

## MINUTES

NEWBERG PUBLIC LIBRARY BOARD  
January 17, 1991

**PRESENT:**

**BOARD MEMBERS:**

Dorothy Rogers  
Pat Landis  
George Whitmer

**STAFF:**

Doreen Turpen

**OTHER:**

Linda Sasse

**ABSENT:**

Kate Copenhaver  
Linda Budan

The meeting was called to order at 7:10 p.m. by Vice-Chair Dorothy Rogers

**MOTION:** Landis/Whitmer to approve the consent calendar. Motion carried.

**ACTION ITEMS:**

**Ordinance relating to duties of the Library Board:**

**Ordinance relating to Wilful Detention of Library Materials:** Action on these two items was postponed until a future meeting in order to allow for time to discuss the proposed budget.

**China Exhibit:** The upcoming China exhibit was discussed and names of local people who might be able to provide programs were presented to the director.

**Library Budget FY 91/92:** The Library Director presented an overview of the budget process and changes that are being made this year to move to developing the budget from a program basis. Staff objectives were presented as:

- \*Adjust the Books, Audio-Visual, and Periodicals expenditures to maintain the same acquisition rate as is currently provided.
- \*Shift the support for Infotrac from Per Capita grant funds to full support from general library receipts since Per Capita funds are not a secure funding resource during the upcoming year.
- \*Use Per Capita for a self-contained project that supports the program, but will not hamper it if funds are not available. Staff identified the production and printing of a good brochure on library services as their recommendation.
- \*Allocate more funds for training for staff to provide an allowance for each staff member to participate in at least one workshop during the year, an allowance for one city-wide training program, and funds to support learning Spanish and improving skills on the Macintosh.
- \*Continue to make progress on the benefits that are provided to part time employees.

Board members were given copies of the General Fund budget worksheets and went through the various accounts. The library budget has been divided into three program areas: Children's Services; Adult, Reference, and Young Adult Services; and Support Services. The components of each service area were identified. Board members asked questions throughout the presentation and following the item by item review indicated support for the direction that the budget was

going and the priorities that were presented. The Director noted that more complete numbers would be available at the February meeting and Board members could make their final recommendation at that time.

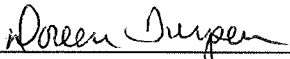
It was decided to take up the Gift and Memorial Fund and the Capital Improvements Fund at the next Board meeting.

**Procedure for listing names on the Donor Board:** This item was held over until the next meeting.

**LIBRARIAN'S REPORT:** The librarian's report was distributed in the Board packets.

**INFORMATION/CORRESPONDENCE:** The presence of two items of correspondence in the packets was noted. There was no discussion on those items.

**ADJOURNMENT:** The meeting was adjourned at 9:30 p.m.

  
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Doreen Turpen, Library Director