

RESOLUTION NO. 2657

A RESOLUTION AMENDING SECTION 7, CITY BUILDINGS AND PARK FACILITIES, OF THE FEES AND CHARGES SCHEDULE TO ADD A PARKING FEE AT GLENN OTTO PARK

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. The demand for parking in the Glenn Otto Park often exceeds capacity, especially in the warmer months, resulting in various challenges and difficulties for the public desiring to visit the park as well as the City's management and operation of the park.
2. The City is experiencing severe constraints in the availability of funding in the General Fund for parks operation, maintenance, rehabilitation, and improvements.
3. The Parks Advisory Committee has discussed Glenn Otto parking at previous committee meetings and has informally indicated support for paid parking at the park with an exemption for Troutdale residents.
4. Imposing a parking fee at the Glenn Otto Park parking lot will aid in parking demand management by encouraging efficient usage and turnover of parking spaces, while additionally providing much-needed revenue generated from non-resident parking lot users.
5. Troutdale residents have long borne the burden of funding operation and maintenance of the Glenn Otto Park parking lot through property taxes paid directly or indirectly and therefore should be exempt from parking fees at the Glenn Otto Park parking lot.
6. An opportunity for public comment was provided on the parking fees at the Glenn Otto Park parking lot.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. The attached Fees and Charges Schedule (Attachment A) is hereby adopted.

Section 2. This resolution shall take effect immediately upon adoption.

Section 3. The City Manager, or designee, shall arrange for and administer the implementation of the Glenn Otto Parking fee and shall commence collecting the fee when all necessary measures are in place.

Section 4. Any funds left over after deducting costs associated with collecting the Glenn Otto parking fee shall be allocated to funding Troutdale Parks.

Section 5. The City of Troutdale hereby certifies that a properly noticed public hearing before the City Council was held on June 10, 2025, providing citizens with an opportunity to comment on the parking fees at the Glenn Otto Park parking lot pursuant to Oregon Revised Statutes (ORS) ORS 294.160(1).

YEAS: 6

NAYS: 1 Councilor Allen

ABSTAINED: 0



David Ripma, Mayor

Date: June 11, 2025



Sarah Skroch, City Recorder

Adopted: June 10, 2025

SECTION 7 - CITY BUILDINGS AND PARK FACILITIES

- 7a. Fees and charges for rental and use of fields and city buildings are as shown in the following fee tables.
- 7b. Fees for reserving the Picnic Shelters at Columbia Park and Glenn Otto Park shall be as follows:

Under 50 people - \$40 for the first four hours; \$20 for each hour thereafter.
50-100 people - \$80 for the first four hours; \$20 for each hour thereafter.
Over 100 people - \$200 for the first four hours; \$20 for each hour thereafter.

- 7c. **Athletic Field Use Fees** for organized sporting events shall be as specified below. Athletic fields that are subject to use fees include soccer fields and softball fields. No user fees are charged for City of Troutdale Recreation Division activities. Fees to user groups may be waived in lieu of donated labor or materials subject to approval by the Parks and Facilities Supervisor or designee. User groups are responsible for lining fields and supplying goal nets and corner flags.

Per day Fields	\$ 40.00
Per day Tournaments	\$ 100.00
Seasonal - Youth Leagues	\$ 200.00
Seasonal - Adult Leagues	\$ 500.00

The City of Troutdale's recreation division has priority for field and building use if reserved on or before February 30th of each year, except for activities covered by preexisting use agreements. After February 30th, fields are available to groups or individuals on a first come-first serve basis.

**BUILDING RENTAL FEES
SAM COX BUILDING
GREAT ROOM & ANNEX**

TROUTDALE RESIDENT & LOCAL PUBLIC SERVICE / NON-PROFIT

	4-Hour Increments: 9:00 a.m. to 1:00 p.m. 1:30 p.m. to 5:30 p.m. 6:00 p.m. to 10 p.m.	Full Day 9:00 a.m. - 10:00 p.m.
Great Room	\$350.	\$900.
Annex	\$250.	\$500.

NON-RESIDENT		
	4-Hour Increments: 9:00 a.m. to 1:00 p.m. 1:30 p.m. to 5:30 p.m. 6:00 p.m. to 10 p.m.	Full Day 9:00 a.m. - 10:00 p.m.
Great Room	\$450.	\$1100.
Annex	\$350.	\$900.

BUILDING RENTAL FEES
KELLOGG COMMUNITY ROOM
(MEETING AND CONFERENCE USE ONLY)

TROUTDALE PUBLIC SERVICE / NON-PROFIT ORGANIZATIONS

4-Hour Increments: 9:00 a.m. to 1:00 p.m. 1:30 p.m. to 5:30 p.m. 6:00 p.m. to 10 p.m.	Full Day 9:00 a.m. - 10:00 p.m.
Rent \$225	Rent \$600
NON-TROUTDALE ORGANIZATIONS	
4-Hour Increments: 9:00 a.m. to 1:00 p.m. 1:30 p.m. to 5:30 p.m. 6:00 p.m. to 10 p.m.	Full Day 9:00 a.m. - 10:00 p.m.
Rent \$300	Rent \$800

CITY CONFERENCE BUILDING (CCB)
TROUTDALE RESIDENT & LOCAL PUBLIC SERVICE/NON-PROFIT

	4-Hour Increment: 9:00 a.m. to 1:00 p.m. 1:30 p.m. to 5:30 p.m. 6:00 p.m. to 10 p.m.	Full Day 9:00 a.m. - 10:00 p.m.
Activity Room	\$225.	\$600
NON-RESIDENT		
	4-Hour Increment: 9:00 a.m. to 1:00 p.m. 1:30 p.m. to 5:30 p.m. 6:00 p.m. to 10 p.m.	Full Day 9:00 a.m. - 10:00 p.m.
Activity Room	\$300	\$900

7d. **Glenn Otto Parking Lot parking fees** are:

	Hourly Rate	Full Day Rate
Pre-REGISTERED Troutdale Resident Parkers*	\$0.00/hr (free parking)	\$0.00/day (free parking)
All Other Parkers	\$2.00/hr**, up to a maximum daily total of the Full Day Rate	\$10.00/day**

*For the purposes of administering and enforcing the above schedule of Glenn Otto Parking Lot parking fees only, "Pre-REGISTERED Troutdale Resident Parker" is defined as a bona-fide resident of the City of Troutdale that has registered with the City for the Glenn Otto Parking fee exemption prior to commencing the parking session. The City Manager, or designee, may require a Pre-REGISTERED Troutdale Resident Parker to display a City-issued parking placard or sticker to receive this exemption, and may place reasonable limits on the number of vehicles that a resident can register for free parking.

**The specified hourly and daily rates shall be inclusive of any and all processing, transaction, convenience, and similar fees charged by the City and/or any and all 3rd party vendors and transaction processors.

Parking spaces committed to the reserved or exclusive use of the Sugarpine Drive-In (or successor) facility by a written lease agreement shall be excluded from the Glenn Otto Parking Lot parking fees and the use of such designated parking spaces shall not be managed, monitored, or enforced by the City.

The City Manager or designee may specify parking spaces for reserved use of rental users of the Sam Cox building and may exempt such specified parking spaces from the Glenn Otto Parking Lot parking fees established herein, at the City Manager’s discretion.

The City Manager or designee may provide exemptions to the Glenn Otto Parking Lot parking fees established herein for attendees of special events or public service meetings held at the Sam Cox Building and/or Glenn Otto Park, at the City Manager’s discretion.

Violations. Failure to pay applicable Glenn Otto Parking Lot parking fees shall be enforced in accordance with 10.12.130 of the Troutdale Municipal Code. In addition to parking fees and any court costs due, fines for failure to pay applicable Glenn Otto Parking fees are:

One or two violations***	\$25.00/violation
Three or more violations***	\$50.00/violation

***Per Calendar Year.

Each calendar day that a person commits one or more Glenn Otto Parking Fee violations shall be a single violation.