Minutes
Newberg Public Library Board
January 20, 1994

Present:	Board Members:	Marvin Krueger, Linda Marshall, Jane Poole, Dorothy Rogers, Richard Gherts
	Guests:	Allyn Brown, Kristy Knickrehm, Maurice Chandler, Patty Sorensen, Sharon Hatfield, Donna Read
	Staff:	Leah Griffith

The meeting was called to order by chair Marv Krueger at 7:00 pm. The members of the Library Foundation of Newberg and the Newberg Library Friends were welcomed.

Consent Calendar: It was moved and seconded to approve the consent calendar items (November Board minutes and November/December statistical reports).

Business: The director provided an update to the activities of CCRLS regarding future organization and funding. The CCRLS Board is looking to ask the state legistlature to take the CCRLS funds from the education side of taxation and place them in general government. They are still looking at library districts as a possibility for 1996 and this could directly affect Newberg and it's need to resolve the non-resident fee issue.

The City of Newberg is discussing the idea of a tax base for 1994. The Library would benefit with added hours (open on Monday) and funds to maintain services. The tax base request would be less than what was asked for in 1990. If a tax base isn't passed, the City and the Library will have status quo budgets that may, in fact, result in some service cuts due to other expenses going up more and funds from the state being cut back.

The discussion opened on the idea of non-tax revenues for the library. Marv related that the Board had been discussing library funding and wanted to have all the groups that were involved in raising funds for the Library meet together to develop a common plan and principles of giving. This would allow the public and the organizations to know what each group is doing and to do it in an organized fashion. The non-tax revenue policy from the Eugene Public Library was presented as a document that would be beneficial to use as a draft to adopt a similar policy at Newberg.

Discussion focused on whether fundraising should be for short term projects (such as books , computers, furniture) or be concentrated into endowment giving. The Foundation currently has $3,800 ($2,300 in endowment, $1,500 in operating). The Edwards funds were discussed and the current situation is that the Foundation is contacting Mrs. Edwards to get her permission to move the funds and to change the use. Currently the library uses @$1,000 each year from the interest to purchase books. If the funds went to the Foundation, they wouldn't be used until the endowment had reached a level over $50,000 (the exact amount hasn't been determined). Currently, because the funds are part of the larger City investments they receive an interest rate of @6%. The City would be willing to consider transferring the funds to the Foundation, however, Mrs. Edwards permission would need to be secured.

A form from the Hillsboro Library Foundation was distributed that showed their Foundation takes both the short term and endowment gifts and gives donors the option of indicating how they want their money used.

The non-resident fee issue was discussed. It was suggested to get the Dundee mayor and PTA involved in the process. It is a revenue source now for the library and there was discussion about how it could become a bigger resource.

The Library's financial status was discussed. The budget is at a status quo level and in fact does not have the funds to purchase much in the way of new technology. The new CD-ROM reference area is being supported by $8,500 from the Hospital Auxilary, $8,800 from the Newberg Library Friends, and $8,900 from funds remaining from the 1980's building fund. The Library also received $2,500 in other donations for furnishings in the Carnegie Room and much needed shelving for periodicals in the new section. About $2,000 in donations for books from individuals is received each year. These annual donations allow the Library to purchase the technology and the additional books that the City budget just doesn't allow. The Library is in the same boat as the other City departments. It has received it's share of the "pie" in an equal manner.

Foundation members asked about the Library's long range plan. Copies were distributed to Board members and additional copies will be made available to the Foundation and Friends. The director was asked to bring financial projections to the next meeting to use as a basis for developing a giving plan.

The meeting ended with a consensus that both large, long term, endowment gifts and smaller ongoing gifts for immediate needs should be encouraged. A meeting will be held in February [postponed to March] to develop a cooperative giving campaign.

Director's Report: The written Director's report was mailed.

Items for Next Month's Agenda

Planning for March 17th meeting.
Review of Library Budget
Review of financial projections

The meeting adjourned at 9:30 pm.

Leah M. Griffith

Leah M. Griffith, Library Director

2/23/94

Approved