

From: [YELLESETTY Leela](#)
To: [CRAIG Barbara J](#)
Cc: [NOMURA Ranei](#)
Subject: RE: Approved! FW: Medford Office Gen15A Inactives to be destroyed
Date: Wednesday, February 3, 2021 1:59:17 PM

I approve of this destruction, thanks!

From: CRAIG Barbara J
Sent: Wednesday, February 3, 2021 1:50 PM
To: YELLESETTY Leela
Cc: NOMURA Ranei
Subject: FW: Approved! FW: Medford Office Gen15A Inactives to be destroyed

Leela,

Here is another round of records destruction from Medford WQ.

Barbara

(Thanks Ranei!)

From: NOMURA Ranei
Sent: Wednesday, February 03, 2021 12:37 PM
To: CRAIG Barbara J <Barbara.J.CRAIG@deg.state.or.us>
Subject: Approved! FW: Medford Office Gen15A Inactives to be destroyed

I approve of attached list (Medford Office Gen 15A Inactives) for destruction.

Thank you for keeping Medford's files in tip top shape!

Ranei

From: CRAIG Barbara J <Barbara.J.CRAIG@deg.state.or.us>
Sent: Wednesday, February 3, 2021 9:55 AM
To: NOMURA Ranei <RANEI.NOMURA@deg.state.or.us>
Subject: Medford Office Gen15A Inactives to be destroyed

Good morning Ranei,

Here is the list of GEN15A Inactives that we spoke about last night. **I just need your approval for destruction** and I'll forward on to Leela Yellesetty. I think this will finalize the records destruction for this year. Hallelujah!

Barbara

*Barbara Craig
Oregon Dept. of Environmental Quality
221 Stewart Ave., Suite 201
Medford, OR 97501
Ph 541-776-6266, Fax 541-776-6262*

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & agency records officer (Leela Yellestty) to obtain authorization. Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name:

Water Quality

Date approved by records officer:

Program staff requesting destruction:

Barbara Craig

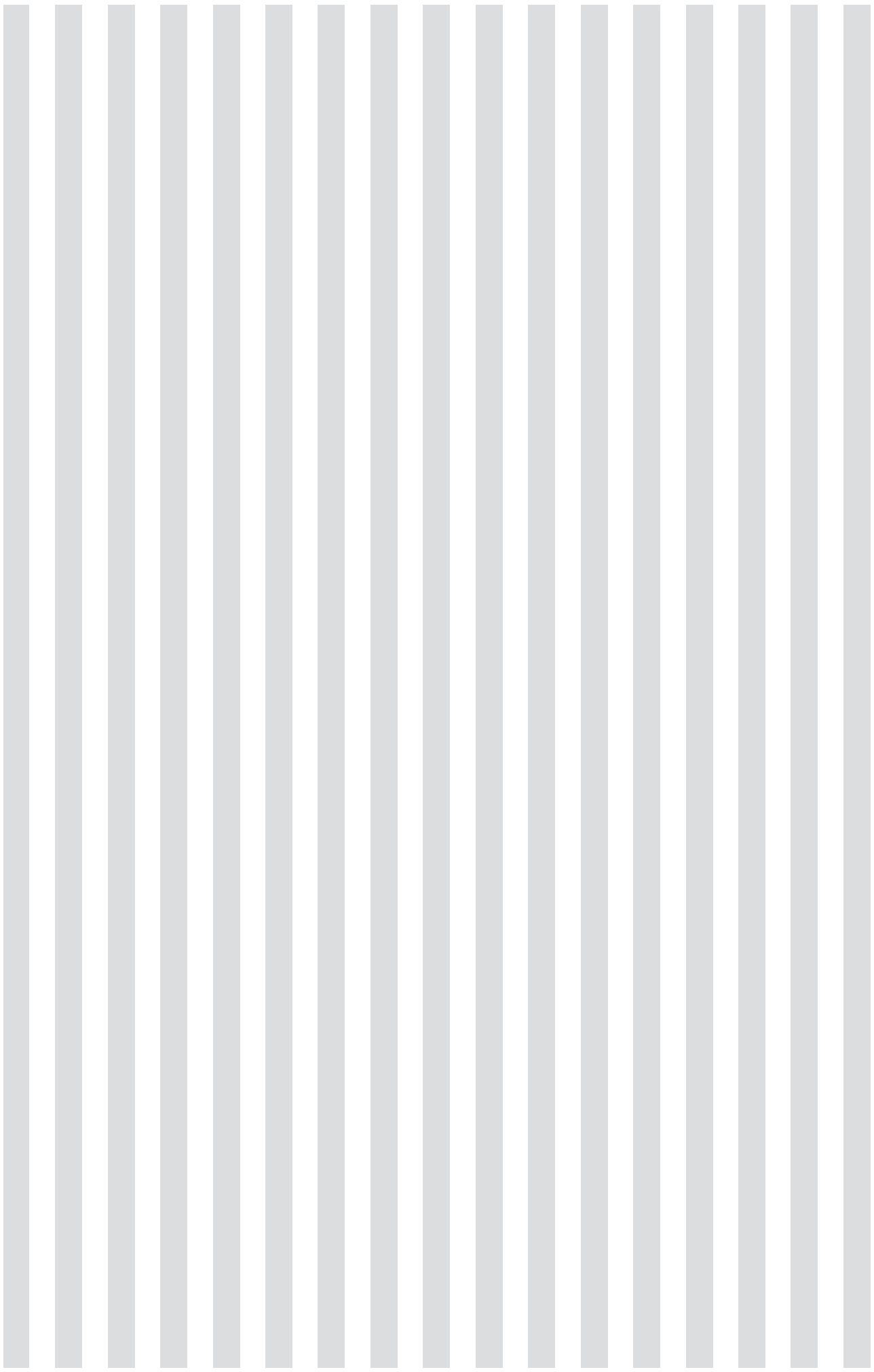
Date destroyed:

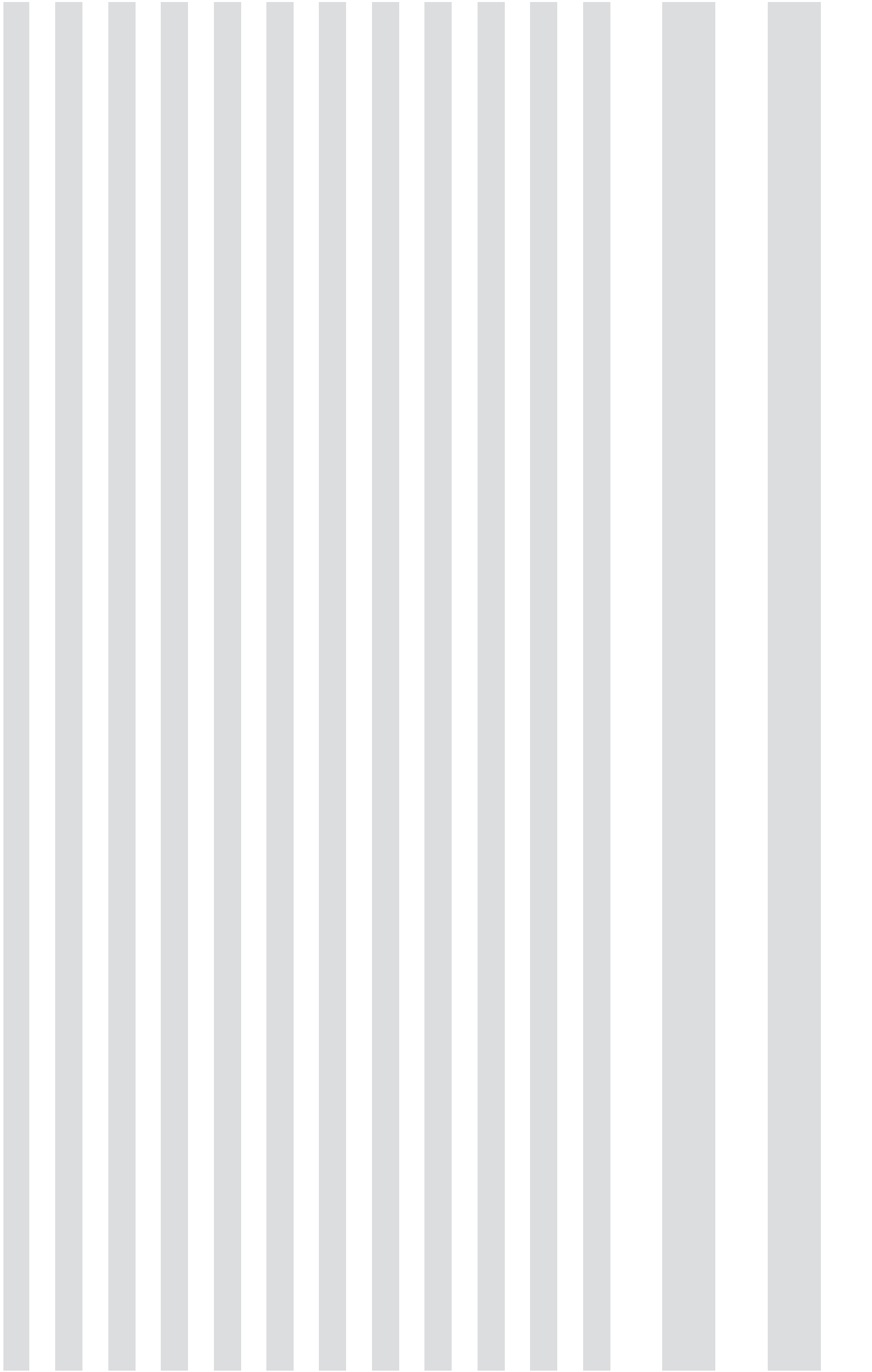
Approving Manager:

Ranei Nomura

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
Information & Records Management Records: 166-300-0030	2008-2009-327	Source Permits (NPDES and WPCF General and Individual Permits)	Retain current and previous, destroy	See attached list	See attached list

Information & Records Management Records: 166-300-0030	2008-2009-332(b)	Waste and Wastewater Discharge/Disposal Permit Records	Retain Discharge Monitoring Reports, Inspection Files, and Enforcement Files 15 years, destroy	See attached list	See attached list
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RECORDS LIST FOR DESTRUCTION
(MEDFORD OFFICE “GEN15A INACTIVES”)

File #	Source Name	Permit Type	Dates	Contents
100395	Bonneville Power Admin	GEN15A	1995-1996	Correspondence
105077	Rogue Valley Oil Co	GEN15A	2003	Discharge Monitoring Reports
105185	B P Oil Company	GEN15A	2001-2002	Correspondence
105961	Powell Dist Co Inc	GEN15A	1991-2002	Correspondence
105961	Powell Dist Co Inc	GEN15A	2001	Discharge Monitoring Reports
106110	B P Oil Company	GEN15A	2002	Discharge Monitoring Reports
106742	Colvin Oil Co	Special Permit	1994-1995	Special Letter Permit
107560	Colvin Oil Co #3	GEN15A	1999-2001	Correspondence
107929	Coos-Curry Electric Coop	GEN15A	1992-2000	Correspondence
107997	Tosco Corporation	GEN15A	2002	Correspondence
108840	Texaco Station #63-175-0003	GEN15A	2001-2002	Correspondence
108840	Texaco Station #63-175-0003	GEN15A	2001	Discharge Monitoring Reports
109325	Medford, City of	GEN15A	1998-2002	Permit/Correspondence
110161	News-Review, the	GEN15A	2001	Correspondence
110240	Colvin Oil Co	GEN15A	2001	Correspondence
110726	Josephine Co Fairgrounds	GEN15A	1999-2000	Permit/Correspondence
110787	GAS 4 Less (Hawk Oil Co)	GEN15A	2001	Discharge Monitoring Reports

111168	Harrington Petroleum	GEN15A	2000-2002	Permit/Correspondence
111168	Harrington Petroleum	GEN15A	2001	Discharge Monitoring Reports
111525	Glide Store	GEN15A	2001-2002	Permit/Correspondence
111525	Glide Store	GEN15A	2001-2002	Discharge Monitoring Reports