

Minutes
Newberg Public Library Board
November 19, 1992

Present: Board Members	Marvin Krueger, Richard Gehrts, Jane Poole
Staff	Leah Griffith
Other	Bonnie Arbogast

The meeting was called to order by chair Marv Krueger at 7:00 pm.

Consent Calendar: It was moved by Richard Gehrts and seconded by Jane Poole to approve the consent calendar items. The motion passed.

Action Items: The policy on refunds for fee cardholders was discussed. It was moved by Richard Gehrts and seconded by Jane Poole, to continue the practice of no refunds. The policy was approved. This policy will be inserted into the Circulation Policy when it is completed.

The Donor Board discussion was deferred to the December meeting, however it was felt that a policy needed to be written to manage its use.

Two video issues were discussed. It was moved by Marvin Krueger and seconded by Richard Gehrts to remove the age barrier to checking out video cassettes. It was approved. This policy will be inserted into the Circulation Policy when it is completed.

The Board discussed the City Council and Planning Commission meeting video tapes that are housed at the library as a courtesy to local residents. It was moved by Richard Gehrts and seconded by Marvin Krueger that the tapes be available for in-house use by members of the public, however, they may be removed from the library by City staff. Tapes are subject to recall to the library within 24 hours when requested by a member of the public. The motion passed. This policy will be inserted into the Circulation Policy when it is completed.

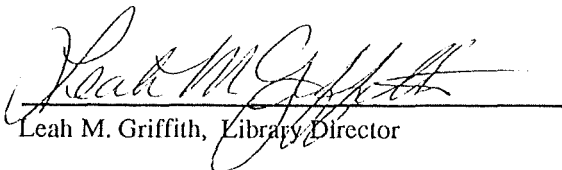
Information: The Tree Lighting program on December 3rd was announced and Board members were invited to attend.

The PYM Librarian's Committee is sponsoring a Legislator's Breakfast on December 4th. and Board members were invited to attend.

Director's Report: In addition to the written Director's report, the following were discussed.

- A work plan for 1992-93 was distributed
- The Planning Process was discussed. It was decided to defer the December meeting to January to allow for time to arrange for information on library districts and other funding options to be investigated. Information regarding library planning also needs to be made available to the new council members that will take office in January.

The meeting adjourned at 8:20 pm.


Leah M. Griffith, Library Director