

NEWBERG PUBLIC LIBRARY
BOARD MEETING
MINUTES
THURSDAY JANUARY 16, 1986

PRESENT:

BOARD MEMBERS

Stew Harris
Dorothy Rogers
Judy Elliott

STAFF

Doreen Turpen

ABSENT:

Mary Kerns
Terry Mahr

The meeting was called to order at 7:45 p.m. by Vice-Chair Judy Elliott.

MOTION: Rogers/Harris to accept the consent calendar. It was noted that the statistics now include figures for the number of reference questions answered in the adult area and that staff have begun to collect statistics on questions handled at the children's area and the circulation desk. Motion Carried.

LIBRARIAN'S REPORT:

BUILDING PROGRESS: The first shipment of furniture from Design Group was received this week. The balance should be in by the time of the dedication. The supplier has been notified of the dedication date and of the desire to have this contract completed by that date.

The architect was on site this week and reviewed several pending items. The last shipment of signature bricks was rejected because they do not meet the quality set by the first shipment. The contractor has been notified and asked to provide a resolution of this issue.

CCRLS AUTOMATION UPDATE: The first terminal will be installed next week. The automation project manager visited this week and noted that she is hopeful that enough data will be in the system so that the terminal can be used for demonstration purposes during the dedication. She also felt that we could start inputting data immediately after the first of the next fiscal year.

DEDICATION PROGRAM: Board members who are working on

the plans gave updates on the information they have gathered to date. The librarian noted that the donor board has been approved for construction, design changes been approved, and the board will be ready by the dedication date. The artwork for the carving was shown and approved by Board members.

AMERICAN CANCER SOCIETY REQUEST: The Librarian gave approval to the American Cancer Society for the use of one of the storage rooms in the meeting room area for storage of items which they have available to loan to the public. The Society will be responsible for issuing and maintaining all of the items and will conduct their business during the library's normal operating hours.

PIONEER COURTYARD: Plans for an area commemorating the community's pioneers, those individuals or families who have been in the area 50 years or more, have been developed. A plaque has been made and the first family plaque is also made. Charles Barks of Dundee has helped to create this plan and has offered to promote the idea. It is hoped that people wanting to have family or individual plaques made will also fill out information sheets so that the library will be able to add this to the local history collection. The plaques will be placed in the courtyard formed by the walls at the old entrance.

ART/PHOTOGRAPHY EXHIBITS: Planning for exhibit space has continued. The Viewfinders Camera Club will have an assigned area for rotating displays. A committee comprised of Agnes Forbes and Myron Heath, both local artists, and Pete Snow of George Fox College, has agreed to screen artists who would like to have showings at the library. They will prepare an application form, review submittals periodically, and invite selected artists to exhibit their work. In addition, Joan Austin and her daughter Loni Parrish have been working on a process for obtaining permanent art pieces for the library. They will put together a brochure and mail it to artists requesting submittals. Board members proposed that potential donations be screened by the above named art committee supplemented by Loni Parrish and one member of the Board. It was agreed to ask Mary Kerns to serve as the Board member.

STAFFING: The Librarian reported that approval had been granted by the City Manager to extend Michelle Carpenter's hours by 10 hours per week. This time will be spent primarily in the circulation department to assist with slipping and shelving of books.

UNFINISHED BUSINESS:

BOOK SELECTION POLICY: It was agreed to postpone work on all aspects of the book selection policy until after the dedication.

BUDGET: There was no further progress to report on the development of the 1986/87 budget.

There being no new business, the meeting adjourned to a working committee meeting for the library dedication.