NEWBERG PUBLIC LIBRARY
BOARD MEETING
MINUTES
THURSDAY DECEMBER 19, 1985

PRESENT:

BOARD MEMBERS	Mary Kerns Dorothy Rogers Judy Elliott
STAFF	Doreen Turpen
ABSENT	Stew Harris Terry Mahr

The meeting was called to order at 8:00 p.m. by Chair Mary Kerns following inspection of furniture and equipment which had arrived since the previous meeting.

MOTION: Rogers/Elliott to accept the consent calendar. The librarian noted that the November circulation represented slightly more than a 100% increase over the previous November. Motion carried.

Board members requested that the monthly report include the number of reference questions asked per month, a new statistic which staff has begun to compile.

LIBRARIAN'S REPORT:

BUILDING PROGRESS: Furniture has continued to arrive, with most of the lounge furniture now in place. There has been a shakedown period for the building as staff notes some minor problems with the heating system, the light levels, elevator, the security gates, etc. These are being corrected, with good response from the contractor and the subcontractors.

AIA AWARD: The library did not receive recognition at the recent awards dinner for Southern Oregon Chapter of the American Institute of Architects, but the architect did receive recognition for a fire station which was under construction at the same time as the library.

DECEMBER ACTIVITIES: Library staff sponsored several activities during December including story times, films, and special guests. The tree lighting program was successful and attracted several people who had not been to the library before.

UNFINISHED BUSINESS:

BOOK SELECTION POLICY--COMPLAINT PROCEDURES. The librarian presented several sample policies. Board members discussed the various forms, stated preferences for items to include, and directed the librarian to put together a sample form for the next meeting.

ART EXHIBITS POLICY: Since the last meeting the librarian has gathered information on insurance coverage and obtained forms that will satisfy our insurance company. The policy itself had not yet been drafted.

BUDGET: Board members discussed budget preparation for FY 1986-87. The Librarian noted that the City is making a committment to stay within its existing tax base through 1988 so there will be no substantial increase in resources to draw on. Board members noted that in their discussions with community members they are receiving input that the primary need is for additional books, not for media, computers, etc.

DEDICATION: The dedication date had to be changed to February 15 in order to have Senator Hatfield as the speaker. He is confirmed for that date and plans for the dedication program will proceed.

ADJOURNMENT.

There being no further business, the meeting was adjourned.