushed District Formation Without Public Input** – The proposal would create an entirely new, overlapping health district without allowing voters to first determine whether they want to be included in it. While a tax levy would appear on the ballot, residents would not have a say in whether a new government entity should exist in the first place. This approach sets a dangerous precedent, stripping communities of their ability to decide their own healthcare future.

- Forcibly Removing Revenue-Generating Services from Critical Access Hospitals (CAHs) – The proposal openly states that profitable service lines from rural hospitals would be transferred to BAH to improve its financial position. This would severely impact hospitals that rely on these services to maintain financial stability—especially Critical Access Hospitals like Curry General, which depend on a balanced mix of services to continue operations. Eliminating these revenue streams could threaten the long-term viability of affected hospitals and, ultimately, reduce access to care for rural communities.

We support a viable solution for BAH, but not at the expense of other communities

We fully support efforts to stabilize Bay Area Hospital, but we believe solutions must be equitable, transparent, and respect the autonomy of local health districts. Creating a new regional health district without first allowing residents to decide whether they want to be part of it followed by a tax levy vote after the fact—is a backward approach. Rushing into a forced regionalization scheme—while stripping healthcare services away from stable, locally controlled hospitals—is not the answer.

Furthermore, it is important to highlight that Bay Area Hospital (BAH) has a viable alternative to this drastic action and is actively engaged in negotiations with Quorum Health to explore sustainable solutions. This ongoing effort suggests that BAH is not without options, making the proposed Super Health District an unnecessary and potentially disruptive initiative.

We urge you to oppose any legislation that would:

- Create a new health district that overlaps existing, independent health districts without first allowing residents to vote on whether they want to be included.
- Forcibly shift revenue-generating and profitable services away from financially stable hospitals to BAH, jeopardizing the ability of rural hospitals to sustain critical healthcare services and creating unnecessary travel burdens for patients.
- Impose new property taxes on residents of Curry, Coos, and Douglas counties to bail out BAH.

The Brookings City Council appreciates your leadership and commitment to protecting local control and accessible healthcare in Southwest Oregon. We ask for your continued support in preserving the integrity of local healthcare districts and ensuring that any solution for BAH does not come at the expense of Brookings residents and hospitals that have successfully managed their own resources.

Respectfully,


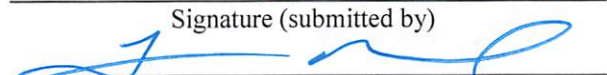
Mayor Isaac Hodges
City of Brookings, OR

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 24, 2025

Originating Dept: PW/DS


Signature (submitted by)

City Manager Approval

Subject: Rural Assistance for Rural Environments (RARE) 2024-2025 Application

Recommended Motions:

1. Adopt Resolution 25-R-1270 to authorize the City Manager or his designee to apply for RARE assistance and;
2. Authorize a cash match of up to \$26,500 to pay for RARE assistance.

Financial Impact:

The RARE program requires a \$26,500 cash match. The City will be applying for a Ford Foundation contribution of up to \$10,000 that will reduce our obligation if awarded. The RARE program would be paid in the 2025-2026 operating budget. The geographic information system (GIS) update work would be charged as appropriate to water, sewer, storm drain, streets. The work related to Lead Service Line Inventory and Reporting would be charged to water. The work related to the Story Map creation would be charged to transient lodging tax and potentially general fund.

Background/Discussion:

The mission of the RARE program is to increase the capacity of rural communities to improve their economic, social and environmental conditions through the assistance of trained graduate-level participants. The City of Brookings sponsored RARE students in 2010 and 2013 which resulted in the completion of the City's Parks Master Plan and a GIS update.

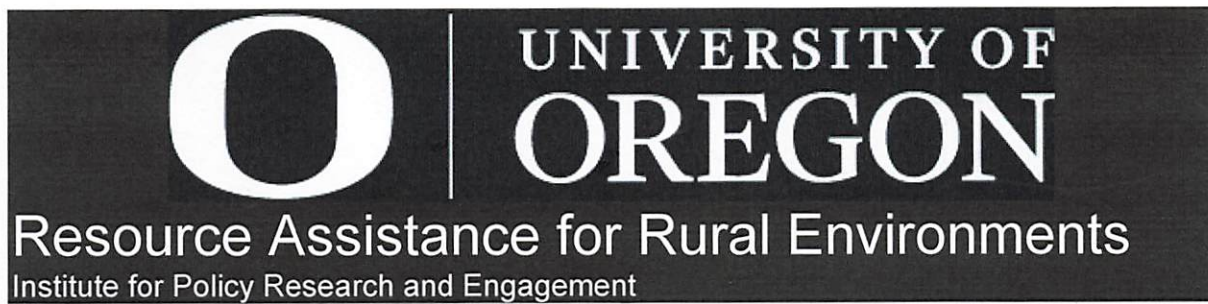
The application focus is recruiting a student who has geographical information system (GIS) skills to work on the following project options;

1. Lead efforts to update our GIS by collecting, verifying, and inputting essential infrastructure data, including water, sewer, storm water and transportation systems.
2. Assist in identifying, verifying, and documenting lead service lines, ensuring compliance with federal regulations. Collect and organize data, coordinate reporting efforts, and support the development of a long-term replacement strategy to enhance public health and water quality management.

3. Create an interactive Story Map to showcase key tourism destinations and attractions. This online, map-based tool will visually highlight Brookings' unique assets, including: scenic beaches & coastal views, hiking trails, river access points, fishing locations, cultural & historic sites, unique shopping and dining experiences. Festivals, art walks, and other community gatherings that draw visitors. The Story Map will serve as a dynamic, user-friendly resource for residents and visitors, integrating maps, images, and descriptions to enhance tourism promotion efforts. It will be accessible via the City's website and social media channels, supporting economic development by drawing attention to local businesses and attractions.

Attachment(s):

- a. RARE program information
- b. Resolution 25-R-1270



Who We Are

Our Mission

The mission of the Resource Assistance for Rural Environments (RARE) AmeriCorps Program is to increase the capacity of rural communities to improve their economic, social, and environmental conditions, through the assistance of trained graduate-level members who live and work in communities for 11 months. Members assist communities and agencies in the development and implementation of plans for achieving a sustainable natural resource base and improving rural economic conditions while gaining community building and leadership skills.

The RARE AmeriCorps Program has been empowering rural Oregon leaders since 1994 and has placed more than 500 members in every county in the state.

Where We Live

RARE is an AmeriCorps program administered through the University of Oregon's [Institute for Policy Research and Engagement](#) (IPRE), charged with linking the skills, expertise, and innovation of higher education with the economic development and environmental needs of communities and regions in the State of Oregon. Through the service-learning programs provided by IPRE, RARE AmeriCorps members gain important service and professional experience by helping to solve community and regional development issues.

Our Partners

We always say that relationships are critical to making things happen in rural Oregon and that goes for us as well! We are grateful for our programmatic statewide partners who help inform, guide, and support the work we do: [Oregon Food Bank](#), [Oregon Main Street Program](#), [Travel Oregon](#), [Energy Trust of Oregon](#), and [The Ford Family Foundation](#).

What We Do

We place the next generation of change-makers in communities across the state to take on meaningful and catalytic placed-based projects, all with the focus of increasing the vitality and vibrancy of communities we serve. The RARE AmeriCorps Program offers a unique opportunity to connect the community and economic development needs of rural Oregon communities with the personal and professional development aspirations of the next generation. Using a tried-and-true model for engagement, we provide a topnotch service-learning experience while delivering resources, expertise, and critical capacity to rural Oregon. Our goal is to ensure a mutually beneficial experience for our RARE AmeriCorps members and rural communities we serve.

"This program, and what you will get out of it, is inextricably linked to what you put into it. Although many placements vary in the rigidity of work structure, the role you fill will be as big or small as you make it. Be open and adaptable, resilient, and reliant. Work for your organization as hard as you work for yourself, and you will find that the efforts you put into your service will begin to show themselves in much more than a resume building experience." – Johnathan Van Roekel, Years 27 & 28, Lake County Resources Initiative

RARE AmeriCorps members serve all over the state, from coast to valley to mountain towns to the high desert. A portion of our community partners change each year, helping to ensure we meet the most pressing needs of rural Oregon. Regardless of where they are placed, RARE AmeriCorps members gain hands-on experience in systems thinking, project management and planning, develop technical skills, and build a strong statewide network of professionals, all while creating meaningful change in rural Oregon. Members assist with various levels of planning and implementation of critical projects across Oregon on a wide range of topics, including community and economic development, food systems, and environmental and sustainability planning.

CITY OF BROOKINGS

RESOLUTION 25-R-1270

A RESOLUTION AUTHORIZING THE CITY OF BROOKINGS TO APPLY FOR PARTICIPATION IN THE UNIVERSITY OF OREGON'S RESOURCE ASSISTANCE FOR RURAL ENVIRONMENTS (RARE) AMERICORPS PROGRAM.

WHEREAS, the City of Brookings recognizes the value of data-driven infrastructure planning, regulatory compliance, and tourism development in supporting long-term community growth and sustainability; and

WHEREAS, the University of Oregon's Resource Assistance for Rural Environments (RARE) AmeriCorps Program provides trained professionals to assist rural communities with capacity-building projects in critical areas such as GIS mapping, infrastructure management, and economic development; and

WHEREAS, the City of Brookings seeks to host a RARE participant for the 2025-2026 program year to support three key projects:

1. **GIS Infrastructure Data Improvement** – Updating and verifying essential infrastructure data, including water, sewer, stormwater, and transportation systems.
2. **Lead Service Line Inventory and Compliance** – Assisting with data collection, documentation, and compliance efforts to meet federal regulatory requirements.
3. **Tourism Story Map Development** – Creating an interactive, GIS-based map highlighting key attractions, local businesses, and community assets to enhance tourism promotion and economic growth.

WHEREAS, participation in the RARE program will provide valuable expertise and technical assistance, helping the City advance these initiatives while fostering professional development opportunities for the program member; and

WHEREAS, the City is committed to providing adequate supervision, office space, and necessary resources to support the RARE participant's success during their term of service.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that:

1. The City Manager is authorized to submit an application to the University of Oregon's RARE AmeriCorps Program for the 2025-2026 program year.
2. The City affirms its commitment to providing \$26,500 in matching funds and in-kind support as required by the RARE program guidelines.

Passed by the City Council _____, 2025.

Mayor Isaac Hodges

Attest:


City Recorder Brooklyn Osterhage

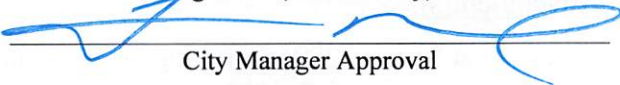
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 24, 2025

Originating Dept: PW/DS


Signature (submitted by)


City Manager Approval

Subject: Drinking Water Source Protection Grant Application

Recommended Motion:

Adopt Resolution 25-R-1271 for submission of an application to the 2025 Oregon Health Authority Drinking Water Source Protection Fund for the implementation of protective measures at the City's drinking water intake site on the Chetco River.

Financial Impact:

The total project cost is approximately \$20,000, funded entirely by the Drinking Water Source Protection Grant. No matching funds are required from the City. If awarded, Business Oregon will administer the grant.

Background/Discussion:

In June 2023, the Oregon Legislature passed House Bill (HB) 2010 that, combined with other legislation, allocates \$5 million to establish the Drinking Water Source Protection (DWSP) Grant Program. The City of Brookings is seeking to apply for funding through the Oregon Health Authority's Drinking Water Source Protection Fund to implement critical protective measures at the City's drinking water intake site along the Chetco River. The project is designed to safeguard the City's water source by reducing the risk of contamination in the highly permeable unconfined aquifer that supplies drinking water.

The proposed project includes:

- Installation of chain-link fencing along North Bank Chetco River Road, including two vehicle access gates.
- Placement of temporary signage to inform the public in advance of the installation.
- Installation of two permanent signs to raise awareness of the designated drinking water protection area.
- Funding support for local volunteer groups to aid in river cleanup efforts by providing supplies and covering garbage disposal costs.

The fencing will serve as a deterrent to unauthorized dumping and trespassing, reducing potential contamination risks in the immediate vicinity of the City's water intake site. The project timeline

for fencing and signage installation is estimated from April 2026 through October 2026, with continued support for trash cleanup efforts during the 2026 and 2027 recreation seasons.

If approved, the City Manager or their designee will oversee the application process and all related administrative requirements.

Attachment(s):

- a. Fact Sheet – 2025 Drinking Water Source Protection Fund
- b. Resolution 25-R-1271



Fact Sheet

2025 Drinking Water Source Protection Fund

Oregon Health Authority Drinking Water Services

General Information:

- Accepting applications **January 27 through March 28, 2025**
- Grants of up to \$50,000 per water system and low interest loans of up to \$100,000
- Land acquisition (conservation) planning grants of up to \$70,000
- Water systems can collaborate on a regional (joint) project and combine funds
- Emergency grants available year-round for emergency source water threats

Public Water System Eligibility:

- Community water systems, non-federal, public and privately owned
- Nonprofit non-community water systems

Eligible Projects:

- Enhanced Source Water Area delineation
- Enhanced Assessment of source water risks
 - Inventory of potential contaminant sources within source water area
 - Evaluation of potential threats to water quality
- Development of source protection strategies or plans
- Implementation of protection strategies (see [Application Guide](#) for examples)
- Security strategies targeting sensitive source areas
- Land acquisition (conservation) planning projects via BIL funding

For more Information:

- See [Drinking Water Source Protection Fund Application form and Application Guide on Funding](#)
<https://www.oregon.gov/oha/PH/HEALTHYENVIRONMENTS/DRINKINGWATER/SRF/Pages/spf.aspx>

For Questions/Assistance Regarding Projects and Project Eligibility:

- Groundwater systems can contact Tom Pattee or their Region Hydrogeologist:
 - Tom Pattee, Northwest Region Hydrogeologist/Groundwater Coordinator (541) 684-2440
 - Russ Kazmierczak, Eastern Region Hydrogeologist/GWUDI Project Coordinator (971) 599-0121
 - Shawn Stevenson, Southwest Region Hydrogeologist (541) 650-1640
- Surface water systems can contact Julie Harvey at DEQ at Drinkingwater.Protection@deq.oregon.gov

Additional funding information for source water protection projects available on [DEQ's Funding For Public Water Systems website](#). <https://www.oregon.gov/deq/wq/dwp/Pages/DWP-Funding.aspx>



CITY OF BROOKINGS

RESOLUTION 25-R-1271

A RESOLUTION AUTHORIZING THE CITY OF BROOKINGS TO APPLY FOR A DRINKING WATER SOURCE PROTECTION GRANT FROM THE OREGON HEALTH AUTHORITY

WHEREAS, the City of Brookings is committed to ensuring the safety and quality of its drinking water supply for residents and future generations; and

WHEREAS, the Oregon Health Authority administers the Drinking Water Source Protection Grant Program to provide financial assistance for projects that safeguard public drinking water sources; and

WHEREAS, the City of Brookings seeks funding through this program to enhance the protection of its drinking water intake system by installing fencing and signage, and to support local volunteer groups in their river cleanup efforts; and

WHEREAS, the proposed project aligns with the requirements and objectives outlined in the Oregon Health Authority's Safe Drinking Water Handbook; and

WHEREAS, the Drinking Water Source Protection Grant does not require matching funds, making it a financially viable opportunity for the City to improve source water protection measures; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKINGS AS FOLLOWS:

1. The City Council authorizes the City of Brookings to submit an application for the Drinking Water Source Protection Grant from the Oregon Health Authority.
2. The City Manager, or their designee, is authorized to execute all necessary documents related to the grant application and acceptance, with administration to be managed by Business Oregon.
3. The City supports the use of grant funds for the installation of protective fencing and signage around the drinking water intake system, as well as for providing financial support to volunteer groups engaged in river cleanup activities.
4. This resolution shall take effect immediately upon its adoption.

Passed by the City Council _____, 2025 and made effective the same date.

Attest:

Mayor Isaac Hodges


City Recorder Brooke Osterhage

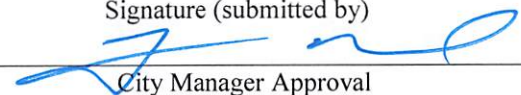
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 24, 2025

Originating Dept: PW/DS


Signature (submitted by)


City Manager Approval

Subject: Housing Infrastructure Support Fund Grant Application

Recommended Motion:

Adopt Resolution 25-R-1272 to authorize the City Manager or his designee to submit a grant application to the Housing Infrastructure Support Fund.

Financial Impact:

There is no required match for this grant. If awarded, the funds will fully cover the costs associated with the proposed planning and infrastructure support efforts.

Background/Discussion:

The City of Brookings is applying for funding through the Housing Infrastructure Support Fund, a state program designed to assist local governments in planning and developing infrastructure necessary to support future housing projects.

Brookings is experiencing a housing shortage, particularly in workforce and affordable housing. However, the City has not conducted a formal Housing Needs Analysis (HNA) to assess current and future housing demands. This funding would allow the City to initiate an HNA, which is essential for identifying housing gaps, guiding policy decisions, and positioning the City for future infrastructure investments to support residential development.

New Oregon Administrative Rules (OARs) related to housing are currently under development and are expected to be finalized by January 2026. These forthcoming regulations will impact local housing policies and infrastructure planning. The proposed project timeline aligns with the release of these rules, ensuring that Brookings' housing strategy is developed in accordance with updated state requirements and best practices.

In addition to funding the HNA, the grant would support planning efforts to identify and prioritize infrastructure improvements that will facilitate housing growth in Brookings. This proactive approach will help the City attract developers, streamline future grant applications, and ensure infrastructure readiness for residential expansion.

Approving this application will allow City staff to move forward with securing funding that directly supports Brookings' long-term housing and infrastructure goals.

Attachment(s):

- a. Resolution 25-R-1272

CITY OF BROOKINGS

RESOLUTION 25-R-1272

A RESOLUTION OF THE CITY OF BROOKINGS AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE HOUSING INFRASTRUCTURE SUPPORT FUND PROGRAM FOR THE PURPOSE OF CONDUCTING A HOUSING NEEDS ANALYSIS.

WHEREAS, the City of Brookings recognizes the critical need to assess and address housing challenges within the community, including availability, affordability, and infrastructure capacity; and

WHEREAS, the City of Brookings seeks to conduct an official Housing Needs Analysis (HNA) to provide essential data and strategic recommendations for future housing development, ensuring compliance with evolving Oregon Administrative Rules (OARs) and alignment with state housing goals; and

WHEREAS, the Housing Needs Analysis will evaluate current and projected housing needs, assess infrastructure constraints, identify funding opportunities for housing-supportive infrastructure, and guide local policies and zoning regulations to support sustainable housing development; and

WHEREAS, the City of Brookings is committed to supporting housing production at a density of at least six units per net residential acre as required by the Request for Grant Applications (RFGA); and

WHEREAS, upon completion, the Housing Needs Analysis will deliver a data-driven housing needs assessment, an infrastructure improvement report, policy recommendations, and a strategic action plan to facilitate future growth and compliance with state regulatory requirements; and

WHEREAS, the City is prepared to proceed upon receipt of grant funding and once the new Oregon Administrative Rules are determined in January 2026; and

WHEREAS, the estimated budget for the Housing Needs Analysis is \$100,000, including consultant fees, data acquisition, community engagement, and report preparation, with the City actively exploring additional funding sources to supplement the project; and

WHEREAS, the City of Brookings finds that applying for the Housing Infrastructure Support Fund Program aligns with the City's commitment to sustainable growth, economic development, and enhanced livability for current and future residents;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that:

1. The City Council authorizes the City Manager or designee to submit a grant application to the Housing Infrastructure Support Fund Program for the purpose of conducting a Housing Needs Analysis.
2. The City Manager or designee is further authorized to sign all necessary documents related to the grant application and, if awarded, to administer the grant in accordance with its terms and conditions.
3. The City of Brookings commits to collaborating with an experienced housing consultant and regional partners to complete the Housing Needs Analysis and implement its findings to support housing development in the community.

Passed by the City Council _____, 2025.

Mayor Isaac Hodges

Attest:

City Recorder Brooklyn Osterhage