

**MINUTES:**

**NEWBERG PUBLIC LIBRARY BOARD**

February 16, 1989

**PRESENT:**

**BOARD MEMBERS:**

Pat Landis  
Judy Elliott  
Brian Bessler  
LaVerne McIntosh  
Mary Kerns

**STAFF:**

Doreen Turpen

**OTHER:**

Hawkin Au

The meeting was called to order at 7:40 p.m. by LaVerne McIntosh

Board members reviewed the consent calendar and made special note of the increase in reference work, circulation, and number of non-resident cards issued. Discussion was held on the library's hours of operation. It was noted that Board members have received some public input on the need to have access to the library on Sundays, particularly during the school year. The Library Director acknowledged that the library is open fewer hours per week than other libraries serving similar size communities.

**MOTION:** Elliott/Bessler to begin an analysis of library hours with the intent of exploring increased hours of operation. Motion carried.

Bessler expressed a desire to see the Board take an active role in developing the analysis and means of sampling for community input.

Board members noted the need for a planning meeting and tentatively set Saturday, April 15 for a Board planning day with a meeting to start at 9:00 a.m. at the library. Further discussion of the planning session is to be held at the March Board meeting.

**MOTION:** Elliott/Kerns to approve the consent calendar. Motion carried.

**LIBRARIAN'S REPORT:** The written report was distributed in Board packets.

**NEWBERG CHILDREN'S AGENDA:** The Library Director noted the formation of a steering committee within the community; this committee is interested in supporting the needs of children. She introduced Hawkin Au, a member of the steering committee, who provided background on the Newberg Children's Agenda and an explanation of the concepts for activities that are being identified by the group. Board members asked questions about potential programs related to academic mentoring and possible roles for the library. Following Au's presentation Board members drafted a letter of support to be sent to the members of the Newberg Children's Agenda steering committee.

**UNFINISHED BUSINESS:**

**MATERIALS SELECTION POLICY:** Another draft of the selection policy was presented for review. Included were sections relating to principles of selection, selection criteria, and responsibility for selection. Board members accepted the draft as presented with some revisions

noted in spelling, punctuation, and grammar. It was agreed to begin work on the next section of the policy. The Librarian was directed to begin work on the section relating to maintenance of the collection and to have it ready for the next Board meeting.

**NEW BUSINESS:**

**BUDGET FY 1989/90:** Board members reviewed the general fund budget. Corrections were noted for the addition of a line item for the Read Aloud grant that was left out of the copy that was distributed to the Board.

The proposed budgets for the Gift and Memorial Fund and the Library Building Fund were distributed and reviewed by the Board.

**MOTION:** Kerns/McIntosh to recommend all budgets to the Budget Committee.

It was noted by Board members that they would like to see increases to the budget, particularly in the area of staffing, but they acknowledged that this was not an appropriate time to be making those requests.

Motion carried.

**OLA CONFERENCE:** Conference dates and location were noted, as were the programs that are available for Friends and Trustees.

**ADJOURNMENT:** The meeting was adjourned at 10:00 p.m.