

**A RESOLUTION AMENDING THE CITY FEE SCHEDULE
(EFFECTIVE JUNE 10, 2025)**

WHEREAS, the City amends the City Fee Schedule from time to time, typically yearly, to reflect increases to the City's costs for its provision of services, most recently on February 1, 2025;

WHEREAS, after considering the Staff Report and any public comment, the City Council believes it is in the best interest of the City to adopt an amended City Fee Schedule.

1. **Amended Fee Schedule.** The City Council approves and adopts the **City Fee Schedule** (*Effective June 10, 2025*) attached to and made part of this Resolution as **Exhibit 1**.
2. **Effective Date.** This Resolution shall be effective upon adoption.

Voting Yes	Councilors:	Wring, McElhin, Randall, Kungon
Voting No	Councilors:	
Abstaining	Councilors:	
Absent	Councilors:	Richardson

Richard A. Mays

ATTEST:

Amie Ell, City Clerk

City of The Dalles FEE SCHEDULE Effective Date: <i>June 10, 2025</i>		
	CURRENT	PROPOSED
<u>POLICE DEPARTMENT</u>		
Report (Search & Copy)	\$5.00	
Burglary Alarm Permit (annual fee)	\$20.00	
Robbery Alarm Permit (annual fee)	\$20.00	
Copies of digital images provided in digital format (per incident)	\$5.00	
Certified Copies (each true copy)	\$5.00	
Redaction fee (In-House) - Video/Audio of body camera footage	\$100/video hour	
Redaction fee (Third-Party Vendor) - Video/Audio of body cam footage	City cost	
Staff Time - Video/Audio of body cam footage	\$25.00/hour	
<u>LIBRARY</u>		
Overdue materials fee - juvenile, per day	\$0.05	
Overdue materials fee - juvenile, maximum	\$0.50	
Overdue materials fee - adult, per day	\$0.10	
Overdue materials fee - adult, maximum	\$1.00	
Interlibrary Loan	\$1.00	
Non-resident borrowing privilege (annual fee)* *Residents of Fort Vancouver Library District	\$25.00	
Non-resident borrowing privilege (annual fee)** **Non-residents of Special Library District (the Wasco County Library Service District) or the Sage Library System	\$75.00	
<u>FINANCE DEPARTMENT</u>		
Transaction fee (when account is set up)	\$25.00	
Delinquency Processing fee (door hanger)	\$25.00	
Non-sufficient funds check fee	\$30.00	
Lien search	\$30.00	
Animal License fee Livestock Permit fee (3-year permit)	\$25.00	\$75.00
Commercial Resale License (annual fee)	\$30.00	
Investigation fee	\$10.00	
<u>UTILITIES</u>		
Industrial Pretreatment fees:		
Initial permit application fee	\$1,000.00	
Renewal of permit	\$500.00	
Annual permit fee:		
SIU (Significant Industrial User)	\$500.00	
Non-SIU	\$335.00	
Semiannual monitoring fee	City cost	
Monthly fees for Industrial User (IU) under Pretreatment Program:		
Volume charge: one sewer unit per 10,000 gallons of discharge.		
Strength surcharges:		
BOD greater than 200 mg/L, per pound BOD	\$0.50	
TSS greater than 200 mg/L, per pound TSS	\$0.25	
Discharge fees for batch discharges by permit under Pretreatment Program:		
One time discharger (per gallon/minimum \$250.00)	\$0.05	
Batch basis discharger (per gallon)	\$0.05	

Residential Water Rates (Monthly Fixed Charge):		
Meter size 0.75" (volume \$1.87 per 1,000 gallons over 7,000 gallons per month)	\$53.21	
Meter size 1" (volume \$1.87 per 1,000 gallons over 7,000 gallons per month)	\$53.21	
Meter size 1.5" (volume \$1.87 per 1,000 gallons over 7,000 gallons per month)	\$53.21	
Meter size 2" (volume \$1.87 per 1,000 gallons over 7,000 gallons per month)	\$70.28	
Commercial Water Rates (Monthly Fixed Charge):		
Meter size 0.75" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$46.72	
Meter size 1" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$50.81	
Meter size 1.5" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$69.20	
Meter size 2" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$89.65	
Meter size 3" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$183.68	
Meter size 4" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$306.33	
Meter size 6" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$612.96	
Meter size 8" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$1,021.81	
Meter size 10" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$1,471.53	
Meter size 12" (volume \$4.08 per 1,000 gallons over 5,000 gallons per month)	\$1,839.49	
Outside City limits WATER RATES ONLY (residential and commercial) are charged 1.5 times the applicable rates, in lieu of debt service property taxes collected inside the City for bonded water system improvements		
Sewer fees (Effective July 1, 2025):		
Inside city limits (per unit, per month)	\$46.32	\$47.71
Outside city limits (per unit, per month)	\$78.74	\$81.10
Systems Development fees (Water):		
Application (per unit)	\$2,317.00	
<u>Residential Water Unit Calculations</u>		
.75" service or meter = 1 unit		
1" service or meter = 1.7 units		
1.5" service or meter = 3.3 units		
2" service or meter = 5.3 units		
<u>Nonresidential Water Unit Calculations</u>		
.75" service or meter = 1 unit		
1" service or meter = 1.7 units		
1.5" service or meter = 4.7 units		
2" service or meter = 8.0 units		
3" service or meter = 23.3 units		
4" service or meter = 43.3 units		
6" service or meter = 93.3 units		
8" service or meter = 160.0 units		
10" service or meter = 233.3 units		
12" service or meter = 293.3 units		
Systems Development fees (Sewer):		
Application fee (per unit)	\$1,789.00	
<u>Sanitary Sewer Unit Calculations</u>		
Residential Dwelling = 1 unit		
Multiple Family Dwelling = 1 unit per residential dwelling		
Motor Courts, Motels, Hotels = 1 unit per 2 rental rooms		
Recreational Camping Parks = 1 unit per 2 spaces		
Schools:		

High & Middle Schools = 1 unit per 15 students		
Elementary Schools = 1 unit per 20 students		
Restaurants, Cafes, Coffee Shops open more than 60 hrs/wk = 1 unit per 10 seats Restaurants, Cafes, Coffee Shops open 60 hrs/wk or less = 1 unit per 20 seats (Banquet rooms are not to be included in the counting of seats)		
Taverns, Lounges = 1 unit per 10 seat capacity		
Hospitals:		
With Laundry Facilities = 1 unit per bed		
Without Laundry Facilities = 1 unit per 2 beds		
Rest Homes = 1 unit per 2 beds		
Commercial = 1 unit per 9 or less employees		
Laundromats = 1 unit per 2 machines		
Theaters = 1 unit per 100 seat capacity		
Churches = 1 unit per 100 seat capacity		
Auto Service Stations = 1 unit per 9 employees		
Commercial car washes = 1 unit per 10,000 gallons per month		
Medical, Veterinary = 1 unit per 10,000 gallons per month or 1 unit per 2 exam rooms		
Prison, Jails = 0.5 unit per bed		
Industrial, Domestic Strength = 1 unit per 10,000 gallons per month		
System Development fees (Storm Water): (Rate multiplied by the number of Equivalent Residential Units)	\$342.00	
Storm Water fee: (Monthly rate per Equivalent Residential Unit)	\$2.00	
<u>Storm Water Equivalent Residential Unit Calculations</u>		
Single family residential unit = 1 ERU		
Property other than a single family residential unit = 1 ERU per 3,000 feet of impervious surface		
Mobile Home Park = 1 ERU per space		
Multiple family building or facility = 1 ERU per multiple family unit on property		
Contractor Water - From Hydrant Meter:		
Hydrant meter placement/removal	\$60.00	
Hydrant meter with backflow device - Placement/testing/removal	\$85.00	
Hydrant meter with backflow device - Move and retest	\$85.00	
Hydrant meter fee: (Not prorated; provide 24 hours' notice for removal)		
3" meter on 2½" hydrant port: Up to two days	\$35.00	
Weekly rate	\$75.00	
¾" meter on 2½" hydrant port: Up to two days	\$25.00	
Weekly rate	\$55.00	
Water Usage - At commercial volume rate per 1000 gallons (No gallonage included)	\$3.61	
Contractor Water - From Public Works Department fill station:		
Water Usage - At commercial volume rate (per gallon)	\$0.25	
<u>PUBLIC WORKS</u>		
After-hours call-out fee (for overtime)	\$30.00	
Application fee for Reimbursement District (actual fee calculated at 5% of project value with no minimum fee)	\$10,000.00	
Banner Permit	\$25.00	

Sidewalk/Street Closure Permits:		
Application fee	\$10.00	
Expediting fee (when application is turned in less than 5 days prior to event)	\$25.00	
Deployment fee (on for-profit events which require the use of city signs and barricades that staff deliver to event location)	\$50.00	
Document fees:		
Aerial copies (11"x17", per page)	\$25.00	
Blue line/large format copies (per square foot)	\$0.50	
Development standards, hardcopy	\$25.00	
Development standards, electronic copy	\$15.00	
Large maps/drawings (per square foot)	\$0.50	
Wicks Treatment Plant Lab fees:		
Turbidity	\$16.00	
pH (certified)	\$20.00	
Alkalinity	\$20.00	
Aluminum	\$24.00	
Calcium	\$16.00	
Copper	\$16.00	
Fluoride	\$32.00	
Hardness	\$24.00	
Iron	\$16.00	
Lead	\$16.00	
Manganese	\$24.00	
Phosphate - Ortho	\$24.00	
Phosphate - Total	\$36.00	
Silica	\$32.00	
Sulfate	\$32.00	
Certified Bio-Lab Tests		
Total Coliform/E. coli by CF Method	\$30.00	
Total Coliform/E. coli by CF-Quanti-Tray Method	\$50.00	
Nitrate	\$30.00	
Adjustment - Administrative	\$60.00	
Adjustment - Quasi	\$235.00	
Single Family Residential Water Meter Installation Charges		
¾-inch Residential Water Service	\$2,100.00	
4-inch Residential Sewer Service	\$1,903.00	
System Development fees (Transportation):		
Calculated using Discounted Transportation SDC per Unit of Development, as shown in Table 10 attached as Exhibit "A"		
<u>PLANNING DEPARTMENT</u>		
*Adjustment – Administrative Action	\$80.00	
*Adjustment – Quasi-Judicial Action	\$310.00	
*Annexation	\$375.00	
Appeal - Initial Hearing - "Permits" (as defined by ORS 227.160(2))	\$250.00	
All Other Appeals -Non-"permits" (as defined by ORS 227.160(2))	\$1,000.00	
Residential Building Permit - Major (i.e., all residential development resulting in the creation of a dwelling unit)	\$140.00	
Residential Building Permit - Minor (i.e., all residential development that does not result in the creation of a dwelling unit)	\$40.00	

Commercial Building Permit	\$140.00	
*Comprehensive Plan Amendment – Quasi-Judicial Action	\$590.00	
*Comprehensive Plan/Zone Change – Quasi-Judicial Action	\$1,015.00	
*Conditional Use Permit	\$550.00	
Historical Review – Quasi-Judicial Action	\$85.00	
*Home Occupation Permit	\$85.00	
*Major Partition	\$500.00	
*Minor Partition	\$330.00	
Land Use Compatibility Statement (LUCS) Review	\$60.00	
Land Use Application Expiration Timeline Extension	\$60.00	
Laydown Yard	\$40.00	
Mobile Food Vendor License:		
Investigation fee (applied toward cost of license fee)	\$20.00	
Type I: <i>Initial license valid for 30 days</i>	\$30.00	
Initial 30-day extension Up to five 30-day extensions @ \$25.00 per extension are allowed for a total extension period of 180 days	\$25.00	
Type II: <i>Initial license valid for 12 months</i>	\$150.00	
One additional extension for 12 months	\$130.00	
Type III: <i>Site Plan Review fee</i> (Applicants for mobile food vendor license who obtain verification of providing at least two healthy food items on their menu are entitled to a 15% reduction in their license fee.)	\$440.00	
*Mobile Home Park	\$590.00	
Non-conforming Use – Administrative Action	\$80.00	
Non-conforming Use – Quasi-Judicial Action	\$310.00	
Physical Constraints Permit	\$30.00	
*Planned Unit Development	\$630.00	
Property Line Adjustment	\$85.00	
Proposed Change of Use	\$50.00	
Sidewalk/Approach Permit	\$20.00	
Sign - Sidewalk Signboard Permit (one-time fee)	\$20.00	
Sidewalk Signboard Impound Redemption fee (1st violation)	\$15.00	
Sidewalk Signboard Impound Redemption fee (2nd violation)	\$65.00	
Sidewalk Signboard Impound Redemption fee (3rd & subsequent violations)	\$130.00	
Sign - Flush Mount	\$40.00	
Sign - Freestanding under 8'	\$85.00	
Sign - Freestanding over 8'	\$120.00	
Sign - Refacing (all new sign face replacements for new businesses with no structural modification to existing sign)	\$40.00	
Sign - over 250 square feet	\$205.00	
*Site Plan Review	\$440.00	
*Subdivision	\$630.00	
Transient Merchant License:		
Investigation fee (applied toward cost of license fee)	\$20.00	
License fee (6 months or less)	\$50.00	
License fee (one six-month extension)	\$50.00	
Utility Verification	\$15.00	
*Vacation (Street)	\$500.00	

*Variance	\$500.00	
*Zone Change – Quasi-Judicial Action	\$570.00	
NOTE: * denotes Site Team Discussion fee required	\$100.00	
Community Development Director's Interpretation (TDMC 10.1.090)	\$500.00	
Short Term Rental (STR) License (New License):		
1 bedroom/studio	\$115.00	
2 bedroom	\$230.00	
3 bedroom	\$345.00	
4 plus bedroom	\$460.00	
Short Term Rental (STR) License (License Renewal):		
1 bedroom/studio	\$75.00	
2 bedroom	\$150.00	
3 bedroom	\$225.00	
4 plus bedroom	\$300.00	
Document fees:		
Comprehensive Plan	\$20.00	
Comprehensive Plan Map	\$10.00	
Geologic Hazard Study	\$20.00	
Zoning Ordinance (LUDO)	\$20.00	
Zoning Map	\$10.00	
Copies 8 ½ X 11 and 11 X 17 (per page)	\$0.25	
Color copies	\$3.00	
Large Copies	\$5.00	
<u>ADMINISTRATIVE FEES</u>		
Photocopy fees: Per page (less than 50 pages)	\$0.25	
Document (between 50 and 100 pages)	\$15.00	
Document (over 100 pages)	\$25.00	
Ordinances, maps, odd size documents, filling public records requests that do not fit in another category, including research time, supervision, etc. (per hour)	\$25.00	
Liquor Licenses: (OLCC)		
New Outlet	\$100.00	
Change in Ownership/Privilege	\$75.00	
Annual Renewals	\$35.00	
Special Event	\$25.00	
Lewis & Clark Festival Park Recreational Property (TDMC Chapter 5.03):		
Single-Day Non-Recreational Permits		
Exclusive Use		\$250.00
Non-exclusive Use		\$100.00
Security Deposit (refundable)		\$200.00
Multi-Day Non-Recreational Permits (100+ Persons Required)		
Exclusive Use		\$500/day
Non-exclusive Use		\$200/day
Security Deposit (refundable)		\$300/day
— User fee up to 6 hours	\$200.00	
— User fee 6 to 12 hours	\$250.00	
— User fee multi-day events (up to 6 days – includes set up & tear down) (per day)	\$300.00	
— Security Deposit (refundable) up to 12 hours	\$200.00	

Security Deposit (refundable) Multi-Day events	\$200.00	
Minimum Annual Telecommunications Franchise fee (only paid if 7% of Franchisee's gross revenue is less than \$500/quarter)	\$500.00/quarter (\$2,000.00/year)	
Security Deposit for Non-Permitted Public Right-of-Way Use (creditable upon entering a franchise agreement or other non-permit permission to use the City's public rights-of-way)	\$1,000.00	
Commercial Dock:		
User fee	NONE DURING AGREEMENT	
Procurement Protest Fee		\$1,000.00