

NEWBERG PUBLIC LIBRARY
BOARD MEETING
MINUTES
THURSDAY APRIL 18, 1985

PRESENT:

BOARD MEMBERS

Judy Elliott
Stew Harris
Terry Mahr
Mary Kerns

STAFF

Doreen Turpen

OTHERS

Dick Danielson

ABSENT:

Dorothy Rogers

The meeting was called to order by Chairman Stew Harris immediately following the Building Committee meeting.

MOTION: Elliott/Mahr to accept the consent calendar as distributed. Motion carried.

LIBRARIAN'S REPORT:

FUND DRIVE/GRANTS: The fund drive has accumulated over \$134,000 in pledges and donations to date. A \$5,000 grant proposal has been submitted to the Oregon Community Foundation with a response to be expected in June. The LSCA grant application is nearly complete and will be delivered by the Mayor on April 23.

CCRLS OPERATING LEVY/AUTOMATION PROJECT: The CCRLS operating levy was approved by voters as part of the Chemeketa Community College three year serial levy request. Passage of the levy means that funding is assured for the regional library automation project. Request for proposals should be sent out within the next three weeks. Responses are expected in June with evaluation to take about one month. Newberg will be entering the project in the third phase which should put it in FY 87-88. Our current budget includes funds to be used for automation when we need to make expenditures.

1985-86 OPERATING BUDGET: The budget has not yet gone to committees but it has been reviewed by the Finance Director and the City Manager. There have been some reductions proposed, most notably with the deletion of the proposed part-time position and a reduction in the total requested for the book budget.

OREGON LIBRARY ASSOCIATION CONFERENCE: The Librarian

and the Assistant Librarian both attended the conference which was held in Pendleton this year. They attended the workshops that were offered, participated in the membership sessions, and talked with various vendors who had displays. The Librarian was requested to take the assignment of membership chairman for the upcoming year and accepted.

UNFINISHED BUSINESS:

MEETING ROOM POLICY: Continued to the May meeting.

DEDICATION PLAQUE: A committee comprised of Dorothy, Judy, and Doreen was appointed to work on the wording of the dedication plaque and the time capsule plaque within the next two weeks.

Mary Kerns now present.

CCRLS REPORT: The Librarian provided a synopsis on the report entitled The City of Newberg and the CCRLS: Calculating the Cost of Participation which was prepared by Moore Breithaupt & Associates. The report defines some methods of determining what the contract fee should be for Newberg's participation in the regional library system and makes a recommendation for a formula to follow. The benefit of adopting a particular formula is that it can be easily recomputed when the regional library budget changes. The rationale for the basis of our current contract fee has become lost. By the recommended formula in the report Newberg should be paying substantially more for the library service it receives than is now the case. The recommendations were taken into account when the 1985-86 budget was prepared and an increased amount for regional library service has been approved by the City Manager. The Librarian noted that the service is well worth even the higher amount for the benefits the community receives. Still not negotiated is the method for computing Newberg's participation in the automation project.

POLICY ADOPTION: The Librarian asked that two documents which had previously been presented to the Board be taken into consideration for adoption. Copies of the Library Bill of Rights and the Intellectual Freedom Statement were again distributed. Board members briefly discussed the philosophy represented by these two documents and the need for adopting them at the local level.

MOTION: Kerns/ Elliott to adopt the Library Bill of Rights and the Intellectual Freedom Statement. Motion carried. A copy of these documents will be attached to these minutes.

NEW BUSINESS: There being no new business the meeting was adjourned.