

MINUTES
NEWBERG PUBLIC LIBRARY BOARD
THURSDAY, DECEMBER 20, 1984
NEWBERG PUBLIC LIBRARY

PRESENT:

Board Members

Stew Harris
Dorothy Rogers
Judy Elliott
Mary Kerns

Others

Eldon McIntosh
Rick Rementeria
Leonard Attrell
Mike Warren
Linda Warren
Kristopher Warren

The meeting was called to order at 7:30 p.m. by Chairman, Stew Harris.

MOTION: Rogers/Elliott to approve the consent calendar as written.

LIBRARIAN'S REPORT

FUND RAISING: The fund drive has netted between \$115,000 and \$120,000 to date. The committee is completing contact with individuals, brick sales have begun, and emphasis will now be placed on grant applications, particularly on LSCA Title II. Nearly 200 bricks have been sold in the first week and a half of sales. The campaign will continue after Christmas with a more visible effort to begin at that time.

BUILDING PROGRESS: The building is coming along very well. There may be some change to the schedule because of some possible delays to the delivery of the skylights and window walls, but that has not been confirmed. The exterior walls are completed, interior framing is nearly completed, heat ducts, wiring and plumbing are in progress.

DEPOSITION OF OLD BOOKS: Following a discussion held by the Board several months ago and confirmation of procedure by the City Attorney, staff contacted several used book dealers to obtain quotes on some of the old books. Just over \$500.00 has been received on the sale by this method. The funds have been deposited in the Gift and Memorial Fund to be used for the purchase of other books.

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ASSISTANT LIBRARIAN POSITION: Council approved the formation of a full time Assistant Librarian at the December, 1984 meeting. The position has been advertised and resumes are starting to come in. Terry had volunteered to assist with the selection. Dorothy and Judy indicated that they would also like to be involved in the screening and interviewing process.

UNFINISHED BUSINESS

MEETING ROOM USE POLICY: The librarian indicated that she has received sample policies and application for use forms from Hillsboro Public Library and Woodburn Public Library. Mary Kerns presented copies of the policy adopted by McMinnville Public Library. Doreen noted that she would make copies of these policies for each board member so that discussion could start at the January meeting.

NEW BUSINESS

Board members requested that the Librarian write a letter on behalf of the board thanking the Fire Department for decorating the tree in the front yard.

The meeting was adjourned at 8:15 p.m. to be followed immediately by a Building Committee meeting.