

From: [YELLESETTY Leela](#)
To: [NOMURA Ranei](#); [CRAIG Barbara J](#)
Subject: RE: Approved FW: Records Destruction for Medford Office Inactives files
Date: Friday, January 8, 2021 3:10:32 PM

Approved. Thanks!

From: NOMURA Ranei
Sent: Friday, January 8, 2021 2:15 PM
To: CRAIG Barbara J ; YELLESETTY Leela
Subject: Approved FW: Records Destruction for Medford Office Inactives files

Barbara,

I approve of the attached destruction list. Thank you!

Ranei

From: CRAIG Barbara J <Barbara.J.CRAIG@deg.state.or.us>
Sent: Friday, January 8, 2021 2:04 PM
To: NOMURA Ranei <RANEI.NOMURA@deg.state.or.us>
Subject: FW: Records Destruction for Medford Office Inactives files

Am I okay to destroy the files? I just want to let Leela know so she has it on record.

Thanks,

Barbara

From: CRAIG Barbara J
Sent: Friday, January 08, 2021 9:11 AM
To: YELLESETTY Leela <Leela.YELLESETTY@deg.state.or.us>; NOMURA Ranei <RANEI.NOMURA@deg.state.or.us>
Subject: Records Destruction for Medford Office Inactives files

Here is the **fourth** of four record destructions. This one is for **Medford Office Inactives**.

(Ranei, here is the corrected version of Medford Office Inactives. (I've deleted all of the yellow highlighted files that you requested be saved.)

Thank you,

Barbara

Barbara Craig

Oregon Dept. of Environmental Quality
221 Stewart Ave., Suite 201
Medford, OR 97501
Ph 541-776-6266, Fax 541-776-6262

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & agency records officer (Leela Yellestty) to obtain authorization.
Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name:	Water Quality	Date approved by records officer:
Program staff requesting destruction:	Barbara Craig	Date destroyed:
Approving Manager:	Ranei Nomura	

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
Information & Records Management Records: 166-300-0030	2008-0009-332B	Waste and Wastewater Discharge/Disposal Permit Records (Monitoring Reports & Correspondence)	Retain Discharge Monitoring Reports, Inspection Files, and Enforcement Files 15 years, destroy	See attached list	

RECORDS LIST FOR DESTRUCTION
(MEDFORD OFFICE “INACTIVES”)

File #	Source Name	Permit Type	Dates	Contents
9539	Boise Cascade	GEN01	2001	Correspondence
11126	Magma Gold Inc	GEN10	1995-2002	Permit/Correspondence
13438	Callahan’s Siskiyou Lodge	NPDES	1999-2004	Correspondence
13438	Callahan’s Siskiyou Lodge	NPDES	1999-2004	Discharge Monitoring Reports
15828	Davidson Industries Inc	NPDES	2001-2004	Correspondence
15828	Davidson Industries Inc	NPDES	2001-2004	Surface Water Monitoring Reports
19831	Coos Bay-North Bend Waterboard	NPDES-IW-O	1991-1995	Permit/Correspondence
19832	Coos Bay-North Bend Waterboard	GEN02	1995-2004	Permit/Correspondence
19832	Coos Bay-North Bend Waterboard	GEN02	1995-2002	Discharge Monitoring Reports
25997	City of Eagle Point	NPDES	1985-2004	Correspondence
35061	Green Sanitary Dist	NPDES GEN11	2001-2004	Correspondence
35145	Superior Veneer/Gregory Forest	NPDES	2001-2003	Correspondence
35145	Superior Veneer/Gregory Forest	NPDES	2002-2003	Discharge Monitoring Reports
42200	International Paper Co	WPCF-IW-O	1977-1995	Permit/Correspondence
42200	International Paper Co	GEN01	1982-1992	Permit/Correspondence
42201	International Paper/Elkside Sawmill	GEN01	1998-1999	Correspondence
50776	LTM, Inc	WPCF	1978-1992	Correspondence

64430	ODFW-Butte Falls Fish Hatchery	GEN03	2001-2004	Discharge Monitoring Reports
64715	Bullards Beach	WPCF	1977-2002	Discharge Monitoring Reports
64718	ODOT-Cow Creek Rest Area	WPCF-DOM-E	1996-2015	Correspondence
64718	ODOT-Cow Creek Rest Area	WPCF-DOM-E	2002-2012	Discharge Monitoring Reports
69480	City of Phoenix	NPDES	2000-2002	Permit/Correspondence
69480	City of Phoenix	NPDES	2000	Facilities Plan
83350	Southern Oregon Tallow Co	GEN14B	2001-2004	Discharge Monitoring Reports
87326	Talent, City of	GEN02	2000-2002	Discharge Monitoring Reports
88772	Timber Products Co	GEN01	1995-2001	Permit/Correspondence
88772	Timber Products Co	GEN05	2001-2002	Correspondence
88772	Timber Products Co	GEN05	2000-2002	Discharge Monitoring Reports
92150	Valley View winery Inc	GEN14A	2002	Discharge Monitoring Reports
98323	Winston Public Works	GEN11	2002	Correspondence
100076	Central Point Lumber	GEN05	2000-2001	Correspondence
100076	Central Point Lumber	GEN05	2001-2004	Discharge Monitoring Reports
100167	D R Johnson Lumber Co	WPCF-IW-B19	2001-2004	Discharge Monitoring Reports
101610	Alumaweld Boats	GEN17	2001	Correspondence
101647	U S Coast Guard	GEN17	1995-2000	Correspondence
101777	Crater Lake Motors	GEN17A	2001-2002	Discharge Monitoring Reports
101842	Ken Ware Chevrolet	GEN17	1997-2000	Correspondence
102468	LTM Incorporated	GEN10	1996-1999	Correspondence
105769	Oregon Overseas Timber Co Inc	GEN04	1992-1995	Correspondence

106219	Coast Auto Center Inc	GEN17A	1993-2004	Correspondence
106484	Bandon, City of	No Permit Record	2000	Correspondence
106814	Consolidated Gold Corp	GEN06	2001	Correspondence
106831	Northwest Wine Co	GEN14A	2000-2001	Correspondence
106859	Eugene Burrill Lumber Co	GEN05J	1998-2001	Correspondence
106859	Eugene Burrill Lumber Co	GEN05J	2001	Discharge Monitoring Reports
106935	Talent, City of	GEN02	2001-2002	Correspondence
106935	Talent, City of	GEN02	2002	Discharge Monitoring Reports
107510	Associated Fruit Co	GEN01	2001-2004	Discharge Monitoring Reports
107568	Brookings Harbor, Port of	GEN17	1997	Correspondence
107568	Brookings Harbor, Port of	GEN09J	1993-2000	Correspondence
107625	Honda World	GEN17	1993-2000	Permit/Correspondence
108122	United Grocers	Special Permit	1995	Special Letter Permit
108201	Oregon Parks & Rec (Humbug Mtn)	GEN02	1994-2004	Permit/Correspondence
108201	Oregon Parks & Rec (Humbug Mtn)	GEN02	1995-2002	Discharge Monitoring Reports
108267	Riverside Ready Mix	NPDES	2001-2003	Correspondence
108510	Rental Service Corp	Gen17A	1995-2002	Discharge Monitoring Reports
108553	U S Coast Guard	GEN17	1995-2001	Correspondence
108555	U S Coast Guard	GEN17	1997-1998	Correspondence
109210	Colvin Oil Company	GEN13	1999-2004	Correspondence
109210	Colvin Oil Company (Medford Bulk)	GEN13	2001-2004	Discharge Monitoring Reports
109542	Good Shepherd Lutheran Church	WPCF	2000	Correspondence

109574	S C Wilson Painting Co	GEN17	1997-2000	Permit/Correspondence
109844	Matt Garris Waste Oil Recovery Inc	GEN13	2001-2002	Permit/Correspondence
109844	Matt Garris Waste Oil Recovery Inc	GEN13	2001	Discharge Monitoring Reports
109965	United Parcel Services Inc	GEN17A	1998-2001	Permit/Correspondence
109994	Oregon Dept of Transportation	GEN54	2000	Correspondence
110540	Gilchrist, James	GEN07	1999	Correspondence
110851	Wood RV Park	WPCF Application & Withdrawal	2000-2001	Correspondence
110924	Sabroso Company	GEN14B	2000-2001	Correspondence
111430	Garcia, Geoffrey	GEN06	2001	Permit/Correspondence
112048	Walgreens #07373	GEN12C	2002-2003	Permit/Correspondence
112002	Ronald W Byrd	600MAO	2002	Correspondence