

TUESDAY, 7:00 P.M.

Date April 27, 2006

BUDGET COMMITTEE MINUTES

FIRE STATION 21

NEWBERG, OREGON

Introductions by Members Present:

Mike Boyes
Lon Wall
Robert Soppe
Jack Reardon

Robert Larson
Ernie Amundson
Bob Andrews
Roger Carrier

Bart Rierson
Dawn Nelson
Sally Dallas

Absent: Bob Stewart, Mayor and Darlyn Adams

Others Present:

Jim Bennett, City Manager
Kathy Tri, City Finance Director
Dave Brooks, IT Director
Dan Danicic, Public Works Director

Brian Casey, Deputy Chief of Police
Janelle Nordyke, Ass't Finance Director
Leah Griffith, Librarian

Absent: Terry Mahr, City Attorney, Barton Brierley, Planning Director, Michael Sherman, Fire Chief, Al Blodgett, Division Chief and Robert Tardiff, Police Chief.

1. Call to Order

Chairman Sally Dallas called the meeting to order at 7:04 PM

2. Roll Call

Roll call was noted by Kathy Tri.

3. Election of Chairman, Vice Chairman and Secretary

• Nominations for Chair

MOTION: It was moved and seconded to nominate Sally Dallas as Chairman.
Passed unanimously.

• Nominations for Vice Chair

MOTION: It was moved and seconded to nominate Bob Larson as Vice Chairman.
Passed Unanimously.

- **Nominations for Secretary**

MOTION: It was moved and seconded to nominate Bart Rierson as Secretary.
Passed unanimously.

4. Presentation of the 2006-07-Budget by City Manager Jim Bennett.

Members agreed to the following suggestions by Mr. Bennett.

- Adjourn meetings by 9:00 pm.
- Review and vote on each section of the budget.
- Final motion to levy property tax, Debit Service and approve the 2006-07 city's budget.

5. Questions and Clarifications During the Budget Message

Discussion was held regarding the verbiage "No financial impact on the City's utility customers" billing regarding the City rights-of way fees. Mr. Bennett and Ms. Tri agreed the wording would be removed from the budget message.

Discussion was held and clarified that all union and non-represented employees pay 10% of the cost of health insurance premiums.

Members were reminded that the gas tax revenues could only be used for the maintenance of existing streets. It was noted that these funds are not part of the Aspen/Springbrook project.

Discussion was held regarding Capital Improvement Project and the use of System Development Charges. Mr. Danicic agreed to research and verify if SDC's could be used on Capital Improvement Projects.

Discussion was held and recommended that the Rate Review Committee research to see if a city maintenance fee was feasible for street upgrades and repairs.

Discussion was held regarding the fixed sewer usage for snowbirds. It was agreed to have the Rate Review Committee verify the accuracy of the fixed rate.

It was asked that a correction to the Storm Water Funds budget message two year 5% increase" to read as follows: two year 5% rate increase per year.

It was recommended that the Cable Trust Fund revenues support a scholarship fund for students to learn how to operate equipment at the community access studio Channel 21.

It was asked and agreed by Ms. Tri to provide a detailed breakdown of how the fees are being used.

6. Questions and Clarification After the Budget Message

Discussion was held regarding the property tax increases. It was verified that the 11% increase was actual property tax that does not include system development charges.

Ms Tri informed members of the estimated property tax revenue to be received as follows: \$30 million from existing property taxes, \$60 million from residential growth and \$10 million from commercial properties.

Mr. Soppe confirmed with City Attorney Mahr that the budget members consisting more of non-city council members that it did not violate city code due.

It was noted and agreed to hold a mid year meeting regarding the budget status that allowed suggestions from the budget members. It was noted by a member that these meetings were useful and valuable for all members and staff.

It was recommended and agreed to include in future budgets the actual revenues and expenses from past years to the table of projections for future years.

7. Public Hearing

Public Hearing on 2006-07 Budget

Public comment. None was noted

Public Hearing on State Revenue Sharing

Ms. Tri reported that the State of Oregon-State Revenue Sharing Tax estimated revenue would be \$138,000, which is divided into the following departments within the General Fund.

Fire Department 24%
Police/Dispatch Department 54%
Library 11%
Other 12%.

It was suggested for justification reasons to take the percentages from Library and Other and divide them into Fire and Police. Mr. Bennett believed that the Library percentage is justified from the educational material regarding alcoholism etc.

9. Adjourn

MOTION: It was moved and seconded to adjourn the meeting at 9:10 PM. Passed unanimously.

Next Meeting: **Tuesday, May 2, 2006**
 7:00 PM
 Fire Station 21

Topic: Department Budget Presentations

- **IT Presentation**
- **Police Department**
- **Fire Department**
- **Finance Department**