

NEWBERG PUBLIC LIBRARY  
BOARD MEETING  
MINUTES  
THURSDAY, JULY 18, 1985

PRESENT:

BOARD MEMBERS:

Judy Elliott  
Dorothy Rogers  
Stew Harris

STAFF:

Doreen Turpen

ABSENT:

Mary Kerns  
Terry Mahr

The meeting was called to order by Chairman Stew Harris at 7:30 p.m. Board members recessed for a tour of the addition. Carpet installation has begun and many of the finish details are being installed.

Members reassembled at 8:00 p.m. to continue the meeting.

MOTION: Elliott/Rogers to accept the consent calendar including minutes of May 16, 1985, the May and June desk reports, and May and June bills. Motion carried.

LIBRARIAN'S REPORT:

FUND DRIVE/GRANTS: The library has received confirmation of the award of \$101,000 through the Library Services and Construction Act for the building project. In addition to that the library has also received a \$3,000 grant from the Oregon Community Foundation. Brick sales have been continuing and have generated nearly \$15,000 in revenues.

BUILDING PROGRESS/FURNITURE BID: The furniture bid is out with the original bid deadline of July 24 being extended until August 7 in order to give suppliers more time to put together their bids and get approval on substitutions. Office system dividers are being reviewed as an alternate to the computer/AV room.

SUMMER PROGRAMS: Staff has prepared and is implementing a scaled down summer reading program. There are nearly 300 children signed up for the program this year, a substantial increase over previous enrollments. This can be partly attributed to including preschool children in the program this year. The program will be held over to be completed after the move is complete and the library reopens.

**SUMMER HELP:** The library has two Summer Youth Employment Positions which have been filled by local youth. They are each 32 hour per week positions and are funded by a federal program.

**MOVING PLANS:** The library will be closing the end of this week for a four week period. Confirmation was received today for shelving installation to begin on Tuesday, July 23. Staff and volunteers should then be able to do the main moving the week of July 29. We have received several offers for volunteer help and will also be using Public Works crews, library staff, and members of the Library Friends for the move. The period of closure will give staff a time for meetings to clarify job responsibilities and procedures and for reference training as well as time for moving and organizing materials.

**PERSONNEL CHANGES:** The position created by the termination of Dale Parrish has not yet been posted. In response to questions by Board members a brief explanation of the distinctions between the various positions was given.

**AUTOMATION:** Proposals for the automation system for the regional library have been received and are being reviewed by the automation committee. Negotiations should begin this week with the preferred vendor.

The remaining agenda items were deferred until the August Board meeting. It was noted that election of officers was due to be held at this time and that action was also postponed until the August meeting.

The meeting date for August was changed to the fourth Thursday, August 22, since the Librarian will be out of town the previous week.

The meeting was adjourned at 9:30 p.m.