

NEWBERG PUBLIC LIBRARY
BOARD MEETING
MINUTES
THURSDAY SEPTEMBER 18, 1986

PRESENT:

BOARD MEMBERS

Mary Kerns
Stew Harris
Judy Elliott

STAFF

Doreen Turpen

OTHERS

Margaret Fogle

ABSENT:

Terry Mahr
Gerry Harthun

The meeting was called to order by Chair Mary Kerns at 7:00 p.m.

MOTION: Harris/Elliott to accept the consent calendar including the minutes, desk report, and bills for August. Motion carried.

LIBRARIAN'S REPORT:

The Librarian's report was deleted in order to facilitate the planning process.

UNFINISHED BUSINESS:

ELECTION OF OFFICERS:

MOTION: Harris/Kerns to cast a unanimous ballot for Judy Elliott for Chairman. Motion approved.

MOTION: Kerns/Elliott to cast a unanimous ballot for Stew Harris for Vice-chairman. Motion approved.

NEW BUSINESS:

LIBRARY PLANNING PROCESS: The Librarian presented statistical reports noting library activity from 1970 to the present and comparing present activity reports with those from other libraries. These charts are attached as a part of these minutes. She then presented a progress report that noted key events that have occurred in the development of the library since 1970. An outline of these is also included as a part of these minutes. Finally, the Librarian reviewed the services the library is currently providing, projects which are underway, and programs and activities which are scheduled for this year or which have been identified as opportunities.

An outline of these items is also included as a part of these minutes.

Following the Librarian's presentation Board members responded to the information. Concern was expressed that staff is working at a level of intensity that will be difficult to maintain and that is unrealistic for an extended period of time. The increased involvement of volunteers was noted, but it was also pointed out that the successful use of volunteers is dependent upon coordination and supervision by paid staff. Board members recommended that more study be concentrated on defining a realistic staff level for existing services. It was also noted that in comparing Newberg's hours of operation with those of other libraries, the City is significantly below levels of other cities. The Librarian was directed to also identify the number of staff members it would require in order to open the library on Mondays and to establish evening hours Monday through Friday. The consensus of the Board was that adequate staffing was a critical issue facing the library at this time.

ADJOURNMENT: The meeting adjourned at 10:00 p.m.