

## ROSS Linda \* DEQ

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**From:** YELLESETTY Leela  
**Sent:** Friday, October 4, 2019 9:49 AM  
**To:** OLLER Emily  
**Subject:** RE: Personnel Records Destruction

Thanks Emily, I approve as well!

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**From:** OLLER Emily <Oller.Emily@deq.state.or.us>  
**Sent:** Thursday, October 3, 2019 3:25 PM  
**To:** YELLESETTY Leela <YELLESETTY.Leela@deq.state.or.us>  
**Subject:** FW: Personnel Records Destruction

Here is Linda's approval.

**Emily Oller**

Executive Assistant to Linda Hayes-Gorman, Eastern Region Administrator  
Oregon Dept. of Environmental Quality  
475 NE Bellevue Dr., #110  
Bend, OR 97702

Desk: 541-633-2013  
[oller.emily@deq.state.or.us](mailto:oller.emily@deq.state.or.us)



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**From:** HAYES-GORMAN Linda <[hayes-gorman.linda@deq.state.or.us](mailto:hayes-gorman.linda@deq.state.or.us)>  
**Sent:** Thursday, October 3, 2019 3:22 PM  
**To:** OLLER Emily <[Oller.Emily@deq.state.or.us](mailto:Oller.Emily@deq.state.or.us)>; BAILEY Mark <[Bailey.Mark@deq.state.or.us](mailto:Bailey.Mark@deq.state.or.us)>  
**Subject:** Re: Personnel Records Destruction

You have my approval!

Linda Hayes-Gorman  
Eastern Region Administrator  
Oregon DEQ  
475 NE Bellevue Dr., #110  
Bend, OR 97701

Desk: 541-633-2018  
Cell: 541-948-7411  
Fax: 541-388-8283

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: OLLER Emily <[Oller.Emily@deq.state.or.us](mailto:Oller.Emily@deq.state.or.us)>

Date: 10/3/19 2:36 PM (GMT-08:00)

To: BAILEY Mark <[Bailey.Mark@deq.state.or.us](mailto:Bailey.Mark@deq.state.or.us)>, HAYES-GORMAN Linda <[hayes-gorman.linda@deq.state.or.us](mailto:hayes-gorman.linda@deq.state.or.us)>

Subject: Personnel Records Destruction

Hi Linda and Mark,

I spoke with Leela today and was given the green light on destroying the old personnel records that I decluttered from both of your files. She indicated that there were no significant retention schedule changes. I showed her the files and she said that they were all OK to destroy. Do you approve of me destroying these files? If I receive approval, I can then email her the form which inventories the files.

Thank you!

**Emily Oller**

Executive Assistant to Linda Hayes-Gorman, Eastern Region Administrator  
Oregon Dept. of Environmental Quality  
475 NE Bellevue Dr., #110  
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