

NEUMBERG PUBLIC LIBRARY
BOARD MEETING
MINUTES
THURSDAY, OCTOBER 17, 1985

PRESENT:

BOARD MEMBERS

Judy Elliott
Dorothy Rogers
Mary Kerns
Stew Harris
Terry Mahr

STAFF

Doreen Turpen

The meeting was called to order at 7:40 p.m. after Board members had had time to inspect the building.

MOTION: Kerns/Elliott to accept the consent calendar as distributed. Motion carried.

LIBRARIAN'S REPORT:

BUILDING PROGRESS: The formal walk through of the building occurred on Monday, October 14. Substantial completion will be in effect as of 5:00 p.m. Friday October 18. Opening day for the public has been set for Tuesday, October 29. A fact sheet recapping the project and presenting comparison information has been prepared and distributed to library staff. A copy will be sent to Board members.

MOVING PLANS: Material is being moved into the Carnegie Room in the upper level and City work crews have been scheduled to assist with moving furniture and bringing materials out of the storage room. Volunteers are being lined up to assist staff members over the next week so that the building will be ready for operation on the scheduled opening date.

AUTOMATION PROJECT: Representatives from the Regional Library Service will be presenting information on the automation project at a special Council meeting on October 21. The project manager Joanne Aebischer has started a newsletter. Copies of this will be sent to Board members.

CHILDREN'S BOOK WEEK/FRIENDS BOOK SALE: Children's Book Week is scheduled for the middle week of November. Library staff members are preparing some additional activities for children that week and the Library Friends have scheduled a book sale for November 15 and 16 at the Library. This is their first book sale in over a year.

SELECTION OF LIBRARY ASSISTANT III: Twenty five applications were received for this position and five people were interviewed. The selection committee, consisting of Dorothy Rogers, Carol Foutts, and Doug Richmond (Assistant Finance Director) recommended the hiring of Cathy Dechenne. She began work immediately and has been undergoing training with particular emphasis being placed on reference skills.

FRIENDS/TRUSTEES WORKSHOP: Margaret Fogle, President of the Newberg Library Friends, and Peggy Crete accompanied the Librarian to the Friends and Trustees workshop in September. A handbook on Boardsmanship, which was distributed at one of the workshop sessions was shared with Board members.

OREGON COMMITTEE FOR THE HUMANITIES GRANT APPLICATION: The Library was asked by Lon Fendall of the George Fox College Center for Peace Learning to participate in a program that would explore the poet's vision of the issues of war and peace through a two part program; one part to be held at the college, and the other to be held at the Public Library.

MOTION: Rogers/Kerns to co-sponsor an application for the program "Swords of Sorrow: Poets on War and Peace". Motion carried.

UNFINISHED BUSINESS:

DEDICATION PLAQUE: The proposed wording on the plaque to be placed over the time capsule was too lengthy. A shortened version was submitted to those committee members who had worked on the original wording and was approved by them. Leonard Attrell will be notified of the changes and given approval to proceed with the plaque.

BOOK SELECTION POLICY: Mary Kerns, Terry Mahr and the Librarian met September 30 and agreed on a format for the policy that would set the policy as a broad series of statements supported with administrative rules and procedures to support implementation. At that meeting it was decided that more sample policies from public libraries should be procured. Policies were received today from the Intellectual Freedom Committee of the Oregon Library Association. Other material requested from the State Library has not yet been available, but is on reserve. When the additional material is received by the Librarian, committee members will be notified and another meeting can be set up.

NEW BUSINESS:

ELECTION OF OFFICERS:

MOTION: Rogers/Elliott to cast a unanimous ballot for Mary Kerns for Chairperson. Motion carried.

MOTION: Mahr/Rogers to cast a unanimous ballot for Judy Elliott for Vice Chair. Motion carried.

Dorothy Rogers informed the Board that Ewing Young school had scheduled Dr. Brabrowski from QMSI to speak on Halley's comet and that the school had purchased a video tape on the comet. She noted that the tape could be available for use at the library and that the speaker might also be available for a program at the library. Mary Kerns noted that the ESD has also purchased a copy of this same video tape. It was suggested that the Librarian preview the tape and consider it for purchase for the Library.

Meeting adjourned at 9:20 p.m.