



RESOLUTION NO. 2025-04-16-16

**AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A CONTRACT WITH XENIUM HR
FOR THE PURPOSE OF HUMAN RESOURCES SERVICES**

WHEREAS, LTD is in need of Human Resources Services with special resources, knowledge, and expertise to be engaged without delay;

WHEREAS, Xenium HR has been identified as a provider of Human Resources Services and Consulting that possesses specialized resources, knowledge, and expertise applicable to LTD's needs;

WHEREAS, LTD's Fiscal Year 2025-2026 Budget includes general funding sources;

WHEREAS, the Oregon Public Contracting Code and the LTD Procurement Policy require that all contracts for goods, services, or public improvement projects be based upon competitive bids or proposals, unless an exception applies;

WHEREAS, it is not in the best interest of LTD to proceed with a formal or informal solicitation process;

WHEREAS, LTD followed the Personal Services Policy pursuant to the requirements of the Oregon Public Contracting Code, Oregon Administrative Rules Ch. 137, Divisions 46-49, and LTD's Procurement Policy, as well as any Federal Transit Administration requirements, as applicable;

WHEREAS, pursuant to LTD resolution No. 2024-08-21-023 the LTD Board of Directors is the LTD Contract Review Board and is required to authorize all contracts that exceed \$250,000;

NOW, THEREFORE, BE IT RESOLVED by the LTD Board of Directors, acting as the LTD Contract Review Board that:

Once any protest period has passed and no protests being received and/or such protests being resolved in accordance with Oregon law and the LTD Procurement Policy, the Chief Executive Officer, or designee, is hereby authorized to: (a) negotiate and enter into a contract with Xenium HR for the purpose of Human Resources Services in an amount not to exceed \$500,000.00; and (b) as needed, execute amendments to the contract not to exceed a cumulative total of \$100,000.00.

**ADOPTED BY THE LANE TRANSIT DISTRICT BOARD OF DIRECTORS ON THIS 16th DAY OF
APRIL 2025.**

Gino Grimaldi

Gino Grimaldi (Apr 17, 2025 18:23 PDT)

Gino Grimaldi, Board President