

**Minutes
Newberg Public Library Board
Tuesday January 16, 1996**

Present: Board Members: Linda Marshall, Donna Read, Linda Sartwell, David King,
Dorothy Rogers
Staff: Leah Griffith

The meeting was called to order at 7:15 pm by chair, Donna Read

Consent Calendar:

It was moved and seconded to approve the consent calendar items (November Board minutes and November/December statistical report).

Business:

The Non-Resident Card Scholarship Fund was discussed. The City Council approved the policy at their January 2nd meeting. Dorothy and Donna are going to work on a letter and press release for the fund. A decorative container to accept donations at the counter will be considered.

The Sponsor A Book program has began. The display is in the lobby and we have a volunteer to take care of restocking it and sending thank you's to donors.

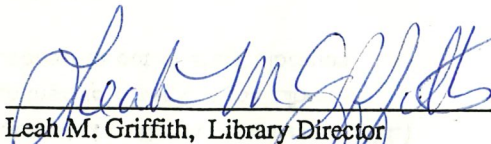
Director's Report:

The City is now asking departments to do a monthly report that represents direct activities as they relate to the goals of the department. Board members will now receive both the newsletter and this goal status report each month.

Items for Next Month's Agenda

The next meeting will be February 20th. Fund raising for the scholarship program and the retention of City video tapes will be placed on the agenda.

The meeting adjourned at 8:05 pm.


Leah M. Griffith, Library Director

3-19-96
Approved

NEWBERG PUBLIC LIBRARY

MONTHLY STATISTICAL REPORT

	JANUARY '96	1995-96 YTD	1994-95 YTD	Change {+ or (-)}
Circulation	14,622	92,191	82,203	12.2%
Adult Books	5,925	37,393	34,414	8.7%
Children's Books	5,231	32,940	30,721	7.2%
Periodicals	744	4,233	4,009	5.6%
Videos	907	5,404	4,282	26.2%
Records/Cassettes	417	2,993	2,164	38.3%
Pamphlets	107	643	637	0.9%
Cameras	0	7	12	-41.7%
Items Borrowed from Oregon State Library	1	15	2	650.0%
Items Borrowed from out of state libraries	6	42	0	4,200.0%
Items Borrowed from CCRLS Libraries	1,274	7,759	5,750	34.9%
Items Borrowed from other Ore. libraries	10	130	212	-38.7%
Items Loaned to Other Libraries (ILL)				
Items Loaned to other Oregon Libraries	674	4,443	4,578	-2.9%
Items Loaned to out of state Libraries	0	0	0	0.0%
Reference Activity				
# of Questions Asked	1,370	8,815	8,248	6.9%
By phone	178	1,220	1,293	-5.6%
By in House	1,192	7,595	6,955	9.2%
# of Questions Answered	1,332	8,267	7,730	6.9%
Adult	931	5,593	4,887	14.4%
Children's	401	2,674	2,843	-5.9%
# of Questions Referred to other Lib.	53	504	384	31.3%
Adult	42	416	277	50.2%
Children's	11	88	107	-17.8%
# of Materials Used In the Library	4,372	31,627	32,189	-1.7%
Adult	2,035	10,646	7,335	45.1%
Children's	2,337	20,981	24,854	-15.6%
		0		
Meeting Room Usage (by hours)	120.0	819	671.0	22.1%
Austin Room	72	535	410.0	30.5%
Rotary Room	48	284	261.0	8.8%
Program Attendance				
Number of Children's Programs	17	77	62	24.2%
Number attending	472	3,014	2,628	14.7%
Number of Adult/Young Adult Programs	0	7	1	600.0%
Number attending	0	1,339	550	143.5%
Library Usage				
Number of people using the Library		PEOPLE COUNT NOT WORKING		
# Volunteers (by hours)	520	3,864	2,949.5	31.0%
Total Receipts	\$2,678.48	\$16,099.27	\$13,840.03	16.3%
Copies	\$181.10	\$839.70	\$692.74	21.2%
Fines	\$1,217.45	\$6,894.79	\$5,709.53	20.8%
Non-Res. Cards	\$1,211.00	\$7,381.15	\$7,024.50	5.1%
Lost Items	\$68.93	\$983.63	\$413.26	138.0%
# of free photocopies	162	815	673	21.1%