

**Minutes
Newberg Public Library Board
Tuesday, December 16, 1997**

Present: Board Members: Linda Sartwell, Donna Read, James Allgood, David King,
Debbie Headley
Staff: Leah Griffith

The meeting was called to order at 7:15 pm by chair Linda Sartwell

Consent Calendar:

It was moved and seconded to approve the November 18, 1997 minutes. The November 1997 statistical report was also approved.

Business:

The Long Range Planning Process was discussed. The meeting in November was successful with many ideas regarding customers and their needs discussed. A facilitator will be brought in for the January meeting to start the process of prioritizing the various activities and moving towards the development of goals and objectives and the strategic plan. The lobby survey will be done in January. Board members will contact those planning committee members that have not attended to determine their interest and encourage them to attend the January meeting.

The Board discussed the idea of library advocacy and decided to pursue a program to enhance the library's stature in the community. Members will further discuss this at the January meeting.

The Board asked about the parking lot proposal. The Director stated that the City is still pursuing but is holding off until the DOT report on whether state funds would be available for the purchase. Board members expressed their concern that the parking is vitally needed and the lack of parking affects the library's ability to provide service, as people drive here and can't find a place to park. This is especially critical now with our reduced hours as more people are using the library per hour than before. The Board will readdress this issue at their January meeting.

Director's Report:

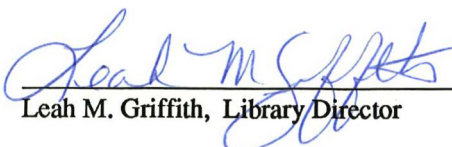
The Director's report was mailed. In addition, a grant has been submitted to the State Library for a computer learning center at the Library. The proposal, called the Learning Web, is in conjunction with Canby Public Library, and would result in a computer lab of 6-10 pc being available for public use as individuals or small groups such as a group of homeschoolers or seniors. We will hear in February whether this grant is approved or not.

The Foundation is planning a reception in January for Mr. & Mrs. Chauncey Gettman who recently donated \$46,625 to the Foundation. This puts the Foundation endowment at about \$140,000 which translates into \$7,000 a year in grants to the library.

Items for Next Month's Agenda

The next meeting is scheduled for January 20, 1998. Advocacy planning and library parking will be on the agenda.

The meeting adjourned at 8:05 pm.


Leah M. Griffith, Library Director

1-20-98
Approved