

# City of Brookings

## MEETING AGENDA

### **CITY COUNCIL**

**Monday, January 27, 2025, 7:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

#### **A. Call to Order**

#### **B. Pledge of Allegiance**

#### **C. Roll Call**

#### **D. Ceremonies/Appointments/Announcements**

1. Retirement of K9 Nova
2. Recognize Jeff Lee as the incoming Operations Fire Chief

#### **E. Oral Requests and Communications from the audience**

(\*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

#### **F. Consent Calendar**

1. Approve Council minutes for January 13, 2025 [Pg. 1]
2. Receive monthly financial report for December 2024 [Pg. 3]
3. Reappoint Ryan Reneau to the Budget Committee [Pg. 9]
4. Reappoint Theresa Mercurio to the Parks & Rec Commission [Pg. 11]
5. Reappoint Dan Brattain to the Parks & Rec Commission [Pg. 13]
6. Reappoint Mikael E. Worthey to the Parks & Rec Commission [Pg. 16]

#### **G. Informational Non-Action Items**

1. Tourism Promotion Advisory Committee

#### **H. Remarks from Mayor, Councilors and City Manager**

#### **I. Adjournment**

\*Public Comment forms and the agenda packet are available on-line at [www.brookings.or.us](http://www.brookings.or.us), and at Brookings City Hall. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours. All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 541-469-1102 if you have any questions regarding this notice. You can view City Council meetings LIVE on television on Charter PEG Channel 181, or stream/view on the City's YouTube Channel: <https://www.youtube.com/@cityofbrookingsoregon8039> clicking on "Live" or search 'City of Brookings Oregon YouTube' in your browser.

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, January 13, 2025**

**Call to Order**

Mayor Isaac Hodges called the meeting to order at 7:00 PM

**Roll Call**

Council Present: Mayor Isaac Hodges, Councilors Andy Martin, Kristi Fulton, Phoebe Pereda, and Clayton Malmberg; a quorum present

Staff present: City Manager Tim Rundel, Public Works and Development Services Director Tony Baron, City Recorder Brooklyn Osterhage

Media Present: None

Others Present: approximately 5 audience members

**Ceremonies/Appointments/Announcements**

Mayor Isaac Hodges, Councilor Clayton Malmberg, and Councilor Phoebe Pereda were sworn in by City Recorder Brooklyn Osterhage.

**Oral Requests and Communications from the Audience**

1. Connie Hunter, 1310 English Court – spoke on upcoming events for organizations she's a part of.
2. Laura Goldbey, 111 Schooner Bay – spoke of the emergency response she witnessed on December 5, 2024 due to the tsunami warnings and thanked the respective emergency response teams.
3. Amanda Whittemore, 1033 Chetco Avenue – spoke on community involvement and support.

**Consent Calendar**

1. Approve Council minutes for December 9, 2024
2. Receive monthly financial report for November 2024

**Councilor Pereda moved, Councilor Malmberg seconded, and Council voted unanimously to approve the Consent Calendar.**

**Staff Reports and Public Hearings**

**1. Fats, Oil and Grease Ordinance**

City Manager Tim Rundel asked to table this item for now

**Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to table this matter to be brought back for a council meeting or workshop.**

**2. Seacliff Terrace Storm Drain Improvements**

Staff Report provided by Tony Baron

**Councilor Martin moved, Councilor Malmberg seconded, and Council voted unanimously to authorize City Manager to proceed with the Dyer Partnership Task Order 109, for \$88,300, to develop plans for stormwater infrastructure upgrades on Seacliff Terrace.**

**3. Ransom Avenue Stormwater Improvements**

Staff Report provided by Tony Baron

**Councilor Malmberg moved, Councilor Fulton seconded, and Council voted unanimously to authorize City Manager to execute a contract with McLennan Excavation Inc. for the Ransom Avenue Stormwater Improvement Project in the amount of \$116,894.**

**4. Intergovernmental Agreement for Wastewater Treatment Services with Harbor-Sanitary District for 2022-27**

Staff Report provided by Tim Rundel

**Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to authorize the Mayor to execute the Intergovernmental Agreement for Wastewater Treatment Services with the Harbor Sanitary District as approved by the Harbor Sanitary District Board at their meeting of December 10, 2024.**

**Remarks from Mayor and Councilors**

Councilor Martin congratulated the newly elected Mayor Hodges and Councilors Malmberg and Pereda.

**Adjournment**

Mayor Isaac Hodges adjourned the meeting at 7:45 PM.

Respectfully submitted:

ATTESTED:

this 27<sup>th</sup> day of January, 2025:

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Isaac Hodges, Mayor

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Brooklyn Osterhage, City Recorder

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	4,410,740.00	146,331.01	3,748,309.10	662,430.90	85.0
LICENSES AND PERMITS	307,000.00	25,775.51	156,067.32	150,932.68	50.8
INTERGOVERNMENTAL	298,500.00	6,971.00	105,653.77	192,846.23	35.4
CHARGES FOR SERVICES	1,058,500.00	73,792.57	220,560.92	837,939.08	20.8
OTHER REVENUE	140,500.00	3,787.54	202,574.31	( 62,074.31)	144.2
TRANSFERS IN	732,236.00	.00	732,236.00	.00	100.0
	6,947,476.00	256,657.63	5,165,401.42	1,782,074.58	74.4
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	38,866.00	3,894.16	22,205.32	16,660.68	57.1
MATERIAL AND SERVICES	12,850.00	325.00	2,828.13	10,021.87	22.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	51,716.00	4,219.16	25,033.45	26,682.55	48.4
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	453,018.00	33,740.12	198,806.47	254,211.53	43.9
MATERIAL AND SERVICES	241,300.00	4,948.43	106,883.27	134,416.73	44.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	694,318.00	38,688.55	305,689.74	388,628.26	44.0
POLICE:					
PERSONAL SERVICES	3,642,146.00	293,775.98	1,769,358.14	1,872,787.86	48.6
MATERIAL AND SERVICES	244,000.00	8,477.10	135,131.61	108,868.39	55.4
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	99,496.00	.00	.00	99,496.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	3,985,642.00	302,253.08	1,904,489.75	2,081,152.25	47.8
FIRE:					
PERSONAL SERVICES	266,529.00	20,677.37	126,705.40	139,823.60	47.5
MATERIAL AND SERVICES	109,500.00	4,103.58	68,820.40	40,679.60	62.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	29,990.00	.00	29,678.72	311.28	99.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	406,019.00	24,780.95	225,204.52	180,814.48	55.5

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	284,123.00	22,082.58	126,857.76	157,265.24	44.7
MATERIAL AND SERVICES	94,600.00	311.03	13,134.39	81,465.61	13.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	378,723.00	22,393.61	139,992.15	238,730.85	37.0
PARKS & RECREATION:					
PERSONAL SERVICES	319,181.00	26,900.37	146,528.03	172,652.97	45.9
MATERIAL AND SERVICES	143,500.00	8,499.99	57,012.68	86,487.32	39.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	9,981.00	9,980.00	9,980.00	1.00	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	472,662.00	45,380.36	213,520.71	259,141.29	45.2
GOLF COURSE:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	900,000.00	.00	.00	900,000.00	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	900,000.00	.00	.00	900,000.00	.0
SWIMMING POOL:					
PERSONAL SERVICES	.00	.00	.02	.02	.0
MATERIAL AND SERVICES	90,500.00	13.52	29,419.12	61,080.88	32.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	90,500.00	13.52	29,419.14	61,080.86	32.5
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	169,300.00	11,877.01	60,784.32	108,515.68	35.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	624,000.00	.00	624,000.00	.00	100.0
CONTINGENCIES AND RESERVES	774,596.00	.00	.00	774,596.00	.0
	1,567,896.00	11,877.01	684,784.32	883,111.68	43.7
	8,547,476.00	449,606.24	3,528,133.78	5,019,342.22	41.3
	( 1,600,000.00)	( 192,948.61)	1,637,267.64	( 3,237,267.64)	102.3

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2024

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	525,000.00	50,409.09	288,459.05	236,540.95	54.9
OTHER REVENUE	22,000.00	1,050.00	10,843.80	11,156.20	49.3
TRANSFER IN	100,000.00	.00	100,000.00	.00	100.0
	<u>647,000.00</u>	<u>51,459.09</u>	<u>399,302.85</u>	<u>247,697.15</u>	<u>61.7</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	261,092.00	20,380.94	120,218.20	140,873.80	46.0
MATERIAL AND SERVICES	326,700.00	15,223.73	117,009.31	209,690.69	35.8
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	1,073.00	.00	1,068.02	4.98	99.5
TRANSFERS OUT	243,809.00	.00	243,809.00	.00	100.0
CONTINGENCIES AND RESERVES	144,326.00	.00	.00	144,326.00	.0
	<u>992,000.00</u>	<u>35,604.67</u>	<u>482,104.53</u>	<u>509,895.47</u>	<u>48.6</u>
	<u>992,000.00</u>	<u>35,604.67</u>	<u>482,104.53</u>	<u>509,895.47</u>	<u>48.6</u>
	<u>( 345,000.00)</u>	<u>15,854.42</u>	<u>( 82,801.68)</u>	<u>( 262,198.32)</u>	<u>( 24.0)</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2024

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,025,000.00	144,752.28	1,109,670.29	915,329.71	54.8
OTHER INCOME	60,000.00	4,190.00	51,949.11	8,050.89	86.6
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>2,085,000.00</u>	<u>148,942.28</u>	<u>1,161,619.40</u>	<u>923,380.60</u>	<u>55.7</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	451,449.00	37,863.64	225,359.66	226,089.34	49.9
MATERIAL AND SERVICES	183,600.00	15,429.01	102,767.41	80,832.59	56.0
CAPITAL OUTLAY	50,000.00	.00	13,616.69	36,383.31	27.2
DEBT SERVICE	22,434.00	1,780.01	11,748.00	10,686.00	52.4
TRANSFERS OUT	35,000.00	.00	35,000.00	.00	100.0
	<u>742,483.00</u>	<u>55,072.66</u>	<u>388,491.76</u>	<u>353,991.24</u>	<u>52.3</u>
WATER TREATMENT:					
PERSONAL SERVICES	37,757.00	2,834.24	14,095.34	23,661.66	37.3
MATERIAL AND SERVICES	613,523.00	47,058.17	275,055.48	338,467.52	44.8
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	757,257.00	.00	757,257.00	.00	100.0
CONTINGENCIES AND RESERVES	173,980.00	.00	.00	173,980.00	.0
	<u>1,592,517.00</u>	<u>49,892.41</u>	<u>1,046,407.82</u>	<u>546,109.18</u>	<u>65.7</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,335,000.00</u>	<u>104,965.07</u>	<u>1,434,899.58</u>	<u>900,100.42</u>	<u>61.5</u>
	<u>( 250,000.00)</u>	<u>43,977.21</u>	<u>( 273,280.18)</u>	<u>23,280.18</u>	<u>(109.3)</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2024

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	( 4,500.00)	.00	.00	( 4,500.00)	.0
CHARGES FOR SERVICES	3,650,300.00	284,138.50	1,851,877.55	1,798,422.45	50.7
OTHER REVENUE	25,000.00	.00	36,880.64	( 11,880.64)	147.5
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,670,800.00</u>	<u>284,138.50</u>	<u>1,888,758.19</u>	<u>1,782,041.81</u>	<u>51.5</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	682,000.00	54,488.42	323,839.50	358,160.50	47.5
MATERIAL AND SERVICES	395,800.00	15,258.07	89,937.72	305,862.28	22.7
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	22,434.00	1,779.99	11,747.46	10,686.54	52.4
TRANSFERS OUT	264,204.00	.00	264,204.00	.00	100.0
	<u>1,379,438.00</u>	<u>71,526.48</u>	<u>689,728.68</u>	<u>689,709.32</u>	<u>50.0</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	51,243.00	3,766.14	19,554.34	31,688.66	38.2
MATERIAL AND SERVICES	1,294,047.00	94,102.18	527,491.01	766,555.99	40.8
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	1,382,517.00	.00	1,382,517.00	.00	100.0
CONTINGENCIES AND RESERVES	393,055.00	.00	.00	393,055.00	.0
	<u>3,135,862.00</u>	<u>97,868.32</u>	<u>1,929,562.35</u>	<u>1,206,299.65</u>	<u>61.5</u>
	<u>4,515,300.00</u>	<u>169,394.80</u>	<u>2,619,291.03</u>	<u>1,896,008.97</u>	<u>58.0</u>
	<u>( 844,500.00)</u>	<u>114,743.70</u>	<u>( 730,532.84)</u>	<u>( 113,967.16)</u>	<u>( 86.5)</u>



CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2024

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	781,400.00	6,998.18	730,485.38	50,914.62	93.5
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	25,000.00	.00	21,581.34	3,418.66	86.3
TRANSFERS IN	.00	.00	.00	.00	.0
	806,400.00	6,998.18	752,066.72	54,333.28	93.3
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	185,256.00	2,850.00	12,046.16	173,209.84	6.5
CAPITAL OUTLAY	2,021,144.00	.00	54,821.93	1,966,322.07	2.7
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	2,206,400.00	2,850.00	66,868.09	2,139,531.91	3.0
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	2,206,400.00	2,850.00	66,868.09	2,139,531.91	3.0
	( 1,400,000.00)	4,148.18	685,198.63	( 2,085,198.63)	48.9



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2. List any unrelated work history, educational background, and volunteer experience you may have:

Responsible for the store budget at Les schwab

I was on the Elks budget committee for 7 years

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3. Briefly describe your interest in this position and what you hope to accomplish:

Helping the city of Brookings

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**PART IV Volunteer Agreement: Please read and check off the following before signing:**

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the  
☐ voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any  
☐ volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work  
☐ hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has  
☐ permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including  
☐ compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. *(Planning Commission applicants, see \*\* below)*
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action,  
☐ claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the  
☐ terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

**Ryan Reneau**

Applicant (print name)

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Applicant's Signature

01/15/2025

Date

\*\*Planning Commissioners holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGEC). You may view OGEC filing details at



## City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: 541-469-2163 Fax: 541-469-3650

### APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

#### PART I Contact Information:

Applicant Name: Theresa Mercurio

Physical Address: 665 Mardon Ct Brookings, OR 97415

Mailing Address: \_\_\_\_\_

Email Address: tmercurio@roguecu.org Phone: 541-661-1347

#### PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | 1. Commission/Committee applying for:                               | <u>Composition (i)</u> | <u>Term (ii)</u> |
|---|------------------------|------------------|
| <input type="checkbox"/> Planning Commission                        | 5 Electors, 2 UGB      | 4 years          |
| <input type="checkbox"/> Budget Committee                           | 5 Electors             | 3 years          |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | 4 Residents, 1 UGB     | 2 years          |
| <input type="checkbox"/> Other (please specify): _____              |                        |                  |
2. City residents: How long have you lived in the City of Brookings? \_\_\_\_\_ years \_\_\_\_\_ months  
*Planning & Budget Applicants Only:* Are you a City elector (registered voter)? ☐ Yes ☐ No  
Urban Growth Boundary residents - How long have you lived in the
3. UGB? \_\_\_\_\_ years \_\_\_\_\_ months
4. What is your current occupation? Finance, Branch Manager at Rogue Credit Union

#### NOTES:

##### (i) *Membership requirements:*

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Office).
- UGB members must reside within the UGB (for assistance determining UGB status contact 541-469-1103).

##### (ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

##### (iii) *Other restrictions:*

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.

#### PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

I have been involved in several local organizations in the last 28 years, Chamber, Rotary etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. List any unrelated work history, educational background, and volunteer experience you may have:  
I volunteer in the community in all events that Rogue sponsors in the Curry County area. I have been on the Chamber board, involved in Rotary and Soroptomist. In my earlier years I coached youth basketball, tball and cheerleading.

3. Briefly describe your interest in this position and what you hope to accomplish:  
I am hoping to help revitalize our community and its parks.

**PART IV Volunteer Agreement:** *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. *(Planning Commission applicants, see \*\* below)*
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Theresa Mercurio

Applicant (print name)



Applicant's Signature

12-18-24

Date

**\*\*Planning Commissioners** holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view OGE filing details at <https://www.oregon.gov/ogec/public-records/Pages/SEIS.aspx>. Official forms are provided by OGE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular business hours are 8 am to 4:30 pm, Monday – Thursday.

**Commission and Committee contact information:**

- Planning Commission: 541-469-1103 - [mrobidoux@brookings.or.us](mailto:mrobidoux@brookings.or.us)
- Budget Committee: 541-469-1123 - [lehlers@brookings.or.us](mailto:lehlers@brookings.or.us)
- Parks and Recreation Commission: 541-469-1103 - [mrobidoux@brookings.or.us](mailto:mrobidoux@brookings.or.us)



# City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: 541-469-2163 Fax: 541-469-3650

## APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

### PART I Contact Information:

Applicant Name: DAN BRATTAIN  
Physical Address: 15564 Sterling Heights Lane  
Mailing Address: Brookings, OR 97415  
Email Address: DAN@Westlog.net Phone: 541-661-7811

### PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

1. Commission/Committee applying for:
- |   | <u>Composition (i)</u> | <u>Term (ii)</u> |
|---|------------------------|------------------|
| <input type="checkbox"/> Planning Commission                        | 5 Electors, 2 UGB      | 4 years          |
| <input type="checkbox"/> Budget Committee                           | 5 Electors             | 3 years          |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | 4 Residents, 1 UGB     | 2 years          |
| <input type="checkbox"/> Other (please specify): _____              |                        |                  |
2. City residents: How long have you lived in the City of Brookings? 15 years \_\_\_\_\_ months  
*Planning & Budget Applicants Only:* Are you a City elector (registered voter)? ☐ Yes ☐ No
- Urban Growth Boundary residents - How long have you lived in the
3. UGB? 10 years \_\_\_\_\_ months
4. What is your current occupation? BUSINESS OWNER

#### NOTES:

- (i) *Membership requirements:*
- Residents must reside inside City limits; resident/UGB status determined by physical address.
  - Electors are registered voters of the City of Brookings (verified by County Elections Office).
  - UGB members must reside within the UGB (for assistance determining UGB status contact 541-469-1103).
- (ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.
- (iii) *Other restrictions:*
- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.

### PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

Previous Parks + Rec Commission member  
— SEE ATTACHED



2. List any unrelated work history, educational background, and volunteer experience you may have:

See A Hatched

3. Briefly describe your interest in this position and what you hope to accomplish:

SEE A Hatched

**PART IV Volunteer Agreement:** Please read and check off the following before signing:

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (Planning Commission applicants, see \*\* below)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Applicant (print name)

Dan Brattain

Applicant's Signature

Dan Brattain

Date

11/9/24

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- Parks and Recreation Commission: 541-469-1103 - [mrobidoux@brookings.or.us](mailto:mrobidoux@brookings.or.us)



**PART III Background Information:** (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

- I have been an active participant in various REC activities all my life
- Advocate for remaining physically active for improved health outcomes & quality of life
- My business exposes the negative impacts of sedentary lifestyles & believe a community needs to provide recreational opportunities for young/old

2. List any unrelated work history, educational background, and volunteer experience you may have:

- Humboldt State University - BA Bus Admin
- President - Oregon State Ambulance Association
- Past Chair - Wild Rivers Community Foundation
- Founding Board Member - Corvallis Community Health
- Volunteer for many local & regional events & efforts

3. Briefly describe your interest in this position and what you hope to accomplish:

Again, a key ingredient to a thriving community is access to recreational opportunities, parks, pools, tennis/basketball courts, ball fields, hiking, etc.

Having these accessible & available to all residents provides for a more positive attitude & improved health.

For many low income youth & seniors, this makes recreation affordable where they otherwise may not have the opportunity —





RECEIVED

DEC 31 2024

## City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: 541-469-2163 Fax: 541-469-3650

### CITY OF BROOKINGS APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

#### PART I Contact Information:

Applicant Name: Michael E. Worthey

Physical Address: 328 Maple Street Brookings, OR 97415

Mailing Address: Same as Above

Email Address: worthles@charter.net Phone: 5416619465

#### PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | 1. Commission/Committee applying for:                               | <u>Composition (i)</u> | <u>Term (ii)</u> |
|---|------------------------|------------------|
| <input type="checkbox"/> Planning Commission                        | 5 Electors, 2 UGB      | 4 years          |
| <input type="checkbox"/> Budget Committee                           | 5 Electors             | 3 years          |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | 4 Residents, 1 UGB     | 2 years          |
| <input type="checkbox"/> Other (please specify): _____              |                        |                  |
2. City residents: How long have you lived in the City of Brookings? 27 years 6 months
- Planning & Budget Applicants Only:* Are you a City elector (registered voter)? ☐ Yes ☐ No
- Urban Growth Boundary residents - How long have you lived in the
3. UGB? \_\_\_\_\_ years \_\_\_\_\_ months
4. What is your current occupation? Physical Therapist

#### NOTES:

- (i) Membership requirements:
- Residents must reside inside City limits; resident/UGB status determined by physical address.
  - Electors are registered voters of the City of Brookings (verified by County Elections Office).
  - UGB members must reside within the UGB (for assistance determining UGB status contact 541-469-1103).
- (ii) Term: Appointments to fill mid-term vacancies will be for the remainder of that term.
- (iii) Other restrictions:
- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.

#### PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

Standing board member Brookings Harbor Parks and Recreation (4 years)



2. List any unrelated work history, educational background, and volunteer experience you may have:

Licensed Physical Therapist (28 years)

First Aid/CPR certified (current)

Masters degree in Physical Therapy

Coach of various youth sports (over 20 years)

Varsity Baseball Assistant Coach (8 years)

3. Briefly describe your interest in this position and what you hope to accomplish:

As a long term resident of Brookings Harbor, I have been involved in many recreational pursuits.

My wife and I have raised our children in Brookings and have benefitted greatly from the recreational opportunities made available to them. It is my hope to be able to preserve and improve upon these community assets.

**PART IV Volunteer Agreement:** *Please read and check off the following before signing:*

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- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Michael E. Worthey

Applicant (print name)



Applicant's Signature

12/30/2024

Date

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