

**Minutes
Newberg Public Library Board
Tuesday, July 21, 1998**

Present: Board Members: Donna Read, David King, Linda Sartwell, Debbie Headley, Jim Allgood
Staff: Leah Griffith

The meeting was called to order at 7:15 pm by chair Linda Sartwell

Consent Calendar:

It was moved and seconded to approve the June 16, 1998 minutes. The June, 1998 statistical report was also approved.

Business:

The Long Range Plan 1998-2003 was approved by the Library Board. The final presentation version will be prepared and readied for the City Council approval in August or September. Chair, Linda Sartwell will present the plan to the Council and the Director will outline some of the highlights.

The new, longer, hours are being implemented over the next two months. No changes were made in July. Starting August 4th, the library will begin opening at 10 am and on September 1st the evening hours until 8:30 on Tuesday, Wednesday and Thursday will be added. The first two weeks in September will include activities to publicize the new hours.

Interviews for the Board openings will be held next meeting. One position is currently open, the position held now by David King an applicant for reappointment. Jim Allgood had rescinded his resignation temporarily, but indicated at the meeting that he would be leaving in a few months.

David King asked if Council Members received copies of the Board minutes. The director will check with the City Manager and find out. They do receive copies of the monthly report.

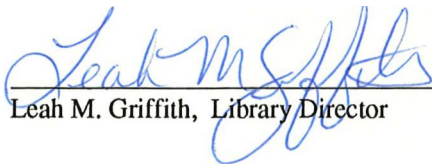
Director's Report:

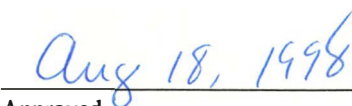
The Director's report was distributed. Staff are in the process of making changes. The current staff room will become a workroom and the Rotary Conference Room will become the new staff room. The building was evacuated during a summer reading program due to a juggler with fire. No injuries or damage. The final summer reading program has been moved to the new Public Safety Building which is much larger than our meeting room. Our large programs have become too big for our meeting room. Due to the changes in rooms and the conflict with storytime, the Board discussed moving their meeting. Starting in September, the Board meetings will be held in the Library Director's office.

Items for Next Month's Agenda

The next meeting is scheduled for September 15, 1998. The meeting will be held in the Director's Office.

The meeting adjourned at 8:10 pm.


Leah M. Griffith, Library Director


Approved