

**Minutes  
Newberg Public Library Board  
Tuesday, January 19, 1999**

Present: Board Members: David King, Debbie Headley, Donna Read, Linda Sartwell,  
Cherie Taylor  
Staff: Leah Griffith

The meeting was called to order at 7:00 pm by chair David King.

**Consent Calendar:**

The December 15, 1998 minutes were approved as distributed. The December, 1998 statistical report was approved.

**Business:**

Board members discussed some of the options and discussed ideas for individuals to serve on the Library Improvement Committee that will be appointed by the Mayor. David will prepare information for Board members to use as talking points in discussing the committee with prospective members. The Director will check on how members will be appointed. At the February meeting the Board will actively establish the group of individuals to contact and proceed with arranging for committee members.

The new Carnegie Room chairs will be ordered soon. The board members decided to join together to purchase a chair.

The Library Trustees Handbook and resource binder were distributed and discussed. This resource, prepared by the Oregon Library Association Friends and Trustees Division will provide quite a bit of information for the board. Chairman King will review the resource binder and a regular section on continuing education will be included in future board meetings.

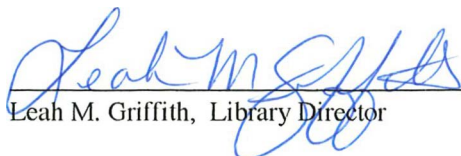
**Director's Report:**

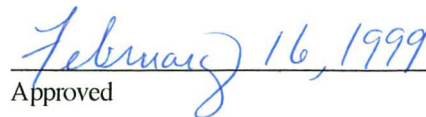
The Director's report was distributed. The Library is sponsoring a Y2K forum in February. It is anticipated to be much larger than planned so it may need to be moved from the Library's meeting room. The St. Paul fee has just started, but so far no real problems.

**Items for Next Month's Agenda:**

The next meeting is scheduled for February 16, 1999. The meeting will be held in the Director's Office. The task force for the future of the library will be discussed as well as the 1999-2000 budget and the Library Trustees Handbook.

The meeting adjourned at 8:00 pm.

  
Leah M. Griffith, Library Director

  
Approved