

MINUTES

NEWBERG PUBLIC LIBRARY BOARD

October 18, 1990

PRESENT:

BOARD MEMBERS:

Kate Copenhaver
Pat Landis
Linda Budan
George Whitmer
Dorothy Rogers

STAFF:

Doreen Turpen

The meeting was called to order at 7:10 p.m. by Vice-Chair Pat Landis. Introductions of Board members were made as two new board members, George Whitmer and Dorothy Rogers, were present.

MOTION: Budan/Copenhaver to approve the June minutes. Motion carried.

ACTION ITEMS:

Election of Officers: Linda Budan nominated Kate Copenhaver to serve as Chair. Dorothy Rogers moved to cast a unanimous ballot for Kate Copenhaver for Chair. Motion carried.

Ordinance relating to duties of the Library Board: Copies of Ordinance No. 2124 were distributed to the Board members. The Library Director gave background on the history of that ordinance and recommended sections that were in need of discussion and change.

Board members read through the ordinance section by section and made the following recommendations for change:

Section A: Board members expressed a desire to have stronger language to better define their role in the selection of the Library Director. They recommended that the second sentence in Section A be written to read *The Library Director shall be hired by the City Manager from among candidates recommended by the Library Board.*

In the second paragraph of that section board members recommended deleting the phrase *and the Library Board together* from the sentence that defines responsibility for hiring, firing, and discipline of library employees. It was felt that the participation of the Board would complicate personnel issues and hold the possibility of increasing liability for the City. Removal of that phrase was not meant to prevent the Board from sitting on interview committees for selection of employees.

Section C: After considerable discussion, board members suggested substituting the existing language with the following: *The Library Board shall review the annual budget as prepared by the Library Director and as submitted to the City Manager/Budget Officer. Should budget changes become necessary, the Library Board may participate in the Budget Committee deliberations by representing the views of the library and the Library Board. Recommendations may be made by the Library Board to the Budget committee and City Council regarding the Library budget.*

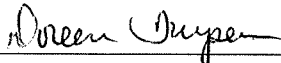
Section D. Board members approved the Library Director's recommendation that the following sentence be deleted: *Expenditures of \$500 or more shall be submitted to the Library Board for its approval.*

Section E. The Library Director noted that there may be some question of the legality of this section, especially pertaining to the question of whether the Board can receive title to various types of gifts. The Board agreed that this should be researched further. They also agreed that the final sentence (*Expenditures from this fund shall be authorized by the Library Board after consultation with the Library Director and the City Manager*) should be deleted as expenditures are already controlled through the budget process and they would have input at that stage.

LIBRARIAN'S REPORT: The librarian's report was not yet available and the Director noted that it would be mailed within the next week. The Director distributed a flyer on the Steven Kellogg program and brochures on the upcoming China Exhibit. Board members were asked if they had any suggestions for local residents who have travelled or lived in China and might be willing to contribute to the programming during the month of the exhibit. Several comments were made and Board members indicated that they would gather more information to share at the next meeting.

INFORMATION/CORRESPONDENCE: The letter from Gail Schultz was discussed but no action was taken.

ADJOURNMENT: The meeting was adjourned at 9:30 p.m.



Doreen Turpen, Library Director