
FW: Records Destruction Authorization

From YELLESETTY Leela * DEQ <leela.yellesetty@deq.state.or.us>
Date Mon 4/12/2021 9:55 AM
To MERCER Kristen * DEQ <Kristen.MERCER@deq.oregon.gov>

From: ULAM Abby * DEQ <abby.ulam@deq.state.or.us>
Sent: Monday, April 12, 2021 9:53 AM
To: SKORUPKA Michael * DEQ <michael.skorupka@deq.state.or.us>
Cc: YELLESETTY Leela * DEQ <leela.yellesetty@deq.state.or.us>; HATFIELD Doug * DEQ <doug.hatfield@deq.state.or.us>
Subject: RE: Records Destruction Authorization

That is correct.

Thank you much

Thank you,

Abby Ulam

Department of Environmental Quality/Vehicle Inspection Program
1240 SE 12th Ave
Portland, OR 97214
Fax: 971.673.1640
Ph: 971.673.1655

From: SKORUPKA Michael * DEQ
Sent: Monday, April 12, 2021 9:32 AM
To: ULAM Abby * DEQ <abby.ulam@deq.state.or.us>
Cc: YELLESETTY Leela * DEQ <leela.yellesetty@deq.state.or.us>; HATFIELD Doug * DEQ <doug.hatfield@deq.state.or.us>
Subject: RE: Records Destruction Authorization

Morning Abby-the intent is to destroy 3 months of records in the data range in 2018, is that right? If so no objection and if more are targeted for destruction just let me know. Thanks. Mike

From: ULAM Abby * DEQ
Sent: Monday, April 12, 2021 8:50 AM
To: SKORUPKA Michael * DEQ <michael.skorupka@deq.state.or.us>
Cc: YELLESETTY Leela * DEQ <leela.yellesetty@deq.state.or.us>
Subject: Records Destruction Authorization

Good morning

I have attached the Records Destruction for your approval. Please send back an email ok.

Thank you,

Abby Ulam

Department of Environmental Quality/Vehicle Inspection Program

1240 SE 12th Ave

Portland, OR 97214

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Before destroying records, email this form to your manager & agency records officer (Leela Yellesetty) to obtain authorization. Authorization is by email only, no signatures required.

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State General Retention Schedule

Approving Manager: Michael Skorupka

[illegible]