MINUTES
NEWBERG PUBLIC LIBRARY BOARD
JUNE 18, 1987

PRESENT:

BOARD MEMBERS	Mary Kerns Gerry Harthun Judy Elliott LaVerne McIntosh
STAFF	Doreen Turpen
OTHERS	Bonnie Arbogast

ABSENT:

Stew Harris

The meeting was called to order at 7:40 p.m. by Judy Elliott.

MOTION: Kerns/McIntosh to accept the consent calendar. Motion carried.

The librarian noted that after the drop in circulation in April, the library has experienced a return to the previous pattern. The May circulation was slightly above May of 1986.

LIBRARIAN'S REPORT:

LSCA GRANT: There have been no further meetings of the advisory committee. Debbie has been working with Sandi in a joint effort on the summer reading program. Eight children signed up in Dundee in the first two days; other children signed up in Newberg with the indication that they intended to use the Dundee library. The satellite library will operate through July.

AUTOMATION PROJECT: Data entry began on June 1. As of today over 1,600 books have been entered into the data base so work is progressing well. Additional work has been done on the codes, with emphasis this week on setting up codes for the children's collection.

STAFF CHANGES: We have been working with the City Attorney to clarify posting procedures to verify that we could move Debbie as Project Assistant into the new Library Assistant III position. That move will be partially accomplished in July as Debbie will take on 10 additional hours of work, with assignment to the Newberg Library. She will move into the full 20 hours when her work with the grant is accomplished. The children's librarian position has been advertised. Deadline for submitting resumes is Friday, June 19. The librarian asked for a volunteer from the Board members to sit on the interview committee. Judy Elliott indicated that she would be able to do so; LaVerne McIntosh noted that she could serve as an alternate. We have been assigned two summer youth employee positions this year.

David was eligible for the program so has been shifted from City payroll to the SYEP for the summer. The second youth hired was Felicia Purdy who worked for us under this program last year. Having two experienced people means we have been able to take advantage of their presence without as much training.

CITY MANAGER SEARCH: The new City Manager has been selected by the Council and will start work on July 1. His name is Jim Watson.

LIBRARY FRIENDS: The Friends have authorized the purchase of the final microfilm to complete our collection of local newspapers on microfilm.

YEAR END BUDGET REPORT: It appears that we will be within 1 or 2 per cent of our approved budget for the year.

SUMMER READING PROGRAM: 193 children signed up for the program on the first day. 555 children's books were checked out that day. Sign ups will continue throughout the summer.

HISTORIC MATERIALS: The Chehalem Valley Heritage Society has placed a file cabinet in the library for housing materials of historical significance. They will organize the items collected by their members and will make them available to the general public for in library use. The Planning Commission is again looking at an historic preservation ordinance which does contain provision for the establishment of an Historic Resource Collection to be housed at the library. Additional work needs to be done on the concept of this resource collection.

UNFINISHED BUSINESS: Judy Elliott asked for an update on the efforts to correct the leaks in the window walls. The librarian reported that the contractor has been contacted again with a copy also going to the bonding company. The subcontractor who installed the window walls has been on site to try to correct the leaks, but had to leave because it started to rain and became unsafe to work on the skylights. He has not been back since. The contractor has been notified of the status of the work and he responded this week with a copy of a letter he has sent to the subcontractor. There is a July 1 deadline for corrections or a plan for corrections.

NEW BUSINESS:

NON-RESIDENT FEES: Board members reviewed the reports that were provided in their packets and the librarian provided them with a data sheet from the State Library that shows what library charges are levied by other libraries in the state.

Mary Kerns noted that the setting of the non-resident fee level closely meshes with the formation of a library district.

Some attention was given to the issue of fees serving as a barrier and that they might mean that school children would have unequal access to resources. The point was made that access to resources for school children was more of a school district problem than a City problem. It was also pointed out that out of city residents would still be able to use materials on an in-library basis.

It was noted that by using the formula adopted by the Board in 1982, the fee would go from $8.00 per family per year to $29.00 per family per year. It was acknowledged that this would be a drastic increase and a suggestion was made that the City might consider an incremental increase to be implemented over two or three years.

MOTION: Kerns/Harthun that the Board recommend that the City Council raise the non-resident user fee from $8.00 per year per family to $25.00 per year per family effective September 1, 1987, or as grant issued cards expire.

Discussion was held on the motion. Points made were that there was a desire to continue to make the library accessible to as many people as possible so the fee should be set so that the cost is not prohibitive. It was felt that the $25.00 fee was reasonable for most families. There was consensus that a move needed to be made to make support more equitable between City taxpayers and non-residents and that while this fee level did not close the gap entirely, it did narrow it.

Motion carried.

MOTION: Harthun/Kerns further moved that a rate for senior citizens (age 65 and older) be set at $10.00 per family.

Motion carried.

Concern was expressed also for families who cannot afford the fee. It was decided to monitor the effect of the fee to see if this appears to be a problem. If so, it could be addressed at a later time.

ELECTION OF OFFICERS:

MOTION: Kerns/Elliott to elect Gerry Harthun as Chairman for 1987/88. Motion carried.

MOTION: Harthun/Kerns to elect LaVerne McIntosh as Vice-Chairman for 1987/88. Motion carried.

The meeting was adjourned at 10:00 p.m.