

Police Committee Meeting
12-15-77
7AM
Jay's Restaurant

Present: Robert Hurford, Chairman
Clancy Stouffer
Janet Nybakke
Elvern Hall, Mayor
Myrland Gilbert, City Administrator
Herbert W. Hawkins, Chief of Police

The following subjects were discussed:

(1) Loading Zone - Buckley's on Second Street.

This matter delayed until further investigation can determine actual need for this zone.

(2) Restrict Parking - Adjacent to alley, west side of Edwards.

Committee recommends restricting parking on the west side of the 100 block of Edwards Street from the North curb lines of the alley northerly for a distance of 13'

(3) Supplemental budget:

Personal Services \$4,605 - Additional salaries and taxes increase 1/1/78.

Transfer to Capital Fund 5,000 - Replacement vehicle before 7-1-78

Projects "Crime Stop"
and "911" Implementation 27,732 - State grand and in kind costs cover programs

"Uniform" expense
transition

Committee approved the above items with the uniform expense transition monies to be determined at a later date.

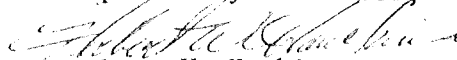
(4) Change uniform allowance policy to become effective January 1, 1978.

Considerable discussion was held on this matter and a tentative proposal submitted as attached. Any additional changes or proposals are to be referred back to committee before enactment of program.

(5) Female Reserve Police Officers

Discussion was held regarding this matter and it was the general concurrence of the Committee as well as the City Administrator and the Mayor that women should be eligible for membership to avoid any discriminating problems that could develop.

Respectfully submitted,


Herbert W. Hawkins

Chief of Police

NEW UNIFORM ALLOWANCE PROPOSAL

Following is a first draft of a proposal prepared by the Police Committee.

- (1) The first issue of uniforms, excluding footwear, for the Police personnel will be furnished by the City of Newberg. A list of required uniforms describing type and quantity will be carried on the inventory list of the Newberg Police Department. This list will be submitted as soon as prepared.
- (2) This uniform cost will be amortized over a twenty month period on an earned basis of 5% per month. At the end of this period uniform will become the personal property of the individual.

Example: If officer should leave after six months employment they would have a debit of 70% of the cost of the uniforms issued.

(3) Standard issue hardware

Example: Revolver, leather, etcetera, will be furnished by the City if requested by the employee. This will remain City owned property however, may be purchased by the individual from the City ~~at the~~ at the original cost at date of issue. A complete inventory of all equipment issued will be retained in each officers personnel file. This list shall include a cost of equipment on date of issue.

All City equipment assigned shall be returned in good condition considering normal wear or depreciation.

- (4) The City will in addition to above, provide a monthly clothing allowance of \$25.00 per month for each full time police officer and \$12.50 per month for each full time police matron.
- (5) The city shall provide the necessary uniform and equipment for the dog control officer, parking meter enforcement, and if uniform required, part time Police matron

Transition

1. Each police officer will receive a lump sum credit of \$200 which will be final applied to any outstanding indebtedness. Any remaining amount and any credits will be paid to the employee.
2. This same shall apply to the police matrons except the lump sum amount shall be \$50.00
3. In the event the above payable amount does not cover outstanding indebtedness this amount will be repaid to the city by a monthly payroll deduction of 10% or a maximum of \$12.50 per month.

Uniforms presently owned by personnel will remain as personal property and future employees furnished uniform will be amortize/as stated above.

A complete list of issued hardware will be maintained by the Police department any equipment or uniform not specified as required uniform or equipment will not be paid for by the city of Newberg

The intent of this proposal is to eliminate the existing method of purchase

wherein said uniform or equipment is charged to the City of Newberg and the officers monthly allowance deducted from indebtedness.

Each employee of the police department will receive their monthly allowance of each paycheck and will be responsible for their own purchases.