

NEWBERG PUBLIC LIBRARY
BOARD MEETING
MINUTES
THURSDAY AUGUST 21, 1986

PRESENT:

BOARD MEMBERS

Mary Kerns
Stew Harris
Gerry Harthun
Terry Mahr

STAFF

Doreen Turpen

ABSENT:

Judy Elliott

The meeting was called to order by Chair Mary Kerns at 7:30 p.m.

MOTION: Harris/Harthun to accept the consent calendar including the minutes, desk report, and bills for July. Motion carried.

LIBRARIAN'S REPORT:

CCRLS AUTOMATION PROJECT UPDATE: The project manager visited Newberg last week and left instructions for coding that needs to be completed before the library can begin to enter books. Staff will be making decisions about how patron records will be entered, how we want various types of materials to be handled for circulation, and what categories we will want for statistics.

LIBRARY PROGRAMS: The summer reading program has been completed and it was one of the most successful programs ever held. Nearly 400 children received buttons and were eligible for certificates. Children's programs have been well attended with nearly 100 people at the reptile show. Staff members are in the process of evaluating the use of the Central School books. Preliminary review indicates that they were used quite heavily for the short time that they were available.

As noted last month, the library has been approved to participate in the Let's Talk About It program which is funded under LSCA grant money this year. We are scheduled to hold book discussion groups in January, February, and March. The librarian indicated that she is in need of a volunteer who could help coordinate the program and assure that all details are taken care of. There is a detailed handbook available for a coordinator to follow.

There are several people in the community who have

travelled extensively who might be able to provide slide shows at the library. Some have been contacted to determine their interest and the library may be putting together a travel series. Stew indicated he would be willing to share his slides of his visit to England and Scotland.

The Oregon Bar Association will be sending an exhibit for display at the library during the latter part of September and October. Background information is on the way; the intent is to review the content of the exhibit with the possibility of developing some programs and publicity to highlight it.

LSCA GRANT: The advisory board has held two meetings now and is taking positive action toward a recommendation for a library district. They have asked for detailed cost data to determine a more accurate accounting for all costs to operate the library, including support services provided by the City. They are looking at formulas for fees if that is the method that needs to be continued.

The position of Project Assistant has been filled by Deborah Ratzloff. She has been working for the last three weeks on preparations for the satellite library and it is scheduled to open on Tuesday, August 26. The free non-resident cards will be initiated on that day also.

LIRN PROJECT: Newberg Library is cooperating with several other libraries in CCRLS in developing a grant proposal for funds that are available through the Fred Meyer Foundation. The initial proposal is for collection development in the area of business and economic development. Extensive planning meetings are scheduled for next week.

UNFINISHED BUSINESS:

There was no unfinished business

NEW BUSINESS:

LIBRARY PLANNING PROCESS: The Librarian presented selected segments from the planning workshop held earlier in the summer. After going through the information, Board members directed the Librarian to proceed with setting up a planning meeting at the September Board meeting. This planning session is to involve the public, with a special invitation to members of the Library Friends. The Librarian will compile statistics on library use and a review of the library's progress in recent years as background material for that meeting.

ELECTION OF OFFICERS: It was noted that it is time to elect officers for the current year, but it was agreed to postpone such action to the next meeting.

ADJOURNMENT: Meeting adjourned at 9:30 p.m.