MINUTES
NEWBERG PUBLIC LIBRARY BOARD
OCTOBER 19, 1989

PRESENT:

BOARD MEMBERS:	Judy Elliott Brian Bessler Pat Landis Linda Budan Kate Copenhaver
STAFF:	Doreen Turpen

The meeting was convened at 7:30 p.m. by Chair, Brian Bessler

MOTION: Elliott/Copenhaver to approve the consent calendar. Motion carried.

LIBRARIAN'S REPORT: The librarian's report was distributed in the Board packets. A request was made for full listings of staff members names within future reports. Board members noted that they are not familiar with all staff members and the librarian indicated that she could provide a listing of staff members and their primary responsibilities.

Additional information on the City's phone survey was provided. The concern of citizens about drug issues was noted. Board members expressed a belief that the library could have a role to play in helping to create a community culture to resist drugs, especially in the area of education of young children.

Information on the City's tax rate for the current year and an explanation of the changes was provided.

UNFINISHED BUSINESS:

MATERIALS SELECTION POLICY: Discussion was held on the means of developing the final section of the materials selection policy. Board Chair Bessler suggested that subcommittees be created to deal with those topics requiring additional criteria. Linda Budan and Kate Copenhaver will work on defining the criteria for development of a local history collection. Brian Bessler, Judy Elliott, and Pat Landis will work on criteria for non-book formats. The remaining categories will be developed by the Library Director. Each group is to have a report for the next Board meeting.

LIBRARY PLANNING: Discussion was held on conducting library surveys. Questions were raised about what types of surveys might be necessary and useful, what financial resources were available, and what expertise was available to the Board to assure a reliable survey. Board members identified a need to integrate surveys into a total planning process. The Director provided background on the planning steps that the Board had undertaken in the past year. Further information is to be gathered for the Board.

NEW BUSINESS

BOARD SUPPORT FOR LIBRARY STAFF: Chair Bessler suggested that the Board undertake some activity to recognize staff for the work that they are doing. Several ideas were discussed. Bessler will contact the City Manager to determine if there are any city funds that could support their efforts.

BOARD/CITY COUNCIL RELATIONSHIP: Board members discussed what their role could be in relation to the library, City Management, and the Council. Copies of the ordinance that defines the responsibilities of the Board were distributed. The Director noted that the practices have shifted since the ordinance was last amended and revisions are probably needed to the ordinance. She suggested that this appears to be a good time to redefine the role of the library board and to undertake goal setting for the Board as well as for the library. Board members agreed to read through the city ordinance and through the Library Trustees Handbook in preparation for further discussion at the next meeting. The City Manager expects to also be present at that meeting.

MEETING TIME CHANGE: Board members agreed to change the time of future meetings to 7:00 p.m., rather than 7:30 and to try to limit meetings to two hours in length.

ADJOURNMENT: The meeting was adjourned at 9:15 p.m.