

BUDGET COMMITTEE MINUTES

PUBLIC SAFETY BUILDING

NEWBERG, OREGON

Members Present:

Roger Currier
Kaleen Flukinger
Robert Soppe

Sally Dallas
Robert Larson
Robert Weaver

Douglas Pugsley
Louis Larson
Donna McCain

Members Absent:

Lisa Helikson

Bret Veatch

Others Present:

Robert Tardiff, Police Chief
Mike Soderquist, Comm Dev. Dir.
Elaina Canutt, Asst. Fin. Dir.

Leah Griffith, Librarian
Kathy Tri, Finance Director
Michael Sherman, Fire Chief

1. Call to Order

The meeting was called to order by Chair Robert Soppe at 7:10 p.m.

2. Roll Call

Roll call was noted by Kathy Tri.

3. Minutes

Roger Currier moved that the minutes from the April 23, 2002 meeting be approved as presented. Sally Dallas seconded the motion. The motion passed unanimously.

4. Continued Business

Kathy Tri presented a chart which outlined the number of engineers employed by the City in relation to budgeted and actual capital project expenditures. In addition, an analysis of library unit activities was also presented.

In response to discussions in prior budget committee meetings about the animal shelter, staff proposed that the City could start its own animal licensing program and add a surcharge for the animal shelter project. Staff pointed out that the County is currently receiving all licensing proceeds and has yet to pay a share of the money to the City this fiscal year. Budget committee members discussed various aspects of the licensing program. Members decided that the issue was a council decision and to move on to another discussion.

Kathy Tri presented a decision package to restore a traffic patrol officer starting in January of 2003. Louis Larson asked if the City would be looking for someone that was entry level or experienced. Staff responded that it would be an entry level position.

Robert Soppe asked budget committee members if there were additional questions before the budget approval process. Robert Soppe wanted to know if the City was comfortable with the clean up costs associated with the Butler property. Staff responded that they were aware that it could cost approximately \$200,000 for the environmental cleanup and an additional \$50,000 to demolish the building. Robert Soppe also said that he was concerned about the purpose of the storm sewer capital projects. Robert Soppe wanted to determine if some of the storm sewer funds would be used to fund the type of projects the City is already doing. Staff reaffirmed that some of the projects are ones that have been funded other ways in the past. However, the new DEQ regulations will also necessitate some new types of projects. Robert Soppe pointed out that citizens may be somewhat overwhelmed by all the service fee increases next budget year. Kaleen Flukinger wanted to know how the budget committee can approve a budget when some of the projects may not even happen due to lack of funding. Staff responded that projects are not started until the revenues generated are sufficient. Louis Larson wanted to know what a "conservative" budget was. Staff responded that revenues are budgeted a little less than the City usually receives and expenses are budgeted a little higher than the City usually spends.

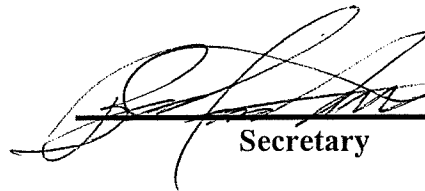
Chairman Robert Soppe asked if there were any conflicts of interest to declare. Robert Soppe declared a potential conflict of interest because he had provided information systems services to the City in the past. No other conflicts or potential conflicts of interest were declared.

Robert Weaver moved to approve the operating tax rate at \$4.3827 per \$1,000 of assessed value. Mr. Weaver also moved to approve the 2002-03 budget of \$45,031,720 which included an additional \$5,000 for library books and another \$21,000 for an additional traffic enforcement officer. Roger Currier seconded both motions. The motions were approved unanimously.

Robert Soppe moved to approve the Newberg Urban Renewal Agency 2002-03 Budget of \$181,600. Sally Dallas seconded the motion. The motion was approved unanimously.

Adjournment

Robert Soppe made a motion to adjourn the meeting. Louis Larson seconded the motion. The motion passed unanimously. The meeting adjourned at 8:02 pm.


Secretary