

From: [YELLESETTY Leela](#)
To: [MAILANDER Deb](#); [TROX Randall](#)
Subject: RE: Tank plans destruction request
Date: Monday, October 5, 2020 2:13:59 PM

I approve as well, thanks!

From: MAILANDER Deb
Sent: Monday, October 5, 2020 1:11 PM
To: TROX Randall ; YELLESETTY Leela
Subject: RE: Tank plans destruction request

Yes I approve, destroy!

From: TROX Randall <Randall.TROX@deg.state.or.us>
Sent: Friday, October 2, 2020 9:55 AM
To: MAILANDER Deb <Deb.Mailander@deg.state.or.us>; YELLESETTY Leela <Leela.YELLESETTY@deg.state.or.us>
Subject: Tank plans destruction request

Hi,

I had a query about D & K tanks. I got the answer I was looking for and noticed some plans from 2008 that we noted deficiencies and sent them notice that we cannot approve without being addressed. There appears to be no response and the tank designs were not approved. It is currently clutter. OK to destroy?

Randy

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & agency records officer (Leela Yellesetty) to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

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Records destruction procedure

DEQ Retention Schedule

State General Retention Schedule

Program/section name:

WQ/Onsite Program

Date approved by records officer:

Program staff requesting destruction:

Randy Trox

Date destroyed:

Approving Manager:

Deb Mailander

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ: 2008-0009	309	Onsite Technology, Material and Design Records	7 years	D & K tank plans & specs & DEQ correspondence. Product not approved.	2008