

Thursday, 7:00 p.m.

November 12, 1992

CITY OF NEWBERG
BUDGET COMMITTEE
MINUTES

Wastewater Treatment Plant

Newberg, Oregon

Committee was brought to order by Chair Gary Hay at 7:10 p.m.

ROLL CALL:

MEMBERS PRESENT:	Alan Halstead	Donna Proctor
	Eldon McIntosh	Ellen Bailey
	Scott Reinhardt	Loreen Edin
	Marty McIntosh	Fred LaBonte
	Donna McCain	Gary Hay, Chair
	Jack Nulsen	Melinda Newland

OTHERS PRESENT:

- Elvern Hall, Mayor
- Dave Bishop, Police Chief
- Duane R. Cole, City Manager
- Terrence D. Mahr, City Attorney
- Diane Padilla, Asst. Finance Director
- Katherine Tri, Finance Director
- Carol Foutts, Asst. Library Director
- Dennis Egner, Planning Director
- Michael Sherman, Fire Chief
- Terry Pinter
- Dave Welcome

MINUTES:

The Committee review the minutes of the April 30 and May 12, 1992 meetings.

MOTION: Halstead/Edin moved to approve the minutes of the April 30, and May 12, 1992 meetings. Vote on the Motion: Carried unanimously by those present.

NEW BUSINESS:

Update on the State of State:

Duane Cole indicated that it is still not clear of the impact of the States Budget upon the City. He indicated that the City may need to prepare two budgets, one without State intergovernmental revenues and one with a partial intergovernmental revenues. He added that all State revenues for 1992-93 should be received as anticipated. However, thereafter it is unclear about what action the State will take with State revenue sharing, liquor and cigarette taxes.

Budget Game:

Duane Cole indicted that he wanted to build a good budget for the City. He wanted to work together with the Budget Committee to develop the assumptions

for next years budget period. He indicated that he developed the budget game for a number of reasons. Nothing in the budget game is binding; it's a way for the staff and the Budget Committee to work together better; it gives an opportunity for the Budget Committee and staff to take a different approach in developing the budget; there is a need to develop assumptions which will be presented at the next Budget Committee meeting in December and this allows the Budget Committee input into those assumptions; and he wants his staff and the Budget Committee to have a good time together. Duane Cole then reviewed the budget game.

	#1	#2	#3	#4
Admin	10,000	2,500	5,000	5,000
Library	0	20,000	6,000	8,000
Comm. Dev.	5,000	4,000	4,000	4,000
Fire	1,000	10,000	5,700	1,000
Police	0	0	5,000	5,000
SS	0	0	0	0
Legal	6,500	5,000	0	6,000
Contingency	11,600	0	8,400	4,000
COLA	21,900	BAL	21,900	22,000

Bright Idea

- Use interns
- Performance audit
- Print all salaries/fringe costs
- Lump departments - admin, P.S., quality of life
- In budget crunch only add time expenses, avoid adding personnel
- Use contract employees/services

Budget Assumptions

- Look at efficiencies - use citizen groups to review departments
- Review court operation
- Increase use of volunteers
- Contingency should be constant
- Look for alternative funds for fire vehicles
- Take 6% tax increase
- Review departments for efficiencies, use savings for efficiencies, capital, debt offset
- Fund half code enforcement
- Cap benefit packages or pick-up increase; forego COLA increase
- Are fees reasonable
- Capture added cost of service to new development
- What is public perception of City services? What is important to them?

ADJOURNMENT:

The Committee adjourned at approximately 9:00 p.m.