MINUTES
NEWBERG PUBLIC LIBRARY BOARD
SEPTEMBER 21, 1989

PRESENT: BOARD MEMBERS:	Judy Elliott Brian Bessler Pat Landis Linda Budan Kate Copenhaver
STAFF:	Doreen Turpen
OTHER:	Bonnie Arbogast

The meeting was convened at 7:30 p.m. by Vice Chair, Brian Bessler

New board members, Linda Budan and Kate Copenhaver were welcomed to the board.

Minutes of the June meeting were distributed.

MOTION: Elliott/Copenhaver to approve the consent calendar. Motion carried.

LIBRARIAN'S REPORT: The librarian's report was distributed.

UNFINISHED BUSINESS:

MATERIALS SELECTION POLICY: Board members decided to separately review each of the three proposed additions to the intellectual freedom section of the policy. Discussion began with the Freedom to view statement. The Library Director noted that other policies that have been adopted by the Board have dealt primarily with print materials and while the policies uphold the right of individuals to have access to materials, none of them specifically address the different concerns that can be raised with video or film media. She noted that the library has already experienced comments from patrons who have requested better marking of some videos to alert parents to the contents. It was noted that videos currently are restricted by format to only be checked out with an adult card. This practice was initiated because the initial video collection consisted of very expensive video tapes. The drop in cost of video cassettes will very likely mean that this practice will be reversed at some point in time.

MOTION: Elliott/Budan to accept the Freedom to View Statement as a part of the library's policies. Motion carried.

Linda Budan asked that the Library Director seek a legal opinion as to where the Board would stand if looking at a policy that prohibited children under 18 from access to materials based on the movie industry rating system. Board members also asked the Director to inquire if it is legal for materials to be restricted through use of the library card; this request was in reference to the current practice of limiting access to videos based on age classifications and cost factors.

Board members then reviewed the Statement on Labeling. The Director noted that the Statement on Labeling protects against moves by community members to have material restricted by segregating it within the collection or by marking it.

MOTION: Budan/Landis to accept the Statement on Labeling as distributed. Motion carried.

The Library Director presented the draft policy on Confidentiality of Library Records. She noted that since preparing the draft she had further researched Oregon's Public Records Law and had determined that the phrase "and other records identifying the names of library users" was in violation of current law and Court findings. She clarified the distinction, indicating that the part of the record that was exempt from disclosure was the link between the patron's name and the materials that the patron was using. A reading of Attorney General letters of advice indicates that the record of borrowers that includes name and address is not of such a personal nature that it cannot be released. Phone numbers may be exempt, but that area is not as clearly defined. The Director also noted that there is a legal distinction between being exempt from disclosure and being confidential. Records that are exempt from disclosure do not protect the individual as fully as those that are confidential, so borrowers' use of library materials is not as strongly protected from public scrutiny as we have thought. The Director noted that she is expecting additional information on confidentiality of library materials from the Library Director in Douglas County, but expects the information to affect the implementation of procedures, not the development of our policy.

MOTION: Copenhaver/Elliott to accept the policy on Confidentiality of Library Records with the deletion of the phrase "and other records identifying the names of library users" and with corrections to the citation of the Public Records Law to read ORS 192.500 (1)(j). Motion carried.

LIBRARY PLANNING: The Director noted that there was no additional information to present on the planning issues at this time.

NEW BUSINESS:

ELECTION OF OFFICERS: Copenhaver/Elliott moved to cast a unanimous ballot for Pat Landis for Vice Chair and Brian Bessler for Chair. Motion carried.

ADJOURNMENT: The meeting was adjourned at 9:30 p.m.