MINUTES:
NEWBERG PUBLIC LIBRARY BOARD
November 17, 1988

PRESENT:
BOARD MEMBERS: Pat Landis, Judy Elliott, Brian Bessler, LaVerne McIntosh

STAFF: Doreen Turpen

The meeting was called to order at 7:40 p.m. by LaVerne McIntosh

MOTION: Elliott/Bessler to approve the consent calendar. Motion carried.

LIBRARIAN'S REPORT: The written report was reviewed with follow-up to some questions from Board members.

UNFINISHED BUSINESS:

MATERIALS SELECTION POLICY: Board members reviewed the materials selection policy proposed outline to note which elements were most important. They expressed a desire to include background information on the library, including a summary of the history of the library in the introduction. The mission statement was also identified as an important element of the introduction.

They expressed a preference for the section on selection to include a listing of criteria as well as a narrative reflecting the principles of selection and a section on the responsibility for selection.

The librarian suggested that the policy include criteria for selection and reinforcement of the principles of intellectural freedom, but that it not be overly specific as to the depth of collection. She suggeested that a collection development plan, which would cover the scope of the collection, be developed as a complement to the selection policy. This would enable the Board to more easily evaluate collection development and make changes without having to go through the many steps that will be involved in changing a policy.

It was recommended that the section addressing materials requiring additional criteria be expanded to include a statement regarding sectarian materials.

The librarian noted that several items under the section of intellectual freedom have already been adopted by the Board and the Council.

The librarian recommended that the Board work on the policy in the following order:

1. Introduction
2. Selection Criteria
3. Maintenance of the Collection
4. Intellectual Freedom
5. Materials requiring additional criteria

For the next meeting, Brian will work in an introduction to the selection policy and the librarian will work on selection criteria.

NEW BUSINESS:

BUDGET FY 1989/90: Board members reviewed the current library operating budget and discussed potential areas for reduction of expenditures.

MOTION: Bessler/Landis to consider that if reductions are necessary, they be done in materials. Motion carried. In discussion it was noted that a reduction in materials would be something that the community could relate to and that it might be possible to generate contributions to offset some reductions. Board members expressed concern that staffing levels were already lower than needed and that if staff was lowered without reduction in the materials budget new materials could not be processed. It was also noted that the library budget offered little area for substantial savings because each line item was already low, only two library employees receive benefits, and there have been no capital expenditures in the general fund portion of the library budget for over three years.

OTHER BUSINESS: Brian indicated that he has knowledge of the collector's market for books and that he would be willing to screen gift books for possible resale to collectors.

It was suggested that a sign up list be placed at the new book section to gather support from those who would like to see a new book list as a regular feature of The Graphic.

ADJOURNMENT: The meeting was adjourned at 9:30 p.m.