MINUTES
NEWBERG PUBLIC LIBRARY BOARD
NOVEMBER 19, 1987

PRESENT:

BOARD MEMBERS	Judy Elliott Mary Kerns LaVerne McIntosh Gerry Harthun
STAFF	Doreen Turpen
ABSENT:	Stew Harris

The meeting was called to order at 7:45 p.m. by Gerry Harthun.

MOTION: Elliott/Kerns to accept the consent calendar. Motion carried.

PRESENTATION: Cynthia Oyche Ross, a representative for Discovery Toys presented a proposal for offering their line of products for sale with proceeds to benefit the library. Board members heard her proposal and expressed appreciation for the quality of the product. They expressed concern about promoting any particular product through the library and also questioned whether there was a local dealer. It was acknowledged that there was one in the Newberg area; board members expressed that if a promotion was undertaken, it should include local representatives. Following additional discussion, it was noted that there were no more storytimes prior to Christmas. The concensus of the Board was not to enter into any promotion of Discovery Toys. Board Chairman, Gerry Harthun indicated that he would contact Ross, who had left during the latter part of the discussion, to inform her of the Board's decision.

LIBRARIAN'S REPORT:

AUTOMATION PROJECT: The data entry clerk positions have been continued through the end of November. Staff is still working on implementing circulation in January.

LIBRARY FRIENDS: The Friends conducted a successful book sale in November.

OCTOBER AND NOVEMBER PROGRAMS: It was noted that program attendance varied greatly. The Halloween party was well-attended although it was not as satisfying to the young people as previous parties because the storyteller, although excellent, was better suited to an older audience. The autograph party with Steven Kellogg was overwhelming. It is estimated that over 500 people came. Because of the crowd, not all visitors were able to stay, but Mr. Kellogg did meet everyone who did stay. The Meet the Experts was very poorly attended. Appropriate publicity is a problem for the day-long programs.

GRANT PROPOSAL: No word has yet been received on the grant proposal.

LIBRARY DISTRICT PROCESS: No further action has been taken, although the survey sent with the last brochure has demonstrated positive support for the project.

CHRISTMAS TREE LIGHTING: The third annual tree lighting is in the planning stages. There will be more lights added to the tree this year.

LEAGUE OF WOMEN VOTERS: The League conducted a forum on school funding issues earlier in the month. The Library was identified as one of the local sponsors and the librarian served as one of the facilitators for the program.

HOLIDAY HOURS: The library will be closed the day after Thanksgiving and will be closed all day Christmas Eve rather than having staff split Christmas Eve and New Year's Eve as holidays.

SURVEY RESULTS: During the Meet the Experts day, a survey was conducted relating to library programs. Results indicated that people learn about programs through the local paper and in-library brochures, that they are interested in travel programs and children's programs, and that they would like the library to conduct annual programs such as the tree lighting.

UNFINISHED BUSINESS:

There was nothing new to present on policies so Board members moved next to discussion of a plaque for recognition of Eagle scouts.

EAGLE SCOUT RECOGNITION PLAQUE: The librarian showed the plaque to Board members.

MOTION: Elliott/Harthun to accept the Boy Scout Eagle recognition plaque for display in the library. Motion carried.

PLANNING PROCESS: The Board chairman introduced the idea of the planning process and presented a prepared statement which defined the charges of the Board as a planning committee. Board members accepted the charge as submitted. A copy is attached as a part of these minutes.

Board members expressed a need to have the planning process take place at special meetings, rather than at regularly scheduled Board meetings. They established a meeting date of January 9 to begin the planning process. Agenda items to be addressed at that meeting were set as:

1. Complete a mission statement
2. Examine statistical and community data relevant to the library.
3. Define roles of the library in the community.

NEW BUSINESS: There was no new business.

MOTION: Elliott/Kerns to not meet in December. Motion carried.

The meeting was adjourned at 9:30 p.m.