

CITY of THE DALLES 313 COURT STREET THE DALLES, OREGON 97058

(541) 296-5481 ext. 1125 COMMUNITY DEVELOPMENT DEPARTMENT

SITE TEAM AGENDA

The information contained in this agenda is for preliminary comments/concerns only.

Thursday, June 26, 2025, 1:00 p.m.

Please note: Applicant start time is 2:00 p.m.

Meeting held via Zoom

https://us06web.zoom.us/j/88316496257?pwd=VVdxVm5wQjRialdpOG9TdGFVeWF2QT09 Meeting ID: **883 1649 6257** Passcode: **636603** Dial: 1-669-900-6833 or 1-253-215-8782

Action Items

These items are for your review and comment. Please comment on or before the scheduled Site Team Meeting.

A. Dan Boyden – Minor Partition: Applicant is requesting approval to Partition a 49,278 sq. ft. parcel into two smaller parcels, 12,350 sq. ft. and 36,928 sq. ft. The property address is 1710 W 6th Street and further described as 2N 13E 33 C Tax Lot 1800. The subject property is zoned CG – General Commercial District.

Planner: Cialita Keys

B. Kasey McCullough – Site Plan Review: Applicant is requesting approval to site and construct a multifamily unit consisting of three attached units. The property address is 215 W 7th Street and further described as 1N 13E 3 BC Tax Lot 10700. The subject property is zoned RH – High Density Residential District.

Planner: Cialita Keys

C. **The National Neon Sign Museum** – Site Plan Review: Applicant is requesting approval to site and construct a building to house the historic Jantzen Beach Carousel. The property address is 200 E 3rd Street and further described as 1N 13E 3 BD Tax Lot 7800. The subject property is zoned RH – High Density Residential District.

Planner: Sandy Freund

Next regularly scheduled meeting: Thursday, July 10, 2025.



City of The Dalles Community Development Dept. 313 Court Street The Dalles, OR 97058 (541) 296-5481, ext. 1125 www.thedalles.org

Site Team #:	ST 54-25
Received:	06/10/2025
Filing Fee:	\$100
Receipt #:	244929651
Meeting Date:	6/26/2025

Filing fee due with submittal

Site Team / Pre-Application Meeting

 Adjustment Building Permit Variance Subdivision 	 Mobile Home Park Site Plan Review Vacation (Street) Zone Change 	 Conditional Use Permit Minor Partition/Replat Comp Plan Amendment Other: 	O Property Line Adjustment O Planned Unit Development O Comp Plan/Zone Change	
Applicant Name: Dan Boyden Address: 3550 Westcliff Drive Hood River, OR 97031 Phone #: (541) 490-3700 Email: djboyden@gmail.com		Name: MLP, LL Address: 3550 We Hood River, OR Phone #: (541) 49	Legal Owner (if other than Applicant) Name: MLP, LLC Address: 3550 Westcliff Drive Hood River, OR 97031 Phone #: (541) Legal Owner (if other than Applicant) MLP, LLC Address: 3550 Westcliff Drive Hood River, OR 97031 Phone #: (541) Gjboyden@gmail.com	
Property Information Address: 1710 W S			N 13E 33C 1800	

Project Description / Concept Plan (continue on next page if necessary)

Partition a 49,278 sf parcel into a 12,350 and 36,928

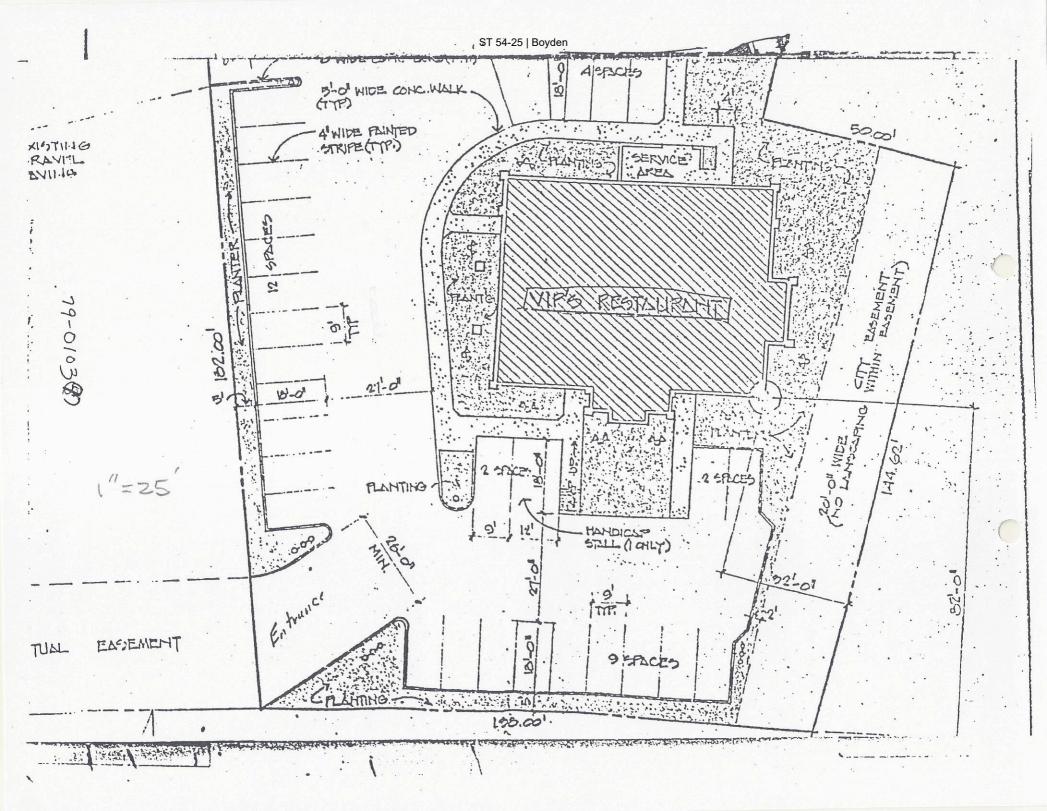
Application Policy

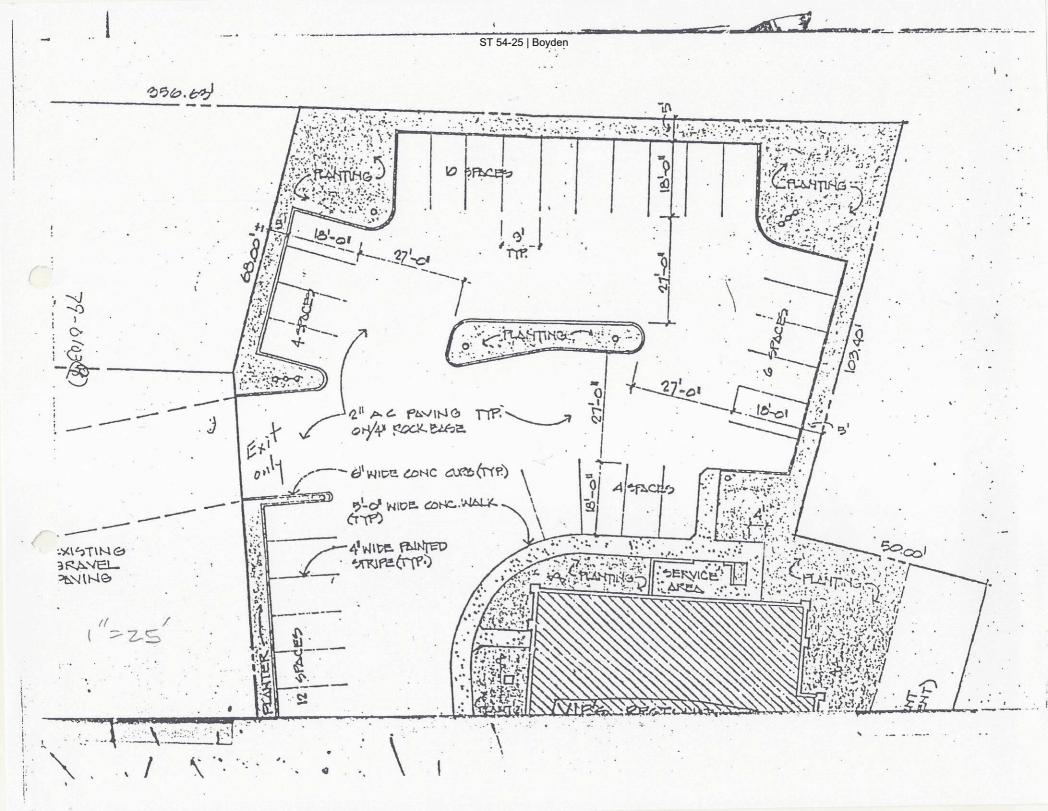
I certify that I am the applicant or owner identified below. I acknowledge that the final approval by the City of The Dalles, if any, may result in restrictions, limitations, and construction obligations being imposed on this real property. I understand that if the property is owned in part or totality by a trust, partnership, corporation or LLC, I will be required to present legal documentation listing all persons that make-up the entity, as well as proof of my authorization to act on the entity's behalf. I consent and herby authorize City representative(s) to enter upon my property for any purpose of examination or inspection related to this application. I certify that all information provided is true and correct, and consent to the filing of the application, authorized by my original signature below.

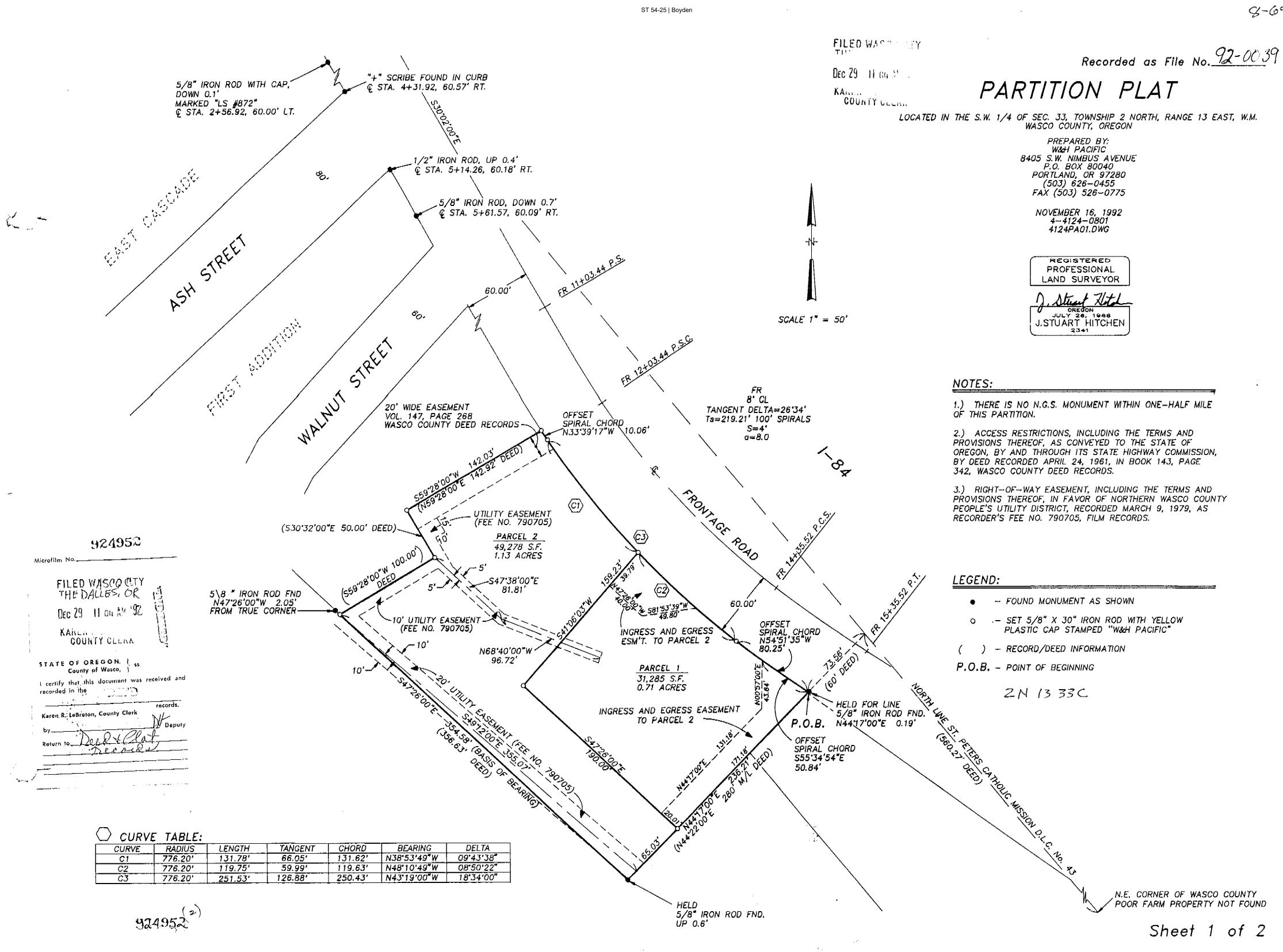
The Site Team/Pre-Application meeting does not constitute an approved Land Use Application. The resulting Land Use Application must adhere to all applicable standards in effect at the time of application.

Signature of Applicant		Signature of Prope	erty Owner	
- the termine	6/10/25	- thest	to	6/10/25
	Date			Date

Department Use Only			
City Limits: O Yes O No Zone: Geohazard Zone: Historic Structure: O Yes O No Current Use:			
Previous Planning Actions:			
Erosion Control Issues? Access Issues? Utilities and Public I	mprovements? Items Needing Attention?		







8-65

BK 8, Pg. 65

SURVEYOR'S CERTIFICATE:

I, J. STUART HITCHEN A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF OREGON, BEING FIRST DULY SWORN, DEPOSE AND SAY THAT I HAVE CORRECTLY SURVEYED AND MARKED WITH PROPER MONUMENTS THE LAND AS REPRESENTED IN THE MINOR PARTITION MAP. THE BOUNDARY BEING DESCRIBED AS FOLLOWS:

A TRACT OF LAND IN THE CATHOLIC MISSION D.L.C. NO. 33 LOCATED IN THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 2 NORTH, RANGE 13 EAST OF THE WILLAMETTE MERIDIAN IN THE CITY OF THE DALLES, WASCO COUNTY, OREGON AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF THE STATE OF OREGON HIGHWAY FRONTAGE ROAD WHICH BEARS NORTH 4010'00" WEST 560.27 FEET AND SOUTH 4417'00" WEST 73.56 FEET FROM THE NORTHEAST CORNER OF THE WASCO COUNTY POOR FARM PROPERTY; THENCE ALONG SAID RIGHT OF WAY AND OFFSET SPIRAL CURVE TO THE RIGHT (THE CHORD WHICH BEARS NORTH 54'51'35" WEST 80.25 FEET) TO A POINT OF CURVE; THENCE 251.53 FEET ALONG THE ARC OF A 776.20 FOOT RADIUS CURVE TO THE RIGHT (THE CHORD WHICH BEARS NORTH 4379'00" WEST 250.43 FEET) TO A POINT OF OFFSET SPIRAL CURVE TO THE RIGHT (THE CHORD WHICH BEARS NORTH 33'39'17" WEST 10.06 FEET) TO THE MOST NORTHERLY NORTHEAST CORNER OF THE DALLES CITY PUBLIC WORKS PROPERTY DESCRIBED IN BOOK 143, PAGE 233 RECORDED MARCH 29, 1961 WASCO COUNTY DEED RECORDS; THENCE SOUTH 59'28'00" WEST 142.03 FEET TO A POINT; THENCE SOUTH 30'32'00" EAST 50.00 FEET TO A POINT; THENCE SOUTH 59'28'00" WEST 100.00 FEET TO A POINT THAT IS 30.00 FEET DISTANT FROM (WHEN MEASURED AT RIGHT ANGLES TO) THE EASTERLY SIDE OF THE WASCO COUNTY RACE TRACK; THENCE SOUTH 47'26'00" EAST 354.58 FEET AND PARALLEL WITH SAID TRACK TO A POINT; THENCE NORTH 4417'00" EAST 236.21 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINING 1.84 ACRES.

REGISTERED PROFESSIONAL LAND SURVEYOR Street Wetch OREGON JULY 20, 1988 J.STUART HITCHEN 2341

I HEREBY CERTIFY THAT THIS MAP REPRESENTS A SURVEY MADE BY ME, OR UNDER MY DIRECTION, IN CONFORMANCE TO O.R.S. 92.060 AND 92.070 AND HEREBY APPROVE THIS PARTITION.

Stuart Witch

STUART HITCHEN, P.L.S. NO. 2341

924952(2)

- 1-4.

NARRATIVE OF SURVEY:

THE PURPOSE OF THIS SURVEY IS TO PARTITION THAT TRACT OF LAND DESCRIBED IN RECORDERS MICRO' FILM NO. 65-0073 RECORDED JANUARY 12. 1965 WASCO COUNTY DEED RECORDS.

I HELD FOUND MONUMENTS AS SHOWN, HIGHWAY STATIONING DATA PER THE PLAT MAP OF "EAST CASCADE FIRST ADDITION" AND DATA PER STATE HIGHWAY MAP 88-10-19 TO EASTBLISH THE CENTER LINE OF THE FRONTAGE ROAD ("FR-LINE") AND SUBSEQUENTLY THE SOUTHWESTERLY RIGHT OF WAY LINE THEREOF AND THE NORTHEASTERLY LINE OF THIS SURVEY.

THE NORTH CORNER AND THE NORTHWESTERLY LINE OF THIS SURVEY WAS ESTABLISHED BY HOLDING THE DEED POSITION OF THE DALLES CITY PUBLIC WORKS PROPERTY AS DESCRIBED IN BOOK 143, PAGE 233 RECORDED MARCH 29, 1961 WASCO COUNTY DEED RECORDS.

THE SOUTHWESTERLY LINE WAS ESTABLISHED BY HOLDING FOUND MONUMENTS AS SHOWN. THE BEARING BETWEEN THESE MONUMETS WAS HELD FOR THE BASIS OF BEARING OF THIS SURVEY AS SOUTH 47'26'00" EAST PER SURVEY NO.S 625 AND 656. THE DEED DIRECTION CALLED FOR ON THIS LINE IS SOUTHEASTERLY AND PARALLEL WITH THE EASTERLY SIDE OF THE WASCO COUNTY RACE TRACK. THE TRACK DOES NOT CURRENTLY EXIST. SO IS ASSUMED THAT THE MENTIONED SURVEYS USED THE EXISTING TRACK BY FIELD LOCATION AS THESE SURVEYS ARE OUR BEST RECORD FOR LOCATION.

THE SOUTHEASTERLY LINE WAS ESTABLISHED BY HOLDING FOUND MONUMENTS AS SHOWN.

SURVEYS OF REFERENCE: 625, 656, 800, 1182, 1782, 1888, PLAT OF "EAST CASCADE FIRST ADDITION", STATE HIGHWAY MAP 88-10-19.

DEED REFERENCE: BOOK 143, PAGE 233, FILM NO. 790705 FILM NO. 65-0073, BOOK 143 PAGE 342

DECLARATION:

KNOW ALL PEOPLE BY THESE PRESENTS THAT CHEVRON USA PRODUCTS COMPANY, A CORPORATION IS THE OWNER OF THE LAND REPRESENTED ON THE ACCOMPANYING MAP AND MORE PARTICULARLY DESCRIBED IN THE ACCOMPANYING SURVEYORS CERTIFICATE, HAVE CAUSED THE SAME TO BE PARTITIONED AND SURVEYED INTO PARCELS WITH EASEMENTS AS SHOWN ON THE ANNEXED MAP.

THERE ARE NO WATER RIGHTS ON THIS PROPERTY

M.K. With

M.K. WIRTH, PROPERTY MANAGER, ATTORNEY IN FACT CHEVRON USA PRODUCTS COMPANY, A CORPORATION

ACKNOWLEDGEMENT:

STATE OF CALIFORNIA COUNTY OF CONTRA COSTA SS

KNOW ALL PEOPLE BY THESE PRESENTS ON THIS DAY OF 고운역고, 1992, BEFORE ME APPEARED M.K. WIRTH, PROPERTY MANAGER, ATTORNEY IN FACT, FOR CHEVRON USA PRODUCTS COMPANY, A CORPORATION AS NAMED IN THE FOREGOING INSTRUMENT, AND THAT HE EXECUTED THE FOREGOING INSTRUMENT FREELY AND VOLUNTARILY.

Susan & Weber

NOTARY PUBLIC FOR THE STATE OF CALIFORNIA MY COMMISSION EXPIRES 1995

DEC 29 11 04 AH '92

8-65

Recorded as File No.<u>42-0039</u>

KANLE COUNTY CLENK PARTITION PLAT

LOCATED IN THE S.W. 1/4 OF SEC. 33, TOWNSHIP 2 NORTH, RANGE 13 EAST, W.M. WASCO COUNTY, OREGON

PREPARED BY: WELL PACIFIC 8405 S.W. NIMBUS AVENUE P.O. BOX 80040 PORTLAND, OR 97280 (503) 626-0455 FAX (503) 526-0775

> NOVEMBER 16, 1992 4-4124-0801 4124PA02.DWG

APPROVALS:

I HERE CERTIFY THIS PARTITION WAS EXAMINED AND APPROVED THIS 18 DAY OF December, 1992.

GULLE $L \vdash \Theta \sim \Sigma$ CITY OF THE DALLES PLANNING DIRECTOR

I HERE CERTIFY THIS PARTITION WAS EXAMINED AND APPROVED THIS 29th DAY OF December , 1992.

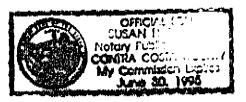
BY: Lenner Aromer WASCO COUNTY SURVEYOR

STATE OF OREGON } SS

I DO HEREBY CERTIFY THAT THE ATTACHED PARTITION PLAT RECORDED AS FILE NO. 92-0039 WASCO COUNTY RECORDS. WAS RECEIVED FOR RECORD ON THE 29- DAY OF December, 1992, AT 11:040'CLOCK A.M.

WASCO COUNTY CLERK BY: Dec

12-8-92 DATE



Sheet 2 of 2

8-65



City of The Dalles Community Development Dept 313 Court Street The Dalles, OR 97058 (541) 296-5481, ext. 1125 www.thedalles.org

Received:	06/12/2025
neccurred.	00/10/000

Application #:	ST 55-25
Filing Fee:	\$100
Receipt #:	245011060
Deemed Complete:	
Ready to Issue:	
Date Issued:	

Site Plan Review Application

Applicant	Legal Owner (if different than Applicant)
Name: Kasey A. McCullough	Name: MeCarren Properties, LLC
Address: 1621 6. 19th St.	Address: 3206 N 27 + 51.
The Dalles, OR, 97058	Tacoma, Wa, 98407
Phone #: 54 - 993 - 0824	Phone #: 541-993-0829
Email: Kence S 7@ gmail.com	Email: Kence S7@ small.com
Property Information	
Address: 215 w 74 51.	Map and Tax Lot: 1N ISE 3BC 10700
Zone: RH- High Density	Overlay:
City Limits: 🕥 Yes 🔿 No	Size of Development: .19 acres
Geohazard Zone: No	Flood Designation: <u>No</u>
Project Information	
New Construction O Expansion/Alteration	Change of Use Amend Approved Plan
Current Use of Property: partially vacant,	residential
Proposed Use of Property: multifunity (3	new Units) attached
Briefly Explain the Project:	
Proposed Building(s) Footprint Size (ft ²):989	
Total Number of Parking Spaces Proposed:	Parking Lot Landscaping Proposed (ft ²):

Percentage of Irrigated Landscaping: _____

75

Total Landscaping Proposed (ft²): _______

ST 55-25 | McCullough

Project Information (continued)

Economic Development Information

Proposed Project is in the Enterprise Zone

(for questions regarding Enterprise Zones, please contact the Assistant to the City Manager's Office at (541) 296-5481, ext. 1150)

 Full Time Equivalent (FTE) jobs are currently provided:

 FTE jobs are expected to be created by the proposed project:

In addition to the requirements of Article 3.010: Application Procedures, this application must be accompanied by the information required in Article 3.030 Site Plan Review, contained in Title 10 Land Use and Development of the City of The Dalles Municipal Code.

Upon submission of this application, please provide the following material:

Site Team / Pre-Application:	Completed application
	Concept plan (PDF recommended)
	50% application fee
Official Site Plan Review:	Remainder of application fees
	Professional plans (PDF required)

Following an approved Site Plan Review determination, plans with all necessary changes must be submitted to City Staff for final review. Please provide the following number of copies for review:

- 1 PDF of final plans
- 1 11" x 17" sets of final plans
- 2 Full size sets of construction detail plans

Following final plan review, please provide the following number of copies:

- 1 PDF of final plans
- 2-11" x 17" sets of final plans
- 4 Full size sets of construction detail plans

Signature of Applicant

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Signature of Property Owner

Kuy &

2 of 5

Date

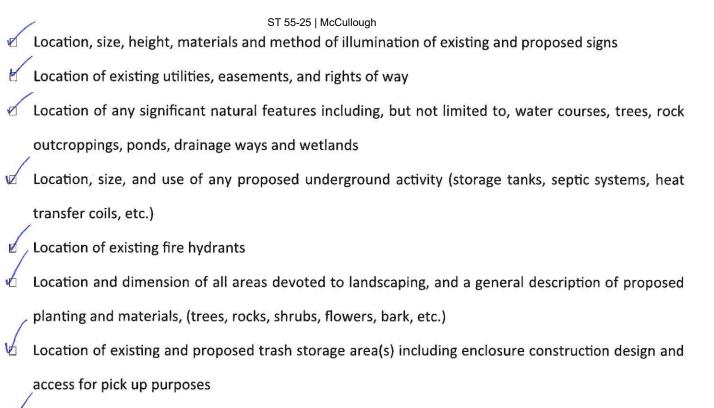
ST 55-25 | McCullough

INFORMATION REQUIRED WITH SITE PLANS

There are 3 types of plan information which can be combined on the same plan or separated onto different plans and reviewed at different times through the approval process. The minimum plan requirements which must accompany a Site Plan Review Application are those specified in the Concept Site Plan below.

1. <u>Concept Site Plan.</u> The concept site plan shall clearly indicate all of the following information applicable to the particular development proposal.

- 🗹 Project Name
- ☑ A separate vicinity map indicating location of the proposed development
- Scale The scale shall be at least one inch equals 50 feet (1:50), unless a different scale is authorized by the Director
- North arrow
- 🗹 Date
- Location and names of all existing streets and location of proposed streets within or on the boundary of the proposed development
- Lot layout with dimensions for all lot lines
- Location, dimensions, and height of all existing and proposed buildings, structures, fences, and gates
- Indicate which buildings, structures, and fences are to remain and which are to be removed
- Location and dimensions of all yards and setbacks from all property lines and distances between existing and proposed buildings
- V Location and dimensions of all driveways and bicycle and vehicle parking areas
- Number of vehicle and bicycle parking spaces, parking lot layout, and internal traffic circulation pattern
- Size and location of existing and proposed curb openings (access from street to property), and distance to curb openings on adjacent property
- All points of entrance and exit for pedestrians, bicycles, and vehicles, including service vehicles
- Location and description of any slopes greater than 20%, and any proposed cut and fill activity
- General nature and location of all exterior lighting
- Outdoor storage and activities where permitted, and height and type of screening.
- Conceptual drainage and grading plan



Any additional information required by the Director to act on the application

Detailed plans may be submitted after land use approval is granted; **however**, detailed plan approval will be required prior to City sign-off on building permit application forms.

2. Detailed Landscape Plans. Detailed landscape plans shall clearly indicate the following information:

Project Name

Scale (the scale shall be at least one inch equals 50 feet (1:50) or larger)

- North arrow
- Date

Location and initial sizes of plants and tree species, and other proposed landscape material

Pipe location and size, point of connection, and water requirements of automatic sprinkler systems,

and location and details of cross connection control device

3. <u>Detailed Construction/Design Plans.</u> The detailed construction/design plans shall clearly indicate the following information:

- All information required for the concept site plan
- Location of existing rights of way
- Location of existing streets, sidewalks, curbs, and utilities
- Location of existing and proposed street trees

- Parking lot striping and pavement cross sections
- Perimeter curb location and details
- Utility service types, sizes, locations and details (including hydrants, manholes, cleanouts, vaults, meters, inlets/catch basins, manholes, cleanouts, parking, drive pads, distance to drive pads on adjacent property, curb and sidewalk, retaining walls, and retaining wall drainages)

☑ Location and details of cross connection control devices

- Fence and gate locations and details
- Street and parking lot lighting locations and details
- Site drainage and grading plan and construction details sufficient to evaluate whether runoff generated from improvements is collected on site and disposed of in a manner which eliminates sheet flow of storm water onto sidewalks, public rights-of-way and abutting private property
- Erosion control plan and/or traffic control plan as required by the City Engineer. Where City street, curb, sidewalk or utility extensions are required, provide complete plan, profile, and construction detail drawings, including signs, striping and pavement markings, and specifications when required by the City Engineer, prepared and stamped by a licensed professional engineer for the proposed improvements within public rights-of-way
- City Engineer and all other required state and federal approvals for extensions











LOT COVERAGE CALCULATION

LOT AREA: 7510SF COVERAGE AREA: 4288SF [PAVED PARKING, BUILDINGS, CONCRETE WALKWAYS]

LOT COVERAGE: 4288SF / 7510SF = 57%

SITE PLAN NOTES

SEWER WATER AND GAS LINES MUST BE BURIED UNDERGROUND.

2. FOLLOW CODE REQUIREMENTS FOR SLOPING AND BENDING OF PIPES.

3. PLACE AND CONTACT FILL AS PER CODE.

. ALL OTHER CONNECTIONS TO INCLUDE PHONE AND CABLE MUST BE BURIED AS PER CODE AND HOA REQUIREMENTS IF APPLICABLE.

5. WATER LINE TO BE 1" PIPE SPECIFIED TO COMPLY WITH ISD REQUIREMENTS. PROVIDE BACK-FLOW PREVENTION DEVICE.

6. SEWER LINE TO BE 4" PIPE SPECIFICATION TO COMPLY WITH ISD REQUIREMENTS.

7. PROVIDE CLEAN OUTS AS PER CODE REQUIREMENTS.

SLOPING AND GRADING:

PROVIDE FINAL GRADE AFTER BACKFILL TO MAINTAIN ADEQUATE DRAINAGE AWAY FROM RESIDENCE.

. EXCAVATION CONTRACTOR SHALL MINIMIZE IMPACT TO EXISTING VEGETATION.

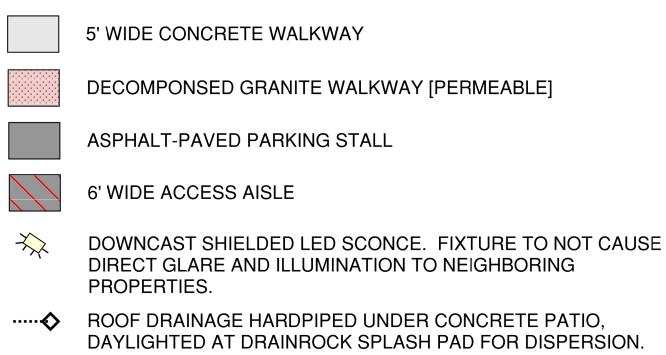
3. EXCESS FILL SHALL BE REMOVED FROM JOB SITE AND DISPOSED OF AS

PER LOCAL JURISDICTION.

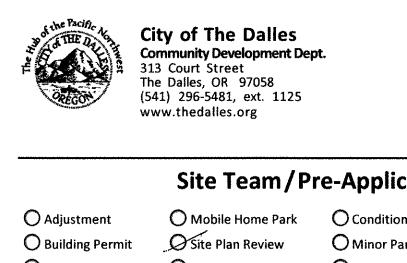
4. THE GRADE SHALL FALL A MINIMUM OF 6" WITHIN THE FIRST 10FT.

5. SURFACE WATER SHALL DRAIN AWAY THE HOUSE AT ALL POINTS. DIRECT THE DRAINAGE WATER TO THE STREET OR TO AN APPROVED DRAINAGE COURSE BUT NOT ONTO NEIGHBORING PROPERTIES. AS PER IRC R4013.

LEGEND







Site Team #:	<u>ST 56-25</u>
Received:	06/17/2025
Filing Fee:	\$100
Receipt #:	875698
Meeting Date:	06/26/2025
0	

Filing fee due with submittal

Site Team/Pre-Application Meeting

O Adjustment	O Mobile Home Park	O Cond	itional Use Permit	OProperty Line Adjustment
O Building Permit	Site Plan Review	OMino	r Partition/Replat	OPlanned Unit Development
O Variance	O Vacation (Street)	() Com	o Plan Amendment	OComp Plan/Zone Change
	O Zone Change	O Othe	r:	
Applicant	(~~ (» ~	~ *	Legal Owner (if other	r than Applicant)
Name: The N	rational Meon	Sign	Name: <u>Jaw</u> .	JA Benko
Address: <u>-200</u>	E. 3-2 'Mu	1200en	Address: <u>\\\</u> }-	Oregon Ave
<u>po P</u>	icx 2007		The	Dalles 97058
Phone #:	370.2242		Phone #:	0-991-6676
Email: 10000	ational near squ	6.19	Email: <u>Sau</u>	<u>~e</u>
Property Information		7		
Address: 200ξ	s 3rd St.		Map and Tax Lot: $_1$	N 13E 3 BD 7800

Project Description / Concept Plan (continue on next page if necessary)

Application Policy

I certify that I am the applicant or owner identified below. I acknowledge that the final approval by the City of The Dalles, if any, may result in restrictions, limitations, and construction obligations being imposed on this real property. I understand that if the property is owned in part or totality by a trust, partnership, corporation or LLC, I will be required to present legal documentation listing all persons that make-up the entity, as well as proof of my authorization to act on the entity's behalf. I consent and herby authorize City representative(s) to enter upon my property for any purpose of examination or inspection related to this application. I certify that all information provided is true and correct, and consent to the filing of the application, authorized by my original signature below.

The Site Team/Pre-Application meeting does not constitute an approved Land Use Application. The resulting Land Use Application must adhere to all applicable standards in effect at the time of application.

Signature of Applicant		Signature of Property Owner	1	
Auce	<u>(0 - 17 - 2)</u> Date	DomA	But	6/17/2S Pate

Department Use Only				
City Limits: O Yes O No Zone: Geohazard Zone:	Overlay: Airport Zone: O Yes O No Flood Designation:			
Previous Planning Actions:				
Erosion Control Issues? Access Issues? Utilities and Public Improvements? Items Needing Attention?				

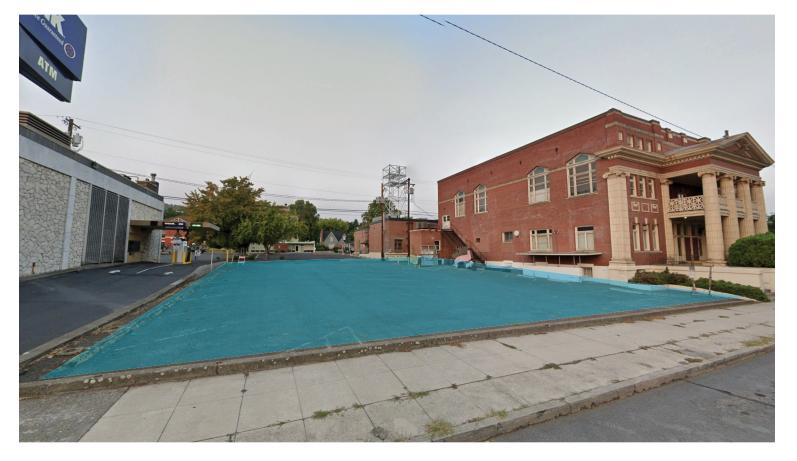
Carousel Museum - The Dalles, OR JANTZEN BEACH CAROUSEL PROJECT 06.17.2025



C2K Architecture, Inc. 1645 NW Hoyt St. Portland, OR 97209 503.444.2200



SITE PHOTOS



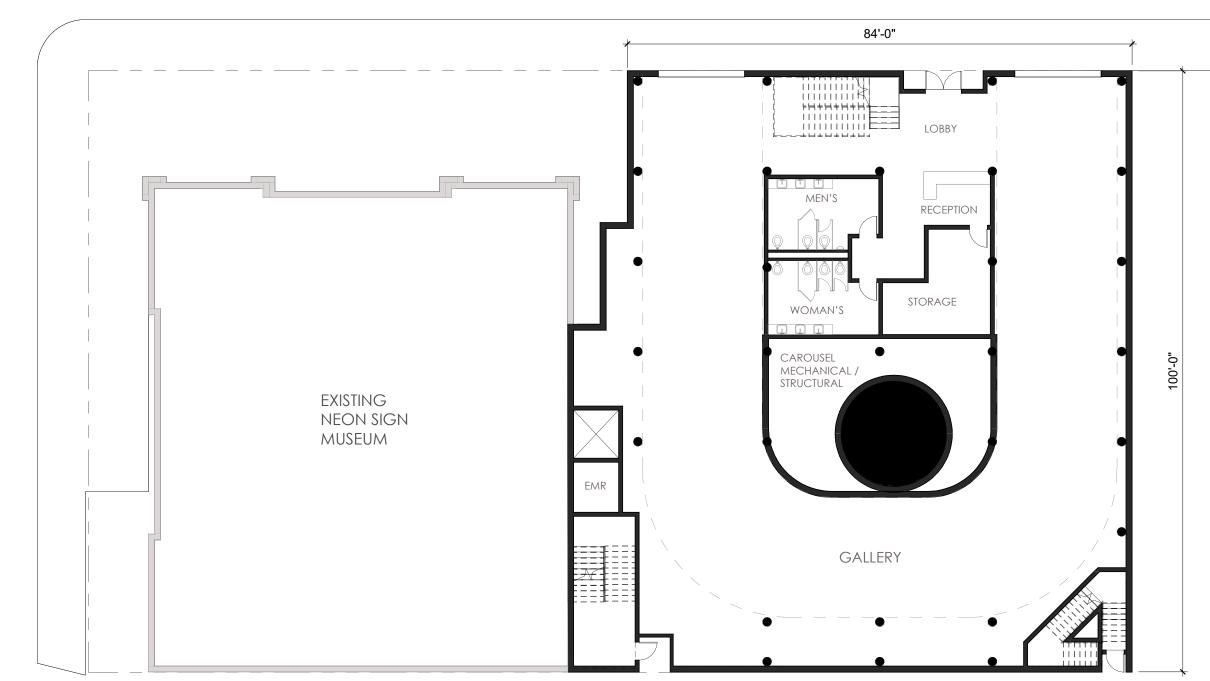






CAROUSEL MUSEUM/THE DALLES, OR

LEVEL 1



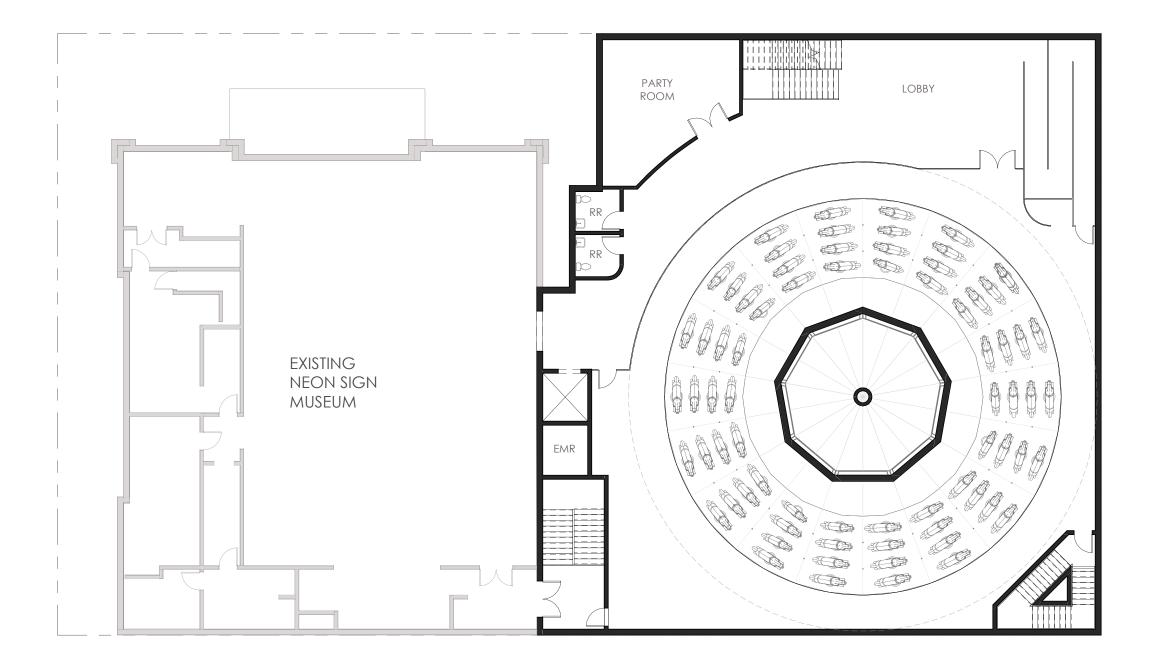
e 3rd st

COURT ST



The Vision

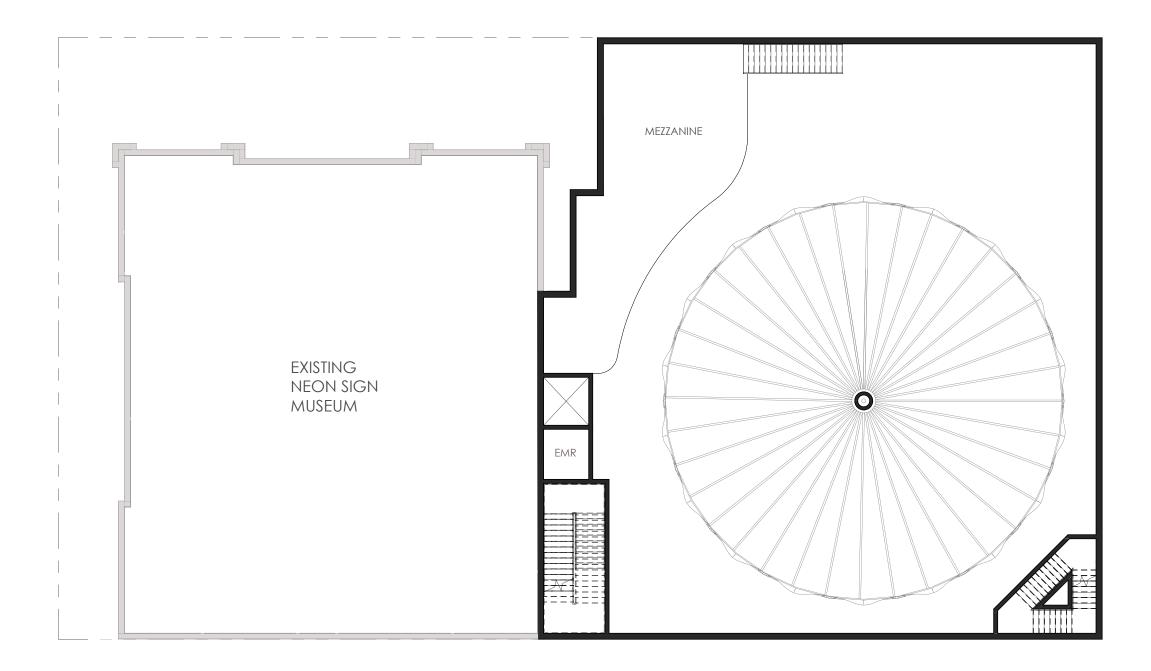
LEVEL 2





The Vision

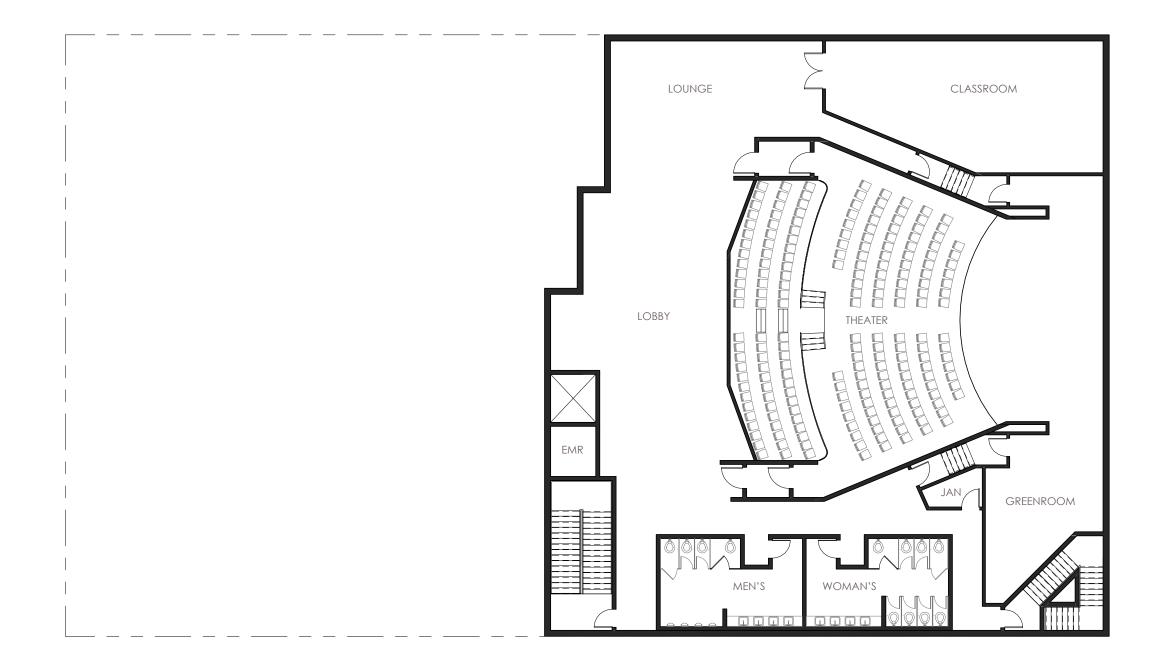
MEZZANINE





The Vision

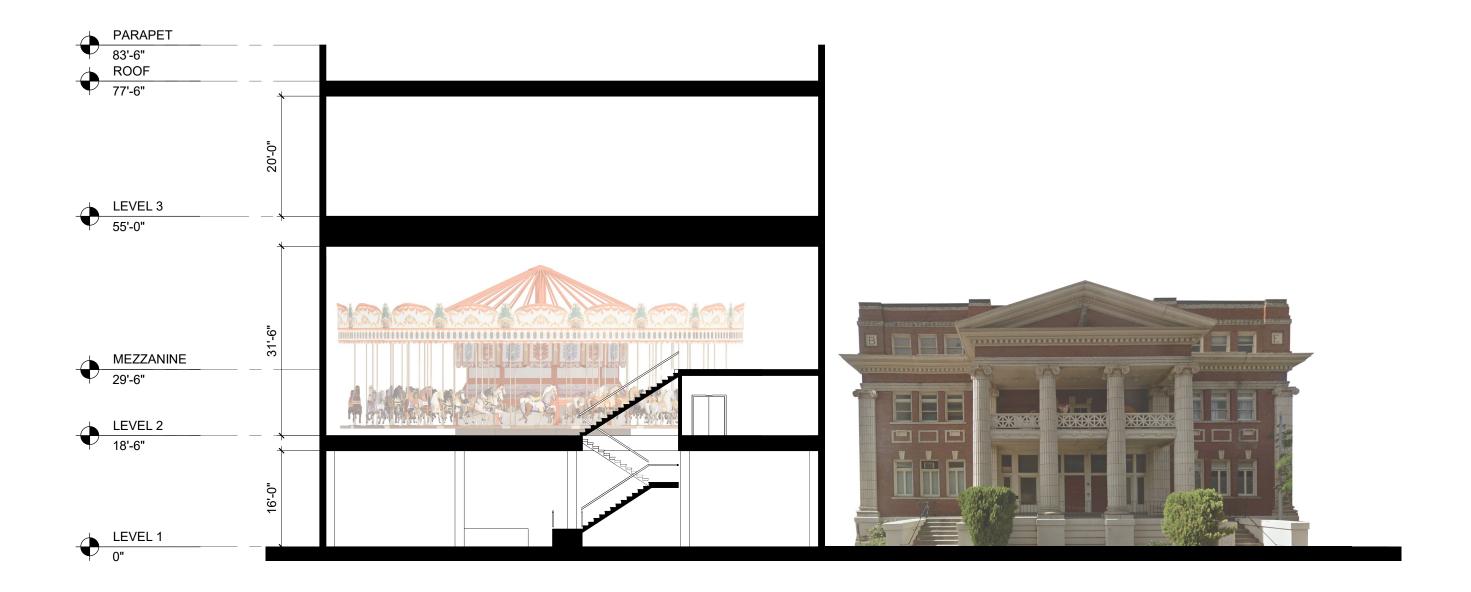
LEVEL 3





The Vision

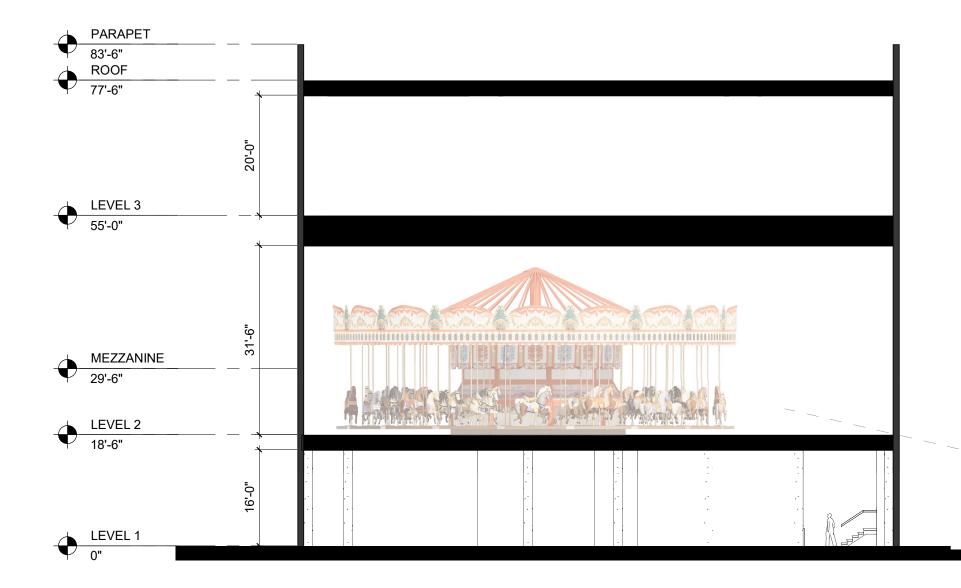
EAST/WEST SECTION





The Vision

NORTH/SOUTH SECTION





The Vision

