

Ordinance Committee
December 15, 1980

Present: Tom Tucker Elvern Hall, Mayor
Roger Gano Arvilla Page, Recorder
Sylvia Sycamore, Liberty Cable Television
Don Tarlow, Harmon Cable Television

The Committee recommends postponement of the morning meetings of the Committee until the second week in January. Also recommend an evening meeting in December to go over all the material concerning cable television. Date and time to be set later.

Mr. Tucker asked that the Recorder contact Senator Hatfield's office to determine the status of SB 2827 regulating cable television.

The Mayor reported a meeting of the Council will be called to amend the Personnel Rules and Regulations concerning overtime pay for holidays worked.

Mr. Gano asked that a memo be sent to all departments at this time stressing the City's policy of encouraging job related continuing education.

Ordinance Committee
December 8, 1980

Present - Tom Tucker, Committee Chairman
Elvern Hall, Mayor
Arvilla Page, Recorder
Sylvia Sycamore, Liberty Cable TV
Don Tarlow, Harman Cable TV
Mel Schroeder, Director Murdock TV Project,
George Fox College

No quorum of the Committee was present.

Discussed were the problems implementing the holidays worked provisions of the Employee Ordinance because of conflict between sections and definitions. It will need to be amended.

Mr. Schoeder described the facilities and projects now being done at George Fox College and invited those present to tour the facility.

Mr. Tucker asked that Mr. Schroeder receive a copy of all Ordinance Committee - Cable TV minutes and asked that a letter be sent to Chehalem Park and Recreation asking for input. Also contact Yamhill County for a copy of their Cable TV draft ordinance.

A MEETING OF THE
ORDINANCE COMMITTEE
NOVEMBER 12, 1980

Present:	Roger Gano	Elvern Hall
	Tom Tucker	M. C. Gilbert
	Jack Nulsen	Arvilla Page

Personnel Ordinance

Recommended changes were as follows:

Section 6.2.4 and 6.2.5 - omit all of Section 6.2.5 and add to Sections 6.2.4 *"any accrued vacation approved shall not exceed five days."*

Section 6.5.1 Educational opportunities. Leave wording as is. Council should issue a policy statement supporting continuing education.

Other notes:

Section 6.6 Retirement Plan, must be rewritten to reflect new plan.

Section 6.10. Verify wording regarding rights if dismissed from service.

Section 6.12. Check wording-specific limit participation.

The committee recommends "Personnel Rules and Regulations" to the Council for adoption subject to the changes recommended and subject to correction of grammar and punctuation.

A MEETING OF THE
ORDINANCE COMMITTEE
NOVEMBER 17, 1980

Present: Tom Tucker Elvern Hall
Roger Gano M. C. Gilbert
Jack Nulsen Arvilla Page

Also Present: Don Tarlow, representing Harmon Cable Co.
Sylvia Sycamor, representing Liberty Cable TV

Sidewalk Ordinance: The Portland ordinance was reviewed which gives the City Engineer authority to require replacement, repair or construction of sidewalks with 90 day notice. Sidewalks adjoining condominium complexes were discussed. Recommendation: To recommend the sidewalk ordinance be amended to give the City Engineer authority to require construction, repair or replacement of sidewalks with 90 day notice and that research be made on the possible inclusion of a section covering sidewalks benefiting condominium complexes.

Garage Sale Ordinance and Peddler License Ordinance: Recommendation: That these be combined in one ordinance and that they be referred to the Citizens Involvement Advisory Committee for public input.

Cable Television: A letter from Gerald Post, Superintendant of Schools was read. The request for a budget of \$5,000 for technical assistance was discussed. Cost could be recovered by an application fee. An application fee is a normal procedure in the industry. George Fox has on staff a person that may be available for consultation. Experience and expertise unknown. Recommendation: That additional letters asking for input be sent to Portland Community College and Yamhill County Education Service District, that application fees cover cost of consultant. The ordinance and bid proposals be completed before June 30, 1981.

Committee adjourned to Monday, December 1, 1980.

A MEETING OF THE
ORDINANCE COMMITTEE
NOVEMBER 10, 1980

Present: Tom Tucker Elvern Hall
Roger Gano M. C. Gilbert
Jack Nulsen Arvilla Page

Also present: Faith Gerstel of Dundee

The Committee reviewed the proposed Personnel Rules and Regulations.

Other than correcting typographical and grammatical errors, the following changes were recommended:

Section 1.2 Definitions

16. Discharge - omit entire definition and renumber.
20. Employee - Rewrite as *"Anyone who is receiving salary or wages for employment with the City of Newberg."*

Sec. 2.2.6 omit *"or discharged"*.

Sec. 2.8.1(b) insert *"be"* before last word *"retained"*.

Sec. 2.8.3(c) omit *"or if he rejects any position offered him"*.
add to end *"to the position offered."*

Sec. 2.14.1(b) omit *"rate of _____ cents per mile"* add *"prevailing rate as allowed by IRS."* ✓

Sec. 2.18 Political activity - omit entire section and replace with wording recommended by City Attorney.

Sec. 3.2.1 Replace *"the"* with *"these"* before personnel rules and regulations. *and place "these" between "of" and "established."*

The Committee asked that use of *"Common Council"* wording in definition #8 be checked and that legal opinion be obtained on whether *"(c) a grievance Committee of the Council"* could be added to Section 2.5.3.

Meeting adjourned to Wednesday, November 12, 1980. Same time and place.

A Meeting of the
Ordinance Committee
November 3, 1980

Present:	Tom Tucker	Arvilla Page
	Roger Gano	Don Tarlow-representing Harmon Cable Co.

The Committee continued discussion of coordination with the County on cable television. Also discussed was the need for technical and legal advise.

The Committee recommended the Mayor contact the County to pursue coordination between Newberg and the County areas adjacent to Newberg.

The Committee recommended a proposed budget of \$5,000 for any necessary consultant fees and to obtain legal assistance.

Ordinance Committee
October 27, 1980

Present: Tom Tucker Elvern Hall
 Roger Gano Arvilla Page
 Jack Nulsen

Don Tarlow, representative for Harmon Cable Co.

The Committee, using the Steamboat Springs, Colorado Television Cable Ordinance as a base, discussed exclusive vs. non-exclusive franchise, term of the franchise, initial service area and future service area.

The Committee recommends:

1. Exclusive franchise
2. Franchise term to be 15 years.
3. The initial service area to be that area inside the City limits at the date of the contract.
4. Newly annexed areas to have service made available within one year after annexation.

The Committee also recommended that the following groups be contacted for input:

Ministerial Association
School District
George Fox College
Fire Department
Police Department
Hospital
Chamber of Commerce
Human Resource

The Committee also discussed coordination with the County and time frame for completion within the initial area.

A Meeting of the
Ordinance Committee
October 6, 1980 7 A.M.

Members Present: Tom Tucker
Roger Gano

Also Present: Maurice Chandler
Alan Halstead
Clarence Stouffer
Elvern Hall
Richard Faus
Arvilla Page

Bill Rutherford, representing Liberty Cable
Television

The purpose of the meeting was for the Committee, other Council members and any interested citizens to learn more about cable television.

Mr. Rutherford related the history of Liberty Cable TV, what they can offer now and what is expected to be available in the future.

There was general discussion of how cable television operates, State and FCC rules or laws on franchise fees, subscriber fees and when the first subscribers would receive service.

Mr. Tucker stated the bid procedure needs to precede the franchise ordinance. Council action will probably take place after the first of the year.

Mr. Rutherford invited those present to tour Liberty Cable TV and a tour will be arranged for the last week of October, 1980.

A MEETING OF THE
ORDINANCE COMMITTEE
October 3, 1980

Present: Roger Gano
Tom Tucker

Arvilla Page

Items discussed were:

1. Sidewalk construction requirements. A portion of the Portland ordinance was reviewed and referred to the City Attorney for review as a possible inclusion in Newberg Ordinance.
2. Garage Sales. Discussion of enforcement, fees and limitations on frequency and signs. Recommended was ordinance similar to the Dallas ordinance with limitation of two sales per year per person and location, fee \$3, signs 1, waive fee for non-profit organizations.
3. Peddler and itinerant merchant. Discussion of problems with present ordinance. The Committee asked for copies of the Newberg Ordinance, copies of other city's ordinance and a report from staff listing the difficulties with the present ordinance.
4. Cable TV. Mr. Tucker stated the bid procedure should precede the ordinance enactment. Also, special interest groups such as police, fire, school district, college, ministerial association should be involved. A budget of up to \$10,000 should be considered for a technical investigator to assure quality and capability of materials and equipment. The Committee recommends meeting each Monday morning to go down the list of availabilities with next meeting Monday, October 6, 1980.

ORDINANCE & RESOLUTION * REQUEST & PREPARATION

