

**AGENDA****TRAFFIC SAFETY COMMISSION MEETING**The Dalles Public Works Department1215 W 1<sup>st</sup> StreetThe Dalles, OR 97058April 16, 20257:00 a.m.Via Zoom

1. CALL TO ORDER
2. ROLL CALL OF COMMISSION MEMBERS
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. PRESENTATION/PROCLAMATIONS
6. AUDIENCE PARTICIPATION

During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed. If a response by the city is requested, the speaker will be referred to Administrative Services support staff for further action. The issue may appear on a future meeting agenda for Commission consideration.

7. STAFF REPORTS
  - A. TRANSPORTATION DIVISION MANAGER REPORT
  - B. CITY POLICE REPRESENTATIVE REPORT
  - C. CODES ENFORCEMENT OFFICER REPORT
  - D. CITY ENGINEER REPORT
8. CONSENT AGENDA
9. DISCUSSION ITEMS
  - A) Report from Holloran Regarding Stop Signs at 12<sup>th</sup> Street and Dry Hollow Road

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**CITY OF THE DALLES**

"By working together, we will provide services that enhance the vitality of The Dalles"

10. ROUNDS TO COLLECT AGENDA ITEMS FOR NEXT MEETING

Additional agenda items can be submitted until noon on the 1<sup>st</sup> Tuesday of each month.  
Mail traffic safety items to 1215 W First Street, The Dalles, OR 97058 or e-mail to  
[trafficsafety@ci.the-dalles.or.us](mailto:trafficsafety@ci.the-dalles.or.us)

11. ADJOURNMENT

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This meeting is conducted In Person and via Zoom.

Prepared by/  
Cindy Keever, Administrative Secretary  
Public Works Department

MINUTES

REGULAR TRAFFIC SAFETY COMMISSION MEETING

March 19, 2025

7:00 a.m.

Via Zoom

**PRESIDING:** Mike Kilkenny, Chairman

**COMMISSIONERS PRESENT:** Michael Holloran, Russ Brown, Frank Pyles, Sandy Haechrel, Jayme Reineccius, Bob Wood and Randy Cole

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Dale McCabe – Public Works Director, Mike Bosse -City Engineer, Todd Stephens – City Engineer, David Mills – Transportation Manager, Jamie Carrico – Captain City Police, Kellen Mathisen – City Police Representative, Nikki Lesich – Codes Enforcement Officer, Chris Autry – Codes Enforcement Officer and Cindy Keever - Administrative Secretary

**GUESTS PRESENT:** None

**1. CALL TO ORDER**

The meeting was called to order by Chairman Kilkenny at 7:02 a.m.

**2. ROLL CALL OF COMMISSION MEMBERS**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

A motion to approve the March agenda was made by Brown and seconded by Wood. Motion carried unanimously.

**5. PRESENTATIONS/PROCLAMATIONS**

Dale McCabe spoke to the commission explaining some of the changes Public Works has been experiencing. Dave Anderson has retired and Dale McCabe is the new Public Works Director. Mike Bosse and Todd Stephens are both now a City Engineer and will be attending the Traffic Safety Commission meetings going forward.

**6. AUDIENCE PARTICIPATION**

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None

## **7. STAFF REPORTS**

### **A. TRANSPORTATION DIVISION MANAGER REPORT**

Spring has arrived and the Transportation crews are busy with projects.

1. The team is continuing with the installation of the new ADA ramps on 13<sup>th</sup> Street at Federal Street and Short Street. Once all four of the ADA ramps are complete at this intersection the ADA upgrades will start at the 13<sup>th</sup> Street and Washington intersection. These upgrades are being done prior to the paving project on E 13<sup>th</sup> Street between Federal Street and Washington Street.
2. The annual crack seal project around town will start around the 1<sup>st</sup> of April.
3. The local asphalt plant is projected to open back up on March 31<sup>st</sup>. The transportation team will be replacing the temporary patches from over the winter with hot asphalt.
4. Prior to the annual chip seal project, three asphalt rut grinding projects are scheduled for the last part of April. They are; A) West 2<sup>nd</sup> Street between Auto Zone and Lincoln Island, B) West 6<sup>th</sup> Street between Cherry Heights and The Barbeque restaurant and C) Chenoweth Loop between W 6<sup>th</sup> Street and W 8<sup>th</sup> Street.
- 5) The annual chip seal project is scheduled for the week of June 16<sup>th</sup>.

### **B. CITY POLICE REPRESENTATIVE REPORT**

1. Kellan Mathison was introduced as the new traffic officer for the City Police Department. Mathison is in the process of re-vamping the web site and separating the Facebook Traffic Page.
2. A seat belt clinic was held in February and a good turnout was reported. Holloran, who is a trooper with the Oregon State Police, said the OSP would appreciate the opportunity to partner with the local police for a Cell Phone and Seat Belt Enforcement Program.

### **C. CITY CODES ENFORCEMENT OFFICER REPORT**

1. Autry reported they sent out 58 letters dealing with trees or shrubs needing to be trimmed and 57 came back with complaints.
2. Letters have been sent out to property owners on Thompson Street between 12<sup>th</sup> Street

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and 13<sup>th</sup> Street to move their cars, etc. out of the City's right of way.

3. Notifying property owners who are blocking alleys where delivery van, garbage trucks and emergency vehicles cannot get through.

4. Sending out letters to property owners whose fences are blocking the site for a clear vision triangle.

5. Giving out pink code violation tickets to the people who are parking on the sidewalk. Haechrel reported on W 9<sup>th</sup> Street, a couple blocks west of Trevitt, many people continue to park on the sidewalks.

### **D. CITY ENGINEER REPORT**

1. Bosse reported the W 6<sup>th</sup> Widening Project is continuing between the driveway entrance at Coastal and Snipes Street.

2. Stephens reported the 10<sup>th</sup> Street Safe Routes to School Project (SRTS), between Snipes Street and Hostetler Street is being advertised and the project is supposed to be completed by the end of August.

3. Stephens said he is reviewing plans for the widening and addition of the sidewalk on 12<sup>th</sup> Street between Thompson Street and Richmond Street.

4. Stephens is currently reviewing plans for new sub divisions around The Dalles.

### **8. CONSENT AGENDA**

It was moved by Holloran and seconded by Brown to approve the February minutes. Kilkenny, Holloran, Haechrel, Reineccius, Wood and Cole voted in favor. Motion carried unanimously.

### **9. DISCUSSION ITEMS**

A. Report from Holloran regarding the stop signs at the 12<sup>th</sup> Street and Dry Hollow Road intersection will be postponed until the April meeting.

B. A concern was brought to the city regarding the need for additional signage on 19<sup>th</sup> Street near the Nevada Street intersection. A discussion was held regarding best places for a flashing beacon. Woods made a motion to recommend the city place a flashing beacon on 19<sup>th</sup> Street near the Nevada Street intersection. Holloran seconded the motion. Kilkenny, Brown, Haechrel, Reineccius and Cole voted in favor. Motion carried unanimously.

C. With Vice Chairman Pyles no longer on the commission Wood made a motion to nominate Russ

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Brown as the new Vice Chairman for the Traffic Safety Commission. Holloran seconded the motion. Kilkenny, Brown, Haechrel, Reineccius and Cole voted in favor. Motion carried unanimously.

D. McCabe officially introduced Bosse and Stephens as the newest staff members for the Traffic Safety Commission.

E. Discussion was held regarding this agenda item. It was discovered the person who sent the complaint into the city actually meant St. Mary's school instead of Col. Wright School. Mills read the information he received in the report for this traffic stop. A discussion was held about a tree on St. Mary's property that could possibly be blocking a MPH sign. Autry will reach out to St. Mary's school regarding the tree that needs trimmed.

### **10. ROUNDS TO COLLECT AGENDA ITEMS FOR NEXT MEETING**

### **11. ADJOURNMENT**

There being no further business, meeting adjourned at 7:43a.m.

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Submitted by/  
Cindy Keever, Administrative Secretary  
Public Works Department

SIGNED: \_\_\_\_\_

Mike Kilkenny, Chairman

ATTEST: \_\_\_\_\_

Cindy Keever, Administrative Secretary  
Public Works Department

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