

LANE TRANSIT DISTRICT

RESOLUTION NO. 2004-034

**A RESOLUTION REVISING DBE POLICIES AND
DBE AFFIRMATIVE ACTION PROGRAM**

THE LANE TRANSIT DISTRICT BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

WHEREAS, the LTD Board of Directors established by resolution an Affirmative Action Program and Disadvantaged Business Enterprise (DBE) Policy and adopted the same on the 20th day of October 1981; and

WHEREAS, LTD is required by 49 CFR Part 26 (formerly administered under 49 CFR Part 23), as amended, to maintain a policy statement giving DBE firms the maximum opportunity to participate in the performance of contracts financed in whole or part by the Department of Transportation (DOT) or other federal agencies; and

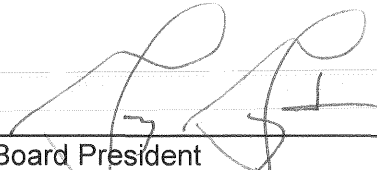
WHEREAS, LTD adopts new DBE policies and program on an annual basis; and

WHEREAS, said policies and program require amendment to comply with updated regulations; and

WHEREAS, the attached policies and program previously were amended to FY 2003-2004 DBE Policies and DBE Affirmative Action Program;

NOW, THEREFORE, BE IT RESOLVED that the FY 2004-2005 DBE Policies and DBE Program, copies of which are attached to and hereby made a part of the Resolution, are adopted.

November 17, 2004
Date


Board President

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DISADVANTAGED BUSINESS ENTERPRISE
GOALS & OVERVIEW FISCAL YEAR 2004-2005

Overall DBE Goal: Lane Transit District's overall goal for FY 2004-2005 is 5.16 percent (5.16%) of FTA-funded contracting activities, exclusive of FTA funds to be used for the purchase of transit vehicles.

The estimated total of FTA-funded contracting activities is:

Construction	\$ 12,500,000
Professional Services	\$ 2,897,593
Materials, Equipment	\$ 2,055,040
Total	\$ 17,452,933

LTD has used a two-step process to establish the overall goal for DBE participation:

Step 1. Base figures for DBE availability were developed using the Census Bureau's County Business Pattern database and the Oregon Office of Minority, Women, and Emerging Small Business Directory, with DBEs for Lane County selected.

As of December 2001 (the most current census figures available), the number of businesses in Lane County on the attached list of NAICS (North American Industry Classification System) codes is 484. There are 25 DBE businesses in the same SIC code categories, as shown in the attached listing of DBE businesses.

The percentage based on the above figures is 5.16 percent. External data has been used to develop this goal. The District expects to develop internal data sources during the next year and expects to refine this methodology prior to setting goals for the next fiscal year.

Step 2. Historically, the goal achieved has ranged between 4 percent and 14 percent, with a 10 percent average. The goal achieved is related directly to the number of construction projects and opportunities for professional services. These historical figures are all related to contracts that have utilized a contract goal. LTD typically does not get any DBE participation on contracts that are federally funded without assigning a goal to the contract. Occasionally the goal is not met.

From the above data, a goal has been set at 5.16 percent. The District will meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating DBE participation. It is estimated that, in meeting the stated overall goal, 5.16 percent will be obtained from race-neutral participation. The District uses the following race-neutral measures to increase DBE participation:

- Review of types and numbers of contracts projected that will use FTA funds, configuring large contracts into smaller contracts when feasible. Identify components of work that represent subcontracting opportunities and identify the availability of DBE sub-contractors.
- Provide technical assistance in orienting small-business-to-public-contract procedures.
- Make available for use by prime contractors a directory of DBEs that has been compiled by the Oregon Office of Minority, Women, and Emerging Small Business.
- Notify community organizations, general contractors groups, and those agencies knowledgeable about dispersing contract availability to DBEs.