

**Newberg Public Library  
Board Meeting**

**TUESDAY** September 9, 1997  
**7:15 p.m.** Please Note Special Day

Newberg Public Library  
**Rotary Room**

*Please call 537-1256 if you are unable to attend*

**AGENDA**

- I. Call to Order - Donna Read  
Welcome to new board member Debbie Headley
- II. Consent Calendar
  - A. Minutes - July 15, 1997
  - B. Statistical Reports - July, August 1997
- III. Business
  - A. Long Range Planning Process  
New Start Date **NOTICE: ORIENTATION MEETING  
NOT BE HELD ON SEPTEMBER 17th**  
Members  
Agenda  
Goals
  - B. Library Parking  
Proposal to buy adjacent property  
Neighborhood Meeting
  - C. CCRLS Update  
Update on fees for non-residents
  - D. Registrations for October 25, 1997 library board training
- IV. Library Director's Report
  - A. Written monthly report
- VI. Items for Next Month's Agenda
- VI. Adjournment
  - Packet Contents*  
Agenda  
Minutes (July)  
Statistical Reports (July)  
Library Update (Sept/Oct)  
Parking Neighborhood mtg notice

•Remember Library Board Training Sessions, Saturdays 10/25/97, 4/4/98, 5/16/98

# Newberg Public Library

## Monthly Statistical Report

	July 1997	YTD 1997-98	YTD 1996-97	Change {+ or -}
<b>Books, Videos, etc. Checked Out</b>	<b>15,196</b>	<b>15,196</b>	<b>15,313</b>	<b>-0.8%</b>
Adult Materials	8,189	8,189	9,329	-12.2%
Children's Materials	7,007	7,007	5,984	17.1%
<b>Reference Questions Answered</b>	<b>1,321</b>	<b>1,321</b>	<b>750</b>	<b>76.1%</b>
Adult Reference Desk	672	672	443	51.7%
Children's Reference Desk	649	649	307	111.4%
<b>Material Used within the Library</b>	<b>7,707</b>	<b>7,707</b>	<b>4,158</b>	<b>85.4%</b>
Adult Materials	2,040	2,040	711	186.9%
Children's Materials	5,663	5,663	3,447	64.3%
<b>Program Attendance</b>				
Number of Adult/Young Adult Programs	1	1	3	-66.7%
Number attending	73	73	180	-59.4%
Number of Children's Programs	19	19	20	-5.0%
Number attending	1,297	1,297	1,191	8.9%
<b>New Library Cards</b>	<b>169</b>	<b>169</b>	<b>157</b>	<b>7.6%</b>
<b>Volunteer Hours</b>	<b>540</b>	<b>540</b>	<b>528</b>	<b>2.3%</b>

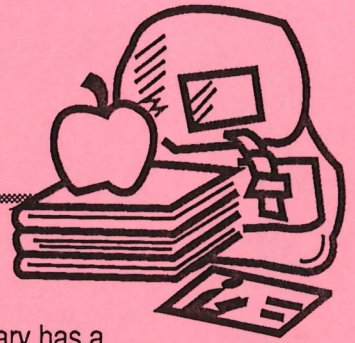
Due to the cutback in hours, it is difficult to to directly compare this year to last year. A comparison of the activity each hour the library is open is a better indicator of the workload and the activity.

<b>Activity Per Hour Open</b>	July 1997	July 1996	
Hours Open*	151	156	-3.2%
Checkouts Per Hour	100.64	97.41	3.3%
Reference Questions Per Hour	8.75	4.81	82.0%

July hours were not significantly different as the holidays and Old Fashioned Festival helped to even them out. Future months will average about 20 fewer hours each month.

# The Library Update

September/October, 1997  
Issue Number 22



## Thank You Volunteers

With the budget cutbacks required with Measure 47, not only did we have to reduce our hours, but we had to cut back staff. One area that was reduced were the staff that reshelfed the thousands of books that are returned each week. We were a little concerned about how we were going to get the books back on the shelves and had nightmares about books piled from the floor to ceiling waiting to be shelved.

Thanks to our great volunteers, that hasn't been the case. A number of new volunteers, as well as some of our regulars, have stepped up to the plate and are coming in everyday to shelve books. These volunteers are doing a wonderful job. We thank you for your support.

Access to the Library from your home or office computer is available via the Internet.

<http://www.ci.newberg.or.us/newlibr>  
or

<http://www.open.org/newlibr>

If you don't have access to the Internet you can dial into the Library catalog at: 1-503-399-5259  
For more information contact the Library Reference Desk

## HOURS

(new hours as of July 1, 1997)

Tuesday	11 am to 8 pm
Wednesday	11 am to 5 pm
Thursday	11 am to 8 pm
Friday	11 am to 5 pm
Saturday	1 pm to 5 pm

Published bimonthly by:  
Newberg Public Library  
503 E. Hancock  
Newberg, OR 97132  
(503)538-7323 Fax: 538-9720  
TDD: 538-1112  
e-mail: [newlibr@ci.newberg.or.us](mailto:newlibr@ci.newberg.or.us)

## Back To School

School is back in session and that means reports and research projects by students of all ages. The Library has a number of resources to help you find out all sorts of great information about your topic. Here's a few of our favorites:

**States & Countries:** If you have a report on a state or a country, check the file cabinets at the end of the reference area. There is great information that can be checked out. The Background Notes on the Index Table are binders of info sheets on countries put out by the CIA. In addition, books on states and countries are located in both the adult collection and the children's collection under the Dewey numbers of 910-919.

**Animals:** Doing a report on an wild animal. Check the Dewey numbers 590-599 in both the children's and adult collections. Also look at Grzimek's Animal Life Encyclopedia in the Reference collection at 591.03. This standard resource covers almost every animal.

**Encyclopedias:** We have a number of newer encyclopedias to use in the library, however you can check out some of our older editions. In the Children's department they are located on the bottom shelf at the start of the non-fiction. Upstairs they are located on the shelves next to the computer catalogs.

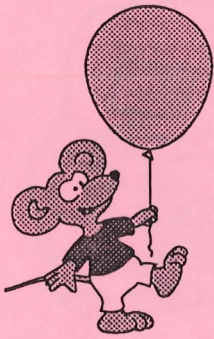
**Magazine Articles Summaries:** This computer database indexes articles in more than 400 magazines and journals.. You can locate which magazines have articles on your topic. In addition, it has the full article that you can print out from the computer on about half of the articles. This is great for general research on current topics.

**The Oregonian:** We have full text to the Oregonian going back to 1993. This provides great information on Oregon issues as well as articles on Oregon businesses. The 1997 version is always on the computer. Ask the reference librarian for 1993-1996.

**Health Reference Center:** This cd-rom index to health issues is provided by the Newberg Charitable Organization. It is an index to books, pamphlets and journal articles in over 500 sources. It has excellent information on health issues as well as social issues with a health basis.

**The Internet:** Thanks to a grant from the Department of Commerce, we have two Internet workstations available. These provide access to the World Wide Web and are great for current topics of interest. A cautionary word however, any "bozo" can put a page on the Web. Use common sense and be wary of what you read. All these computer resources are located to the right of the reference desk, upstairs. There is no charge for printing the first 5 pages, after that it is 10¢ per page.

And as always, ask a Reference or Children's librarian if you need assistance.



# Children's Department Happenings

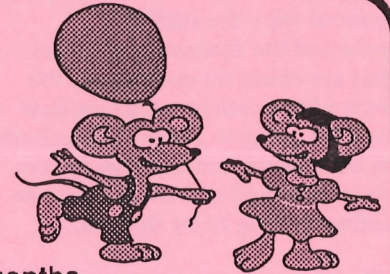
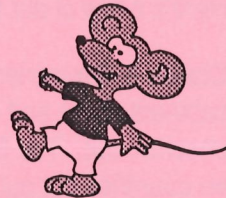
Thanks to a grant, we are now able to provide four storytimes each week aimed at varying preschool ages. The 1997 Oregon Legislature increased the funding of the Ready to Read grants that are provided to public libraries throughout the state. These small grants assist libraries in providing services to children such as supporting programs, purchasing books, and developing services. Newberg Public Library will be using the grant to support the storytime for babies as well as the new program for Toddlers. The Ready to Read program is administered by the Oregon State Library.

**Preschool Storytime** is designed for children ages 3 to 6 who have the ability to sit still during a couple of stories and interact with other children their ages. There are a number of stories each week along with fingerplays and songs. If their children are comfortable, parents and caregivers may browse for books elsewhere in the library during Preschool Storytime, however parents and caregivers should not leave the building.

**Toddler Time** is our newest storytime and it is aimed at those children ages 18 months to 3 years that just aren't ready to sit still yet. There will be lots of activity between and even during stories. Toddler Time also includes the parents and caregivers in the activities and lasts approximately 30 minutes.

**Baby Time** started two years ago and it is for the youngest children with activities for infants in laps to eighteen months. Parents and caregivers join in the movements and singing which is designed to expose babies to language and provide parents with a variety of activities to share with their children at home. This program lasts approximately 20 minutes and includes non-structured visiting and playtime at the end. The success of this program prompted the establishment of Toddler Time for those children who had outgrown Baby Time, but still weren't quite ready for Preschool Storytime.

The ages listed are guidelines, and the library staff recommends each parent should decide where their child is developmentally best suited.



## Baby Time

For Babies birth to 18 months

Tuesdays 1:30 pm

Fall Season: September 16 to November 4th

## Toddler Time

For Toddlers 18 months to 3 years

Tuesdays 11:30 am

Fall Season: September 16 to November 4th

## Preschool Storytime

For Preschoolers 3 years to 6 years

Tuesdays 6:30 pm      Wednesdays 11:30 am

Fall Season: September 16 to November 5th

*Themes for Preschool Storytime*

September 16th 6:30 pm & September 17th 11:30 am  
*Teddy Bears*

September 23rd 6:30 pm & September 24th 11:30 am  
*Teddy Bears*

September 30th 6:30 pm & October 1st 11:30 am  
*Falling Leaves*

October 7th 6:30 pm & October 8th 11:30 am  
*Fire Prevention Week*

October 14th 6:30 pm & October 15th 11:30 am  
*Coyote Tales*

October 21st 6:30 pm & October 22nd 11:30 am  
*Spider Stories*

October 28th 6:30 pm & October 29th 11:30 am  
*Halloween Fun*

November 4th 6:30 pm & November 5th 11:30 am  
*Sleepy Time*

# Neighborhood Meeting

Neighbors of the Newberg Public Library  
(and any other interested people) are invited to a  
Neighborhood meeting regarding parking at the Library.

The City of Newberg has the opportunity to purchase the property  
across from the Library (the old Seventh Day Adventist Church and hall)  
for a parking lot. This would add about 30 spaces to the 15 parking spaces  
currently available.

We'd like to hear from our neighbors. What do you think of this idea?

Give us your opinions and thoughts at the  
**Library Neighborhood Meeting**

Thursday  
September 18, 1997  
7 pm  
Newberg Public Library  
503 E. Hancock Street

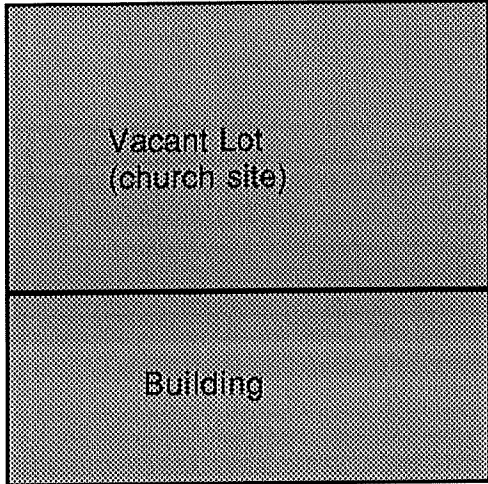
Information regarding this proposal is displayed in the lobby of the Library



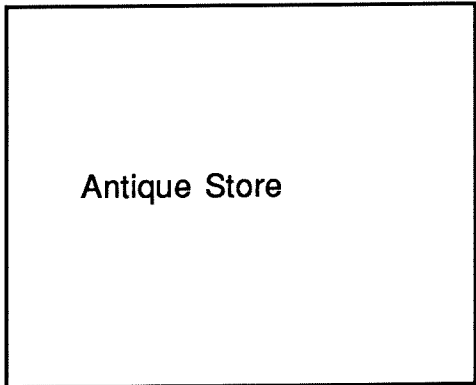
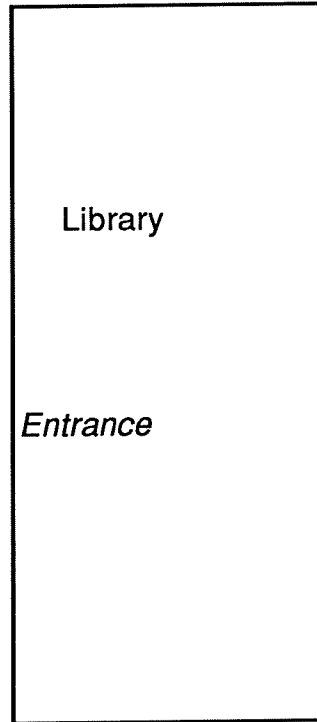
If you are unable to attend, please call Leah Griffith, Library Director at 537-1256 with your opinions.

Old Central School

Sheridan Street



Howard Street



Hancock Street

Shaded area is the proposed parking addition to Library

Additional information is available to view at the Library

Neighborhood Meeting  
September 18, 1997 7 pm  
Newberg Public Library  
503 E. Hancock