

COMMUNITY RELATIONS COMMITTEE MINUTES

12:00 Noon, November 28, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Commissioner Debbie Sumner, Jerry Fisher, Marge Stiefbold, Johann May, Mayor Donna Proctor, City Manager Duane Cole, Police Chief Bob Tardiff, Library Director Leah Griffith, Fire Chief Michael Sherman and Mary Newell, recording secretary.

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of October 31, 1995**
Review and approve minutes of November 20, 1995

Motion: Fisher/Sumner to approve minutes of October 31 and November 20 as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

- 2.1 Pavilion Update (Weaver)**

Chairman Bob Weaver asked for Committee discussion regarding the pavilion design and suggested that it was time a final design be selected. He has received comment that the pavilion should be of an old style.

Miss Stiefbold indicated that the size of the gazebo had been discussed at a prior meeting but was not aware that another design was being considered. Duane Cole said he was in possession of design plans for a round gazebo but has been unable to locate them. Donna Proctor advised that the designing architect was of the opinion that the rectangular gazebo would best fit with the exiting buildings in Memorial Park. Johann May expressed support for the rectangular style pavilion, in keeping with the simple American Arts & Crafts Style. Leah Griffith agreed, noting the large number of Arts & Crafts style homes in Newberg.

Motion: Stiefbold/Sumner to go with the basic rectangular design (as depicted by model). Motion carried unanimously.

Discussion turned to the solicitation of donations. Each individual gave a short update on their solicitation activities.

City Manager Duane Cole indicated he is taking care of the thank yous to contributors and Becky Manning is maintaining a list of the donors and the amount of each contribution.

It was noted that not everyone is aware the City is seeking donations for the pavilion. Suggestions

for spreading the word were discussed:

- ☒ Flyer in each mailbox
- ☒ Put the text of the flyer on Channel 9
- ☒ Insert a copy of the flyer in the Graphic, possibly as a donation. Duane will speak with Gary Allen.
- ☒ Post the flyer at eye level in various businesses in town
- ☒ Contact Chamber about putting flyer in their newsletter
- ☒ The Mayor will mention the pavilion in her column
- ☒ Run an ad in the Graphic

Duane will follow up on contacting the Graphic.

The Chair recapped the discussion: (1) The Committee will attempt to improve information on the gazebo; (2) adopted the basic design of the gazebo; and (3) will continue to make solicitations for contributions, with an update through a mailing.

Leah will provide information on the Arts & Crafts style.

2.2 Downtown Square (Cole)

City Manager Duane Cole reported on the proposed square at Main and College. At the morning meeting, the Committee adopted a preliminary design for the square and determined that "Francis Square" would be the name of the square. The square is named for the theater owner, Ted Francis.

Cole indicated the next step in the process is to get a final design. Mr. Pruitt, a local citizen, will work with the City Manager to develop a scope of work and get a cost estimate. Cole stressed the need for good design elements and estimated it would cost \$1500-1800 for a design plan. Council will be approached at their January 2nd meeting to discuss budgeting funds for the project.

Committee members discussed the morning meeting and the Francis Square project. Debbie Sumner said "stamping," a form of imprinting in concrete was discussed. She said it is not slick and is extremely attractive. Mr. May feels strongly the project is a City project rather than a citizen project and the Committee needs to separate this fundraising from that of the Pavilion. He suggested Committee members attend the January Council meeting to put forward this idea.

Jerry Fisher promoted naming the square "Francis Square," noting that Ted Francis was a pioneer in the movie industry and provided good, wholesome entertainment for Newberg children.

Duane Cole expects donations and Council support for the Francis Square project once the costs are made available.

Permanently mounted tables are under consideration.

3. NEW BUSINESS:

3.1 Assign member to Traffic Safety Commission task force

Police Chief Bob Tardiff indicated the Traffic Safety Commission is looking at a pilot project to determine a location for speed bumps and have requested a Community Relations Committee member sit on the site committee.

Johann May volunteered to sit on the task force charged with deciding the location of the first speed hump/bump for the pilot project.

4. OTHER:

4.1 Information Sharing

None.

5. REPORTS:

5.1 Departmental Reports

Copies of the monthly departmental reports were distributed. Copies are attached as part of these minutes.

A new format for departmental reports are designed to be tied to the department's goals and objectives.

6. ADJOURN:

6.1 Adjourn to next meeting date

By consensus, the December meeting was canceled. The next meeting of the Community Relations Committee will be held January 30, 1996. Chairman Weaver will be out of town and Councilor Debbie Sumner will chair the meeting.

Mary Newell, Recording Secretary

Mary

**COMMUNITY RELATIONS COMMITTEE
MEETING MINUTES -- NOVEMBER 28, 1995
SUNFLOWER CAFE -- 7:30 AM**

Chair Robert Weaver of the Community Relations Committee called the meeting to order at 7:37 a.m. In attendance were Committee members Jerry Fisher, Bill Larson, Marge Stiefbold, Debra Sumner, and Johann May. Community residents in attendance included: Paul Prewitt, Ken Summers, Nadine Windsor, Dick Meyer, Denny Brown, and Linda Tucker. Duane Cole from the City staff was also present.

Cole presented a brief overview of the process to date. The first meeting was an opportunity to brainstorm ideas and set priorities for developing the Square. The second meeting was attended by a smaller group and the basic design was discussed. This included a fountain or water fall, grass, trees, an entrance, berms, and extension of the Square to the curb. Paul Prewitt was introduced since he is an artist and has developed a 3D rendition of the Square to share with the Committee and others present.

Paul presented the renditions. The Committee and others present discussed the information presented by Paul. A summary of the discussion is as follows:

Design Considerations not in order of priority:

- ▶ Permeable surfaces should be developed where possible.
- ▶ Surfaces should be made of non-slip material
- ▶ Concrete stamping should be used to provide an inexpensive, functional, and beautiful surface
- ▶ A storm drain demonstration project could be developed on the Square
- ▶ An area for out door seating including a set game board should be included
- ▶ Benches should be liberally placed in the Square
- ▶ Square should have a turn of the Century feeling
- ▶ Square should relate to the old movie theater that was on the site
- ▶ There should be a waterfall and not a Fountain
- ▶ The Square should be easy to maintain
- ▶ Francis should be included in the name of the square

The Committee and members present agreed through motion and votes to incorporate the Francis name into the Square by naming the Square -- Francis Square. The Committee and members present agreed that the Square should have a waterfall and not a fountain. The Committee agreed on the basic design as presented by Paul with the specifics to be developed through additional refinements which will be reviewed by the Committee.

After a discussion, the Committee agreed to seek some financial support from the City Council in order to further develop the design. The Square design is at the point where considerable time will be necessary in order to finalize the design. In addition a Landscape Architect will need to provide a stamp for the plans prior to approval by the City. Cole suggested that this would be an item on the January 2nd City Council meeting. Chair Weaver indicated that the members of the committee should attend and show support for the proposed expenditure.

The Committee discussed setting up a sign in the Square telling the community that it will be the future Square. Denton Brown indicated that he would look in to putting up a sign.

Chair Weaver adjourned the meeting at 8:45 am.

Respectfully submitted,


Duane Cole, City Manager

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COMMUNITY RELATIONS COMMITTEE MINUTES

12:00 Noon, October 31, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Marge Stiefbold, Bill Larson, Debbie Sumner, Jerry Fisher, Mayor Donna Proctor, City Manager Duane Cole, Police Chief Bob Tardiff, Carole Foutts, Frank Douglas, and Mary Newell, recording secretary.

ABSENT: Johann May

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of September 26th, 1995**
Review and approve minutes of September 28th, 1995

Motion: Stiefbold/Fisher to approve minutes of September 26th and September 28th as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

- 2.1 Pavilion Update (Weaver)**

Copies of the donor form were distributed. Donor keeps the white copy for their records. The yellow and pink copies are returned with their donation, one copy to go to the Finance Department and one for tracking the list of donors.

Committee members reviewed the list of possible contributors and identified the business they will be responsible for contacting. The updated list with assignments is attached.

Mary Newell will develop a form letter to use along with the donor slip. Copies will be provided on request. Thank you notes will be provided on request or may be sent directly by committee member.

City staff will maintain a list of donors. A list of donors will be published and mentioned at the time of dedication of the new pavilion.

It was discussed that Mary would send a form letter with donor slip to the medical centers and doctors' offices. The request was dropped after discussion.

Committee members differed on the appropriate time frame to engage in solicitations due to the Turkey Carnival and the upcoming holidays. Consensus was to make solicitations when committee members felt it reasonable to do so.

2.2 Downtown Square (Cole)
- Meeting scheduled for November 13th

Bob Weaver encouraged attendance at the November 13th meeting to discuss the planning for the Downtown Square. A tour of the location will be included as part of the agenda. Donna Proctor volunteered to take notes.

3. NEW BUSINESS: None.

4. OTHER:

4.1 Information Sharing
- Mayor Proctor
- Committee Members

Duane Cole met with representatives of the Chehalem Park and Recreation District, School District and city staffs to discuss things which would enhance the livability of our city. They zeroed in on two-to-three items to address. He indicated a need to discuss an intergovernmental task force.

5. REPORTS:

5.1 Monthly Departmental Reports

Police Department

Chief Tardiff indicated the new Youth Crimes Detective has been very successful and the School District is appreciative of his presence in the local middle and high schools. Tardiff reminded Committee members of the planned Halloween festivities and said the radar trailer and a police car will be stationed on First Street.

Library

Twenty-one persons attended a poetry reading held on Thursday, October 26th, and twenty persons are registered for a writers workshop on Saturday, November 4th.

Fire Department

Committee members were invited to walk through the new ambulance bay. Frank Douglas indicated the Fire Chief was not present because he was out of state inspecting the new ambulances.

6. ADJOURN:

6.1 Adjourn to next meeting date

Meeting was adjourned. The next meeting is scheduled for Tuesday, November 28th.

Mary Newell, Recording Secretary

COMMUNITY RELATIONS COMMITTEE MINUTES

12:00 noon, September 26, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Marge Stiefbold, Jerry Fisher, Mayor Donna Proctor, City Manager Duane Cole, Police Chief Bob Tardiff, and Mary Newell, recording secretary.

ABSENT: Commissioner Debbie Sumner, Bill Larson, and Johann May

1. CALL MEETING TO ORDER:

1.1 Welcome new committee members

Chairman Bob Weaver introduced new Committee member Jerry Fisher and welcomed him to the committee.

1.2 Review and approve minutes of August 29, 1995

By consensus, the minutes were approved as written and placed on file.

2. OLD BUSINESS:

2.1 Pavilion Update - Promotional Campaign

Bob Weaver presented a list of companies, service clubs, and individuals to contact for solicitations of funds and labor for the pavilion. Brainstorming added more to the list. Mary Newell will mail a complete list to all members prior to the next meeting. Committee members are to select from the list those business(s) they wish to contact. This will eliminate the possibility of one business being contacted more than once during the fundraising process.

2.2 Flags on First Street

There was no report on this item. Duane Cole indicated that Community Development was working on it.

3. NEW BUSINESS:

3.1 Public meeting on development of a downtown city park located at First & College scheduled for September 28th at Newberg Providence Hospital.

City Manager Duane Cole distributed an outline of the schedule for the evening (attached) and explained how he thought the meeting should progress, depending on the number of participants. Chair Bob Weaver encouraged all Community Relations Committee members to attend.

4. REPORTS:

4.1 Monthly Departmental Reports

- Fire Department**
- Police Department**
- Library**

The written reports are attached as part of these minutes.

5. ADJOURN:

There being no further business, the meeting adjourned at 12:55 p.m.

Mary Newell, Recording Secretary

COMMUNITY RELATIONS COMMITTEE MINUTES

2:00 p.m., August 29, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Marge Stiefbold, Mayor Donna Proctor, City Manager Duane Cole, Asst. Fire Chief Ben Erb, Police Chief Bob Tardiff, and Mary Newell, recording secretary.

ABSENT: Commissioner Debbie Sumner, Bill Larson, and Library Director Leah Griffith,

1. CALL MEETING TO ORDER:

After thanking everyone for accommodating the change in meeting time, Chairman Bob Weaver called the meeting to order at 2:00 p.m.

1.1 Review and approve minutes of July 25, 1995

By consensus, the minutes were placed on file as written.

2. OLD BUSINESS:

2.1 Pavilion Update **- Promotional Campaign** **- Guidelines**

Discussion of the promotional campaign for the pavilion was held over to the next meeting when all members can be present.

Marge Stiefbold has contacted several local businesses to solicit donations. Bob Weaver asked Marge to make a presentation at the next meeting to outline her sales technique.

Donna Proctor said PGE is considering donating the lights for the pavilion.

Duane Cole passed around photos of the Medford gazebo, which was built by a Medford resident. The City of Medford still has the plans available and Duane will get a copy. Medford has not had enforcement problems. Their gazebo is used for weddings and birthday parties, among other functions.

Discussion turned to the draft of the guidelines for operating the pavilion. Suggested changes included:

- Cut off activities at 8:00 p.m., with no bands allowed on Sundays. Other uses would be allowed on Sundays.
- Suggested the City of Newberg oversee pavilion usage if the Chehalem Park and Recreation District chooses not to participate.

2.2 First & College Street

Chairman Bob Weaver expressed concern that the Community Relations Committee had not been included in planning meetings for the development of the Francis Theater lot. The Francis Theater lot had previously been identified as a Community Relations Committee project to follow the pavilion project.

Duane Cole apologized and said it was an oversight that committee members had not been included in the meeting notification. He explained that several citizens were interested in developing a downtown square and so they met to brainstorm and generate ideas. He noted that it would take at least 60-90 days before any suitable design for the lot could be expected.

Chairman Weaver and Mayor Proctor, noting that the property is city owned, felt the Community Relations Committee as a Council Committee should be responsible for guiding the development of the lot. The City Manager agreed and the Community Relations Committee will be responsible for planning and scheduling future meetings relating to the lot at First & College.

3. NEW BUSINESS:

3.1 Crosswalks

Mayor Proctor raised the issue of using flags to increase one's visibility when crossing First Street. Noting this had been done successfully in a southern California town, she felt it might work in Newberg. The flags would be placed in holders located on both sides of First Street. A pedestrian would take a flag and hold it when crossing the street, depositing the flag in a receptacle on the other side. Flags would be available to pedestrians crossing from either direction.

Duane Cole felt the suggestion had merit and worth pursuing. Chief Tardiff had reservations due to theft of the flags and vandalism to the containers. Raised was the question of liability in the event a pedestrian was struck while carrying a flag. Chief Tardiff indicated it was not a police matter. The City Manager and the Police Chief will discuss this further. The City Manager will be prepared to report on this at the next meeting.

3.1 Nominations to fill two committee vacancies

Donna Proctor said she hoped to have four new committee members attending the next meeting.

4. REPORTS:

4.1 Monthly Departmental Reports

- 4.1 - Fire Department**
- Police Department**
- Library**

The written reports are attached as part of these minutes.

Chief Tardiff advised Committee that PGE has granted permission to install electrical drops on three power poles located on Haworth near the Coffee Cottage, on First near Nap's, and near the intersection of College and Foothills Drive. The power drops will be used to charge the radar trailer while positioned on the street. A second radar trailer will be delivered in November.

At the request of the City Manger, Chief Tardiff spoke briefly about the dangers of methamphetamines which was the subject of an Oregonian article this day.

5. ADJOURN:

5.1 Adjourn to next meeting on Tuesday, September 26, 1995

There being no further business to come before the Community Relations Committee, the meeting adjourned at 2:50 p.m.

Mary Newell, Recording Secretary

COMMUNITY RELATIONS COMMITTEE MINUTES

Noon, July 25, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Mayor Donna Proctor, Marge Stiefbold, Bill Larson, City Manager Duane Cole, Library Director Leah Griffith, Fire Chief Michael Sherman, Police Lt. Stan Newland, and Mary Newell, recording secretary.

VISITORS: Angela VanGrunscen

1. CALL MEETING TO ORDER:

Chairman Bob Weaver called the meeting to order at 12:05 p.m.

1.1 Review and approve minutes of June 29, 1995

Motion: Larson/Stiefbold to approve the minutes as written. Motion carried.

2. OLD BUSINESS:

2.1 Gazebo Update - Promotional Campaign

Mayor Donna Proctor directed Committee members' attention to the model of the pavilion constructed by Glen Gribble. The model was adorned with small figurines depicting how the pavilion will be used. The figures are on loan from White's Collectibles and may be purchased. Suggestions were made (1) to purchase the figurines to enhance the display, and (2) to provide a container to accept donations when model is on display. Locations mentioned for siting the model included: City Hall, Library, and Planning Department. Bob Weaver suggested the model be taken when promoting the pavilion at city clubs.

The Mayor advised that PGE donated light standards for the pavilion located in Canby. Donna will check this option but also has a vendor available if the lights need to be purchased.

City Manager Duane Cole provided a copy of a flyer promoting the pavilion to be used at the City booth at the Old Fashioned Festival. Following discussion, the flyer was amended to indicate the Pavilion is sponsored by volunteers, the Community Relations Committee, and include an address for mail-in donations. Checks should be made out to the "City of Newberg."

It was suggested the pavilion model be placed in a prominent location in the front of the booth.

At the next meeting a list of committee members and individuals will be compiled to promote the pavilion at the local service organizations.

3. NEW BUSINESS: None.

4. REPORTS:

4.1 Monthly Departmental Reports

Written reports were mailed with the monthly agenda and will be placed on file as part of these minutes.

Library

Library Director Leah Griffith outlined the monthly report. Highlights included:

- The summer reading program is moving along nicely.
- The library is working on technology program and plan.
- The Old Fashioned Festival booth is being painted to look like the library.
- The Library received a \$27,000 federal grant for a seniors' outreach program. This program will begin in January 1995.

Fire

Chief Michael Sherman presented the monthly report. Items of note:

- The 10-year plan was approved by the Council in June. This is a key item in planning for a sub-station.
- The Fire Marshal retired on medical leave in late June. The job description is being updated and the position will be advertised soon. An individual is working part-time until the position is filled.
- August is recruitment month for volunteers.
- The remodeling is proceeding with the office area approximately 2/3rds complete.

Responding to a question from Marge Stiefbold, Chief Sherman indicated there is little income from fines as a result of illegal burns. Regarding monitored alarms, companies are charged after three false alarms.

Police

Turning attention to the written report, Lt. Stan Newland gave a brief report regarding the Police Department. Items of interest not contained in the written report:

- There was some concern expressed over the editorial in the Graphic. Chief Tardiff wrote a rebuttal which has not been printed. Lt. Newland emphasized that pedestrian safety on First Street has been a concern for some time, and the Police Department has been working to improve the situation even prior to the publication of the letter. A "Yield to Pedestrians" sign was installed on the reader board which has been positioned on various occasions on First Street. Officers have been monitoring the crosswalks during hours of

high pedestrian traffic. An officer cannot do anything until the pedestrian steps into the crosswalk. Most complaints are crosswalk and left-turn violations. The Department feels most drivers are not aware of the rules. Duane Cole noted that he and the Fire & Police chiefs are scheduled to meet with Dave Thouvenel to discuss public safety issues.

- The Kids Fair sponsored by the Newberg Police Department and Chehalem Park and recreation went off very well. Chief Sherman indicated the park was full of children for the entire program.
- The Kids Fair was the first outing for the new Police Bicycle patrol. They looked professional and received lots of interest from the kids.

5. ADJOURN:

5.1 Consider establishing new meeting time

By consensus, the meetings will continue to be held the last Tuesday of each month and will be held at the Fire Hall at noon. Lunch will not be provided.

5.2 Adjourn to next meeting date of Tuesday, August 29th

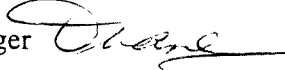
Chairman Weaver thanked the visitor, Angela VanGrunscen, who sat in attendance as part of her government law class at Portland Community College.

There being no further business, the meeting adjourned at 12:57 p.m.

Mary Newell, Recording Secretary

August 22, 1995

TO: Mayor Donna Proctor
Community Relations Committee

FROM: Duane R. Cole, City Manager 

SUBJECT: Pavilion for Newberg; Guidelines for use.

The DRAFT Guidelines were sent to Gail Bonsey, neighborhood representative, after the meeting on May 30, 1995. I requested comments on or before July 7, 1995 and have received none to date. The proposed revision below addresses the concerns that there might be excessive noise prior to a work day. The daylight hours decrease fairly rapidly during September with darkness occurring around 7:00 pm. Are there other revisions that need to be made to the guidelines?

DRAFT Pavilion Guidelines

Pavilion Use --

May 1 through Labor Day

Sunday ~~Monday~~ through Thursday -- 10:00 am to 8:00 pm

Friday, Saturday, -- 12:00 noon to ~~Dark~~ 9:00 pm

Labor Day through April 30

Monday through Thursday -- 10:00 am to ~~dark~~ 8:00 pm

Friday, Saturday, Sunday -- 12:00 noon to ~~dark~~ 8:00 pm

No Amplification which exceeds the State law and disturbs the neighbors in the Park Area
(Exception would be granted during Old Fashioned Festival)

All events shall comply with the State of Oregon noise laws, **and the City of Newberg nuisance ordinance.**

Parking away from the Park encouraged at all formal events

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MINUTES OF THE COMMUNITY RELATIONS COMMITTEE
Tuesday, March 21, 1995

COMMITTEE MEMBERS PRESENT: Chairman Bob Weaver, Marge Stiefbold, Debbie Sumner and Bill Larson.

STAFF PRESENT: Mayor Donna Proctor, City Manager Duane Cole, Assistant Fire Chief Ben Erb, Police Chief Robert Tardiff, Library Director Leah Griffith, and Heidi Hess.

1. CALL MEETING TO ORDER

1.1 Review and approve minutes of February 6, 1995

Motion: Stiefbold/Larson - to approve the minutes as submitted. The motion passed unanimously.

2. OLD BUSINESS

2.1 Goals

- Gazebo Update

A report on the gazebo project was received from Mayor Proctor. She indicated that she has blueprints for the project and will be contacting Mike at Lumberman's for a cost estimate. Donations of materials and/or labor has not yet been sought. Chairman Weaver requested that Mayor Proctor compile some information seeking financial assistance for the project. In turn, he would present the information to the Rotary board, asking the for a donation towards the project. It may also be possible that the Kiwanis would match any funds donated by Rotary. Chairman Weaver said that he felt this may be a project of Rotary interest, as the club strives to benefit community youth. The gazebo may be used for high school band performances, the children's library reading program, etc.

The Mayor noted that she has spoken to other cities who have gazebos (Dayton and Mt. Angel) and there have been no vandalism problems noted. This is definitely a positive reflection of the way this type of project has been received by communities.

The Community Relations Committee discussed a time line for various phases of the project. Debbie Sumner will set up an account designated as the "City of Newberg Gazebo Fund" for donations received. It was the recommendation of the City Manager that the account/fund be set up in conjunction with the City Finance Department. Any volunteer help or donations will be much appreciated. All donations for the project shall be collected by June 1995. Glancing at the plans, the City Manager indicated that a rough estimate of cost may be somewhere in the ballpark of \$16,000 - \$20,000 (cost of materials and labor, not including donations). It was noted by the City

Manager that permit fees will not be required for this because it is a City/volunteer project. Mayor Proctor was chosen as the project coordinator. Committee member Stiefbold commented that this is a project intended for use by everyone of all ages. It is also beneficial that it will be centrally located in Memorial Park.

Gazebo Project Plan:

1. Submit plan to Rotary.
2. Solicit (in *The Graphic*) service organizations to match funds contributed.
(Note: Donors will be recognized in the form of a plaque which will be displayed on the project.)
3. Accept donations - deposit to Gazebo Fund account.
4. Establish detailed plans for project completion.

- Francis Theater Ideas/Plans

The Chair opened discussion on the Francis Theater project. It was brought to the committee's attention that a City ownership/lien situation exists. It was also mentioned that CS Lewis Community School has expressed an interest in participating in the project. It was duly noted that participation should include all private and public schools, alike.

Committee member Stiefbold proposed that, for the time being, the committee focus solely on the gazebo project, making no mention of the Francis Theater project until the gazebo is completed. A positive thrust into the theater project would be the successful completion of the first project (the gazebo). "Yes, a little success goes a long way to provide for the next project," agreed committee member Sumner. The first issue to be addressed is that of ownership (the foreclosure matter), then the design of the project, project plan, soil testing, etc.

The Chair made mention that, through the combined efforts of the Rotary and City Club, a gentlemen named Bill Lannertc will be coming to discuss ideas for First Street in Newberg. The discussion will be held at noon on April 19th at George Fox College, Heacock Commons. Mr. Lannertc is a graduate of Harvard and taught the subject at Yale University. For more information, Susan Frahler may be contacted at 538-8007.

2.2 Council Response to Goals

Chairman Weaver noted that the City Council responded positively with encouragement of the Community Relations Committee. The Chair also commented that although he had personal reservations initially, he now sees the committee as a needed and functioning entity. The dedication of the members is to be commended.

3. NEW BUSINESS

4. REPORTS

4.1 Monthly Departmental Reports Received

- Police Department

Citizens Advisory Committee:

The Chair complimented the Citizens Advisory Committee. Chief Tardiff spoke with regards to the Committee. He said that the Citizens Advisory is comprised of members who represent a broad cross section of the community including both small and large business owners, school staff and student(s), residential home owners, and police department employees. The meeting was designed to be held on a quarterly basis. However, the Committee has chosen to meet more often. At the meetings, Police Department members have given presentations to the Committee. This week, the strengths and weaknesses of the Police Department were evaluated. When the Committee reconvenes, they will be discussing the future vision of the Police Department. It was also mentioned, as a side note, that the Committee members have voiced their support for the passage of the police levy.

Citizens Police Academy:

One additional project the Police Department is now sponsoring is the Citizens Police Academy. This is a program designed to educate citizens by giving them an awareness of the roles of the various divisions within the Newberg Police Department. The program has been very successful when held in other communities. Applications are now being accepted - space will be limited to the first 20 applicants. The program will begin on April 27th and continue for six weeks.

- Library

Staff report was received by the Library Director, Leah Griffith. The Citizens for Basic Library Services is a committee that was formed in support of the Newberg Public Library. The committee was formed after the Newberg Library Friends meeting which was held last week. It is comprised of the Newberg Public Library Board and members of the Newberg Library Friends as well as the general public. The committee was formed in support of passage of the serial levy.

- Fire Dept.

Ben Erb, Assistant Fire Chief, reported that the Newberg Volunteer Fire Department has formed a political action committee. They will be soliciting in favor of levy passage. A letter composed by the NVFD will be included in the voter's pamphlet.

-Other

The City Manager spoke briefly concerning Intel's proposal to relocate to the area. This is a Strategic Investment Program. If the industrial zoned land is developed, the City will want to question how it will be developed and what the intent is of the city, in terms of job availability. There is a definite thrust to provide local employment opportunities. Currently, 37% of the community in commuting to the metro area for employment. The entire sociological dynamic needs to be considered. The Manager gave committee members a copy of an article that was published in *The Oregonian* on Sunday, February 12, 1995 regarding Intel's relocation intent. (See attached.)

5. NEXT MEETING

- **Date:** *Tuesday, April 25, 1995*
- **Time:** *1:00 p.m. - 2:15 p.m.*
- **Location:** *Nut Tree Ranch*
- **Topic:** *Police Department*

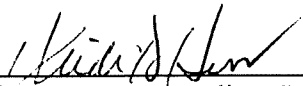
Since the meeting is an "out in the area meeting," no luncheon will be served. Committee member Larson confirmed that he will be setting up the meeting place at the Nut Tree. He will also try to find out how to get information circulated to those individuals in the surrounding area and across the street. However, he will not be present at the meeting, due to his involvement at a seminar in Seattle. A brief discussion of the Police Department concerning the community members' awareness will be presented by Chief Tardiff with a Q&A session to follow.

6. OTHER

Library Director, Leah Griffith, extended an invitation to committee members to the Volunteer Celebration which will be held in honor of library volunteers. The celebration will be held at the Library on April 24th at 3:30 p.m. There are currently some 80+ volunteers presently serving as members of the board, Wednesday Club, Newberg Library Friends and other volunteer organizations of the Library.

7. ADJOURNMENT

Seeing no further business, the meeting of the Community Relations Committee was adjourned at approximately 1:30 p.m.



Heidi D. Hess, Recording Secretary
Community Relations Committee