

LTD RESOLUTION NO. 2002- 021

BE IT RESOLVED that the Board of Directors of Lane Transit District hereby adopts the budget for the Fiscal Year 2002-2003 in the total combined fund sum of \$82,252,370 now on file at Lane Transit District offices.

BE IT FURTHER RESOLVED that the amounts for the Fiscal Year beginning July 1, 2002, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND - OPERATING BUDGET

Personnel Services	\$ 17,979,750
Materials & Services	<u>5,315,600</u>
Total Operating	23,295,350

GENERAL FUND - NON-OPERATING

Transfer to Special Transportation	955,300
Transfer to Capital Fund	0
Self-Insurance Contingency	1,000,000
Operating Contingency	1,500,000
Working Capital Contingency	<u>2,509,300</u>
Total Non-operating	<u>5,964,600</u>

Total General Fund	<u>\$ 29,259,950</u>
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SPECIAL TRANSPORTATION FUND

Materials & Services	\$ 1,694,420
Transfer to Capital	162,200
Operating Contingency	<u>260,000</u>
Total Special Transportation Fund	<u>\$ 2,116,620</u>

CAPITAL PROJECTS FUND

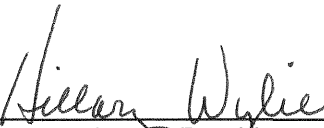
Capital Outlay	\$ 39,474,850
Debt Service	500,000
Transfer to Debt Service Fund	1,378,700
Capital Reserve	<u>8,143,550</u>
Total Capital Projects Fund	<u>\$ 49,497,100</u>

DEBT SERVICE FUND

Debt Service	\$ 1,378,700
Total Debt Service Fund	<u>\$ 1,378,700</u>

June 19, 2002

Date



Board President



Lane Transit District
General Fund Revenue and Expenditure Summary
FY 2002-2003

	FY 1999-2000 Actual	FY 2000-2001 Actual	FY 2001-2002 Budget	FY 2001-2002 Estimate	FY 2002-2003 As Proposed	FY 2002-2003 As Approved
Resources						
Beginning Working Capital	8,174,068	9,023,585	5,941,660	5,971,289	5,009,300	5,009,300
Operating Revenues						
Cash Fares and Tokens	3,237,133	3,149,895	3,193,000	3,193,000	3,517,050	3,517,050
Group Passes	771,277	843,518	822,500	822,500	900,000	900,000
Total Operating Revenues (Passenger Fares)	<u>4,008,410</u>	<u>3,993,413</u>	<u>4,015,500</u>	<u>4,015,500</u>	<u>4,417,050</u>	<u>4,417,050</u>
Other Revenues						
Special Services	131,495	148,969	125,500	134,500	220,000	220,000
Advertising	350,618	383,773	412,500	300,000	280,000	280,000
Miscellaneous	381,015	151,946	144,990	27,950	28,000	28,000
Interest	1,132,736	1,305,627	1,500,000	700,000	750,000	750,000
Sales of Assets	9,961	3,618	5,000	5,000	5,000	5,000
Payroll Taxes	16,040,086	16,409,144	16,530,000	16,081,000	16,081,000	16,081,000
Self-employment Taxes	876,048	972,902	989,800	972,900	972,900	972,900
State-In-Lieu	1,100,330	1,051,028	1,010,000	1,051,000	1,051,000	1,051,000
Other Operating Grants	222,019	272,419	445,670	445,700	445,700	445,700
Total Other Revenues	<u>20,244,308</u>	<u>20,699,425</u>	<u>21,163,460</u>	<u>19,718,050</u>	<u>19,833,600</u>	<u>19,833,600</u>
Total Revenues	<u>24,252,718</u>	<u>24,692,838</u>	<u>25,178,960</u>	<u>23,733,550</u>	<u>24,250,650</u>	<u>24,250,650</u>
Total Resources	<u>32,426,786</u>	<u>33,716,423</u>	<u>31,120,620</u>	<u>29,704,839</u>	<u>29,259,950</u>	<u>29,259,950</u>
Requirements						
Operating Requirements						
Personnel Services	15,062,540	16,161,336	18,020,400	18,080,900	17,979,750	17,979,750
Materials and Services	4,096,919	4,456,895	4,981,210	4,339,600	4,530,800	4,530,800
Insurance and Risk Services	554,742	788,466	637,320	903,400	784,800	784,800
Total Operating Requirements	<u>19,714,201</u>	<u>21,406,697</u>	<u>23,638,930</u>	<u>23,323,900</u>	<u>23,295,350</u>	<u>23,295,350</u>
Non-Operating Requirements						
Transfer to Capital - Current Projects	3,000,000	1,409,764	3,000,000	623,052	-	-
Transfer to Capital - Capital Reservesss		4,254,817			-	-
Transfer to Special Transportation Fund	689,000	710,592	930,540	748,540	955,300	955,300
Reserves - Operating Contingency			1,551,150		1,500,000	1,500,000
Reverves - Working Capital			1,000,000		2,509,300	2,509,300
Reserves - Self-Insurance and Risk			1,000,000		1,000,000	1,000,000
Total Non-Operating Requirements	<u>3,689,000</u>	<u>6,375,173</u>	<u>7,481,690</u>	<u>1,371,592</u>	<u>5,964,600</u>	<u>5,964,600</u>
Total Requirements	<u>23,403,201</u>	<u>27,781,870</u>	<u>31,120,620</u>	<u>24,695,492</u>	<u>29,259,950</u>	<u>29,259,950</u>
Percentage Change Analysis						
		FY 2000-2001 Actual compared with FY 1999-2000 Actual		FY 2001-2002 Estimated compared with FY 2000-2001 Actual	FY 2002-2003 Proposed compared with FY 2001-2002 Budget	FY 2002-2003 Approved compared with FY 2001-2002 Budget
Total Resources		4.1%		-12.0%	-6.0%	-6.0%
Total Revenues		2.0%		-4.0%	-37.0%	-3.7%
Total Other Revenues		2.2%		-4.7%	-6.3%	-6.3%
Total Passenger Fares		50.0%		-0.4%	10.0%	10.0%
Total Requirements		18.7%		-11.1%	-6.0%	-6.0%
Total Non-Operating Requirements		72.8%		-78.5%	-20.3%	-20.3%
Total Operating Requirements		8.6%		9.0%	-1.5%	-1.5%



**Lane Transit District
Department Summary
FY 2002-2003**

	FY 1999-2000 Actual	FY 2000-2001 Actual	FY 2001-2002 Budget	FY 2001-2002 Estimate	FY 2002-2003 As Proposed	FY 2002-2003 As Approved
General Administration						
Personnel Services	484,895.38	519,099.42	482,000	470,200	430,900	430,900
Material & Services	148,276.05	140,684.27	173,000	138,900	193,000	193,000
Total General Administration	633,171.43	659,783.69	655,000	609,100	623,900	623,900
Governmental Relations						
Personnel Services	86,001.94	91,426.73	99,700	98,700	110,100	110,100
Material & Services	61,415.83	75,651.95	80,210	80,200	79,900	79,900
Total Governmental Relations	147,417.77	167,078.68	179,910	178,900	190,000	190,000
Finance						
Personnel Services	545,425.77	502,301.86	560,800	583,800	610,600	610,600
Material & Services	49,377.76	55,236.54	60,260	61,500	59,300	59,300
Total Finance	594,803.53	557,538.40	621,060	645,300	669,900	669,900
Information Technology						
Personnel Services	243,445.39	276,169.46	413,700	350,400	318,400	318,400
Material & Services	159,774.20	126,946.08	170,860	171,100	166,900	166,900
Total Information Technology	403,219.59	403,115.54	584,560	521,500	485,300	485,300
Human Resources						
Personnel Services	263,944.22	323,590.29	348,800	341,000	369,200	369,200
Material & Services	205,340.83	145,628.58	186,140	120,000	127,600	127,600
Total Human Resources	469,285.05	469,218.87	534,940	461,000	496,800	496,800
Development Services						
Personnel Services	17,840.48	21,793.93	20,000	16,000	20,600	20,600
Material & Services	13,236.28	10,188.18	16,700	15,500	11,000	11,000
Total Development Services	31,076.76	31,982.11	36,700	31,500	31,600	31,600
Service Planning						
Personnel Services	407,675.29	410,301.54	525,400	467,000	419,500	419,500
Material & Services	88,206.20	59,352.65	58,590	54,500	69,500	69,500
Total Service Planning	495,881.49	469,654.19	583,990	521,500	489,000	489,000
Marketing						
Personnel Services	325,384.25	306,475.87	442,450	383,100	330,800	330,800
Material & Services	610,645.15	485,182.25	546,660	472,800	473,500	473,500
Total Marketing	936,029.40	791,658.12	989,110	855,900	804,300	804,300
Commuter Solutions						
Personnel Services	91,816.94	122,083.28	152,500	132,400	132,300	132,300
Material & Services	90,409.85	134,419.72	159,300	134,000	108,900	108,900
Total Commuter Solutions	182,226.79	256,503.00	311,800	266,400	241,200	241,200
Special Transportation Administration						
Personnel Services	-	-	(3,400)	(1,000)	(3,100)	(3,100)
Material & Services	-	-	3,400	1,000	3,100	3,100
Total Special Transportation Administration	-	-	-	-	-	-



**Lane Transit District
Department Summary
FY 2002-2003**

	FY 1999-2000 Actual	FY 2000-2001 Actual	FY 2001-2002 Budget	FY 2001-2002 Estimate	FY 2002-2003 As Proposed	FY 2002-2003 As Approved
Transit Operations						
Personnel Services	9,477,383.08	10,339,224.27	11,592,600	12,006,300	11,781,650	11,781,650
Material & Services	<u>247,502.76</u>	<u>364,681.39</u>	<u>367,680</u>	<u>350,800</u>	<u>366,400</u>	<u>366,400</u>
Total Transit Operations	<u>9,724,885.84</u>	<u>10,703,905.66</u>	<u>11,960,280</u>	<u>12,357,100</u>	<u>12,148,050</u>	<u>12,148,050</u>
Transit Operations - Training						
Personnel Services	99,382.53	144,690.37	135,150	50,900	30,000	30,000
Material & Services	<u>19,872.51</u>	<u>8,473.54</u>	<u>15,950</u>	<u>17,000</u>	<u>11,000</u>	<u>11,000</u>
Total Transit Operations - Training	<u>119,255.04</u>	<u>153,163.91</u>	<u>151,100</u>	<u>67,900</u>	<u>41,000</u>	<u>41,000</u>
Guest Services Center						
Personnel Services	389,907.07	402,994.74	411,900	398,900	441,200	441,200
Material & Services	<u>52,609.26</u>	<u>16,429.76</u>	<u>38,550</u>	<u>40,600</u>	<u>48,000</u>	<u>48,000</u>
Total Guest Services Center	<u>442,516.33</u>	<u>419,424.50</u>	<u>450,450</u>	<u>439,500</u>	<u>489,200</u>	<u>489,200</u>
Fleet Services						
Personnel Services	2,211,748.26	2,350,613.82	2,472,600	2,422,600	2,612,400	2,612,400
Material & Services	<u>1,918,292.58</u>	<u>2,323,691.03</u>	<u>2,509,970</u>	<u>2,105,400</u>	<u>2,233,800</u>	<u>2,233,800</u>
Total Fleet Services	<u>4,130,040.84</u>	<u>4,674,304.85</u>	<u>4,982,570</u>	<u>4,528,000</u>	<u>4,846,200</u>	<u>4,846,200</u>
Facilities						
Personnel Services	288,362.99	350,570.65	366,200	360,600	375,200	375,200
Material & Services	<u>504,921.88</u>	<u>510,327.91</u>	<u>593,940</u>	<u>576,300</u>	<u>578,900</u>	<u>578,900</u>
Total Facilities	<u>793,284.87</u>	<u>860,898.56</u>	<u>960,140</u>	<u>936,900</u>	<u>954,100</u>	<u>954,100</u>
Insurance						
Insurance & Risk	<u>608,136.66</u>	<u>788,466.38</u>	<u>637,320</u>	<u>903,400</u>	<u>784,800</u>	<u>784,800</u>
Total Insurance & Risk	<u>608,136.66</u>	<u>788,466.38</u>	<u>637,320</u>	<u>903,400</u>	<u>784,800</u>	<u>784,800</u>
Total Personnel Services	14,933,213.59	16,161,336.23	18,020,400	18,080,900	17,979,750	17,979,750
Total Material & Services	4,169,881.14	4,456,893.85	4,981,210	4,339,600	4,530,800	4,530,800
Total Insurance & Risk	<u>608,136.66</u>	<u>788,466.38</u>	<u>637,320</u>	<u>903,400</u>	<u>784,800</u>	<u>784,800</u>
Total Departmental Expenditures	<u>19,711,231.39</u>	<u>21,406,696.46</u>	<u>23,638,930</u>	<u>23,323,900</u>	<u>23,295,350</u>	<u>23,295,350</u>



**Lane Transit District
Special Transportation Fund
Fiscal Year 2002-2003**

	FY 1999-2000 Actual	FY 2000-2001 Actual	FY 2001-2002 Budget	FY 2001-2002 Estimate	FY 2002-2003 As Proposed	FY 2002-2003 As Approved
Resources						
Beginning Working Capital			119,200	126,200	448,800	448,800
State Special Transportation Fund (STF)						
Operating	500,262	814,181	642,880	731,580	595,820	595,820
Supplemental Allocation	98,052					
Contingency & Capital	27,489	117,165				
Carryover from LCOG			119,000	405,560		
Federal Pass-Through Grants - 5311			77,950	80,350	92,700	92,700
Other Grants			12,500	22,000	22,000	22,000
Miscellaneous Income			2,400	2,000	2,000	2,000
Interest Income	2,451	6,985				
Transfer from General Fund	789,000	710,592	930,540	748,540	955,300	955,300
Total Resources	1,417,254	1,648,923	1,904,470	2,116,230	2,116,620	2,116,620
Requirements						
STF Flow Through						
Operating	500,262	820,735	642,880	672,400	621,500	621,500
Supplemental Allocation	28,052					
Capital	27,489	113,062				
Federal 5311 Grants			90,450	90,450	100,500	100,500
Other Federal Grants				9,500	9,500	9,500
LTD General Fund						
RideSource	606,791	610,342	842,390	734,480	865,120	865,120
LCOG Administration	63,000					
LTD Administration		100,250	90,550	90,600	97,800	97,800
Transfer to Capital Fund (STF Capital Grant Match)			138,200	70,000	162,200	162,200
Contingency			100,000		260,000	260,000
Total Requirements	1,225,594	1,644,389	1,904,470	1,667,430	2,116,620	2,116,620
Percentage Change Analysis						
		FY 2000-2001 Actual compared with FY 1999-2000 Actual		FY 2001-2002 Estimated compared with FY 2000-2001 Actual	FY 2002-2003 Proposed compared with FY 2001-2002 Budget	FY 2002-2003 Approved compared with FY 2001-2002 Budget
Total Resources		24.9%		19.5%	11.1%	11.1%
Transfer from General fund		-9.9%		5.3%	2.7%	2.7%
Total Requirements		26.9%		1.4%	11.1%	11.1%



**Lane Transit District
Capital Projects Fund
Fiscal Year 2002-2003**

	FY 1999-2000 Actual	FY 2000-2001 Actual	FY 2001-2002 Budget	FY 2001-2002 Estimate	FY 2002-2003 As Proposed	FY 2002-2003 As Approved
Resources						
Beginning Working Capital	8,584,833	11,073,760	17,118,600	15,774,242	15,283,200	15,283,200
Federal Grants						
Formula Funds (Section 5307)	1,450,937	958,259	2,820,940	2,233,040	6,363,600	6,363,600
Discretionary Funds	518,778	800,000	14,000,000	1,520,000	13,880,000	13,880,000
Other Funds	29,213	26,630	-	-	-	-
Total Federal Grants	<u>1,998,928</u>	<u>1,784,889</u>	<u>16,820,940</u>	<u>3,753,040</u>	<u>20,243,600</u>	<u>20,243,600</u>
State of Oregon Grants						
Capital Assistance	60,419					
Special Transportation Funds			1,200,410	502,730	1,163,100	1,163,100
Total State of Oregon Grants	<u>60,419</u>		<u>1,200,410</u>	<u>502,730</u>	<u>1,163,100</u>	<u>1,163,100</u>
Proceeds From Bond Sales			10,000,000		12,645,000	12,645,000
Transfer from Special Transportation Fund			138,200	70,000	162,200	162,200
Transfer from General Fund						
For Current Projects	2,900,000	1,409,764	3,000,000	623,050	-	-
For Capital Reserves	-	4,254,817				
Total Transfer from General Fund	<u>2,900,000</u>	<u>5,664,581</u>	<u>3,000,000</u>	<u>623,050</u>	<u>-</u>	<u>-</u>
Total Resources	<u>13,544,180</u>	<u>18,523,230</u>	<u>48,278,150</u>	<u>20,723,062</u>	<u>49,497,100</u>	<u>49,497,100</u>
Requirements						
Capital Projects						
Bus Rapid Transit						
BRT Planning	1,030,748	1,013,966	1,000,000	696,000	1,000,000	1,000,000
Right of Way Acquisition			100,000	-	200,000	200,000
BRT Construction - Initial Corridor			11,000,000	650,000	10,350,000	10,350,000
BRT Buses					6,000,000	6,000,000
Facility expansion - Fleet			100,000	141,000	1,200,000	1,200,000
Automated Fare Sales & collection					150,000	150,000
AVL/APC			971,150	-	1,649,330	1,649,330
Shop Equipment - Six post hoist					50,000	50,000
Total Bus Rapid Transit	<u>1,030,748</u>	<u>1,013,966</u>	<u>13,171,150</u>	<u>1,487,000</u>	<u>20,599,330</u>	<u>20,599,330</u>
Springfield Station	132,357	9,510	5,796,000	250,000	6,800,000	6,800,000
Revenue Vehicles	-	10,705	11,410,000	1,610,000	8,245,000	8,245,000
PBI/Facilities	289,436	850,285	2,915,000	805,450	2,922,000	2,922,000
Hardware/Software	499,361	456,972	508,800	475,500	230,220	230,220
Bus Related Equipment	28,699	123,450	130,000	123,000	130,000	130,000
Miscellaneous Equipment	80,044	87,940	38,000	38,000	40,000	40,000
Communications	344,315	66,826	20,000	20,000	-	-
Shop Equipment	3,690	10,999	22,800	22,800	40,000	40,000
Support Vehicles	61,768	117,336	-	-	40,000	40,000
STF Vehicles and projects	-	-	538,610	608,160	428,300	428,300
Total Capital Projects	<u>2,470,418</u>	<u>2,747,988</u>	<u>34,550,360</u>	<u>5,439,910</u>	<u>39,474,850</u>	<u>39,474,850</u>
Debt Financing Costs			200,000		500,000	500,000
Transfer to Debt Service fund					1,378,700	1,378,700
Contingency			150,000		-	-
Total Appropriations	<u>2,470,418</u>	<u>2,747,988</u>	<u>34,900,360</u>	<u>5,439,910</u>	<u>41,353,550</u>	<u>41,353,550</u>
Capital Reserves	<u>11,073,762</u>	<u>15,775,242</u>	<u>13,377,790</u>	<u>15,283,152</u>	<u>8,143,550</u>	<u>8,143,550</u>
Total Requirements	<u>13,544,180</u>	<u>18,523,230</u>	<u>48,278,150</u>	<u>20,723,062</u>	<u>49,497,100</u>	<u>49,497,100</u>
Reserves						
Fund Balance Reserves						
Beginning Balance	8,584,833	11,073,762	17,118,600	15,775,244	15,283,200	15,283,200
Increase (Decrease) For Period	<u>2,488,929</u>	<u>4,701,482</u>	<u>(3,740,810)</u>	<u>(492,092)</u>	<u>(7,139,650)</u>	<u>(7,139,650)</u>
Total Fund Balance Reserves	<u>11,073,762</u>	<u>15,775,244</u>	<u>13,377,790</u>	<u>15,283,152</u>	<u>8,143,550</u>	<u>8,143,550</u>



**Lane Transit District
Debt Service Fund
Fiscal Year 2002-2003**

	FY 1999-2000 Actual	FY 2000-2001 Actual	FY 2001-2002 Budget	FY 2001-2002 Estimate	FY 2002-2003 As Proposed	FY 2002-2003 As Approved
Resources						
Beginning Working Capital						
Transfer from Capital Fund					1,378,700	1,378,700
Total Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,378,700</u>	<u>1,378,700</u>
Requirements						
Debt Service for Satellite Facility bonds					87,700	87,700
Debt Service for Revenue Buses bonds					938,800	938,800
Debt Service for BRT Buses bonds					352,200	352,200
Total Requirements	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,378,700</u>	<u>1,378,700</u>