

MINUTES

NEWBERG PUBLIC LIBRARY BOARD

MAY 18, 1989

**PRESENT:**

**BOARD MEMBERS:**

Judy Elliott  
Brian Bessler  
Pat Landis

**STAFF:**

**OTHER:**

Doreen Turpen  
Bonnie Arbogast

**ABSENT:**

LaVerne McIntosh

The meeting was convened at 7:30 p.m. by Brian Bessler who was acting in the Chair's absence.

**MOTION:** Elliott/Landis to approve the consent calendar. Motion carried.

Acting City Manager, Terry Mahr, was present at the Board's request to discuss the proposal to move Municipal Court into the library so the Board approved moving to that agenda item.

**MUNICIPAL COURT:** Mahr reviewed the purpose of Municipal Court, explaining that most cases are the result of traffic violations although some other cases such as dog control violations and minor assault cases are also handled locally. He described the arraignment process and how that differs from trial cases. Mahr then proceeded to explain why there is a need to move the Court from its current location, citing poor public access, lack of decor, lack of access for the handicapped to the original court site, and the requests by the Park and Recreation District for the move. Board members expressed their concerns including the lack of parking, the impact on staff, and the difficulties of scheduling. They also commented on their concern that this move would diminish the library as a community meeting place and add to the perception of it as a municipal support facility, noting that the meeting spaces have been increasingly utilized for municipal meetings. They noted that they perceived that the decision has been made and asked that Mahr convey to Council that in meeting the needs of one segment of the community who has complained about the Court, they are impacting the needs of other segments of the community for meeting space and for activities.

**LIBRARIAN'S REPORT:** The written report was distributed in Board packets. Upon noting the resignation of Mary Kerns, Board members selected Judy Elliott to write a note of appreciation and they collected funds to send her a plant or flower.

**UNFINISHED BUSINESS:**

**MATERIALS SELECTION POLICY:** A second draft of the introduction to the policy was distributed. Board members decided to postpone any further discussion until the next meeting and to have the introduction as an action item at that time. The Librarian is to have the balance of the intellectual freedom documents ready to hand out at that meeting so they can be reviewed and be ready for discussion at the July meeting. The balance of the policy is to be ready by September and discussion on the document as a whole will be scheduled for October.

**LIBRARY PLANNING SESSION:** A brief synopsis of the May 6 planning meeting was given by the Librarian. A draft of role statements was distributed and explained. The Librarian noted areas that should be discussed. It was agreed to hold full discussion at the June meeting and to have a sample community survey for the July meeting.

**ANALYSIS OF LIBRARY HOURS:** Board members agreed that analysis of library hours should be incorporated into the library planning process and future discussion would be held as part of the planning issues.

**NEW BUSINESS:**

**POLICY FOR READER BOARD:** The proposed policy was discussed. Board members felt that the policy should include a statement that all messages will be subject to the approval of the library director. It was agreed that personal messages should not be permitted, except those that are determined to be of broad community interest. For example, the congratulatory messages for Miss Teen USA, Mindy Duncan, were determined to be acceptable because they were put up throughout the community as part of a joint effort to acknowledge her accomplishment. Board members held discussion on fund raising messages to determine whether they should be allowed for groups other than the library. No decision was reached. Consideration was also given to limiting the number of messages that any group other than the library could post in one year. It was decided to continue discussion at the next meeting and to have staff work on developing procedures to support the policy. One suggested procedure was that requests for messages could be made no more than three months in advance and that sign ups could be preempted by the library although not by other groups.

**ADJOURNMENT:** The meeting was adjourned at 10:00 p.m.