
BUDGET COMMITTEE MINUTES

PUBLIC SAFETY BUILDING**NEWBERG, OREGON****Members Present:**

Roger Currier
Kaleen Flukinger
Robert Soppe

Sally Dallas
Darlyn Adams
Robert Weaver

Douglas Pugsley
Louis Larson

Members Absent:

Lisa Helikson
Donna McCain

Robert Larson

Bret Veatch

Others Present:

Terry Mahr, City Manager Pro Tem
Leah Griffith, Librarian
Kathy Tri, Finance Director
Michael Sherman, Fire Chief

Robert Tardiff, Police Chief
Mike Soderquist, Comm Dev. Dir.
Elaina Canutt, Asst. Fin. Dir.
Frank Douglas, Division Chief

1. Call to Order

The meeting was called to order by Chair Robert Soppe at 7:06 p.m.

2. Roll Call

Roll call was noted by Kathy Tri.

3. Continued Business

Frank Douglas, Division Chief of EMS, gave a presentation about the FireMed program and the efforts made to inform the public about it. Kaleen Flukinger wanted to know how to get extra flyers. Staff replied that flyers are available at the fire station. Robert Soppe wanted to know where the breakeven point was for the FireMed program. Staff responded that breakeven point has never been calculated and that the purpose of the program is public service, not necessarily extra revenue. The program has consistently brought in more revenue than the costs incurred. Roger Currier suggested putting together a display about FireMed for the Old Fashioned Festival. Staff responded that a display would be a good idea. Darlyn Adams wanted to know if Fire personnel attend Neighborhood Watch meetings to inform the public about FireMed. Staff said that presentations are made during neighborhood meetings if they are invited.

Kathy Tri presented some facts about the electricity costs of Newberg's street lights and signals. Street lighting costs approximately \$107,960 per year and the City's 93 signals cost \$10,116 per year.

Louis Larson pointed out some typographical errors he found in the budget packet.

4. Minutes

Copies of the minutes from the April 23rd Budget Committee Meeting were passed out to be reviewed by members. Approval of minutes will take place at the next meeting.

5. Capital Projects Budget Presentation

Kathy Tri, Finance Director, gave a presentation on the capital projects budgeted for 2002-03. Robert Weaver wanted to request that the City contribute money to help complete the animal shelter project. Staff responded that the item could be put on the unfunded needs list for consideration. Robert Soppe asked Darlyn Adams how much funding was needed to build the shelter. Darlyn said \$150,000 approximately and that a non-profit entity is being set up so that grants can be applied for. Robert Soppe wanted to know if "financing" the project had ever been considered. Staff responded that the option had been looked at in the past and the interest rate was far too high.

Louis Larson wanted to know if the City could improve the appearance of pump stations. Staff responded that if there was an unsightly station, the City would rectify the situation. Douglas Puglsey asked if the new chemical feed system budgeted for the water treatment plant would cut down on the chemical supply expense. Staff responded that the decrease in chemical expense would essentially pay for the new feed system. Robert Soppe inquired about the life expectancy of the City's current water treatment plant. Staff said that the current plant would likely last 10 more years. Robert Soppe further wanted to know the life expectancy of the wastewater treatment plant. Staff said 30 years before it needs a major overhaul. Roger Currier expressed concern about the water supply being close to Smurfit without a cover. Staff responded that a comprehensive study had been done and a cover was not required. Louis Larson wanted to know if the City's water supply is secure. Staff responded that at this time, the supply is not as secure as it needs to be, but there is money in the 2002-03 budget to address the situation. Robert Soppe wanted to know where the City's water comes from. Staff responded 90% from wells and 10% from springs. Robert Weaver wanted to know if there was money in the 2002-03 budget for Fernwood Road repair. Staff said no.

Kaleen Flukinger suggested that more money be added to the book replacement budget. Budget committee members suggested other unfunded needs such as the animal shelter and the river front development. Louis Larson said that he had concerns about the police department and thought that adding an additional police officer should be a high priority.

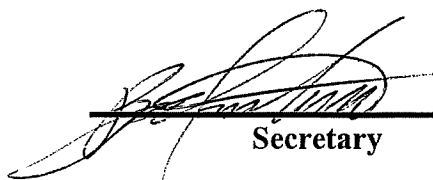
Robert Soppe asked why Central Service charges had increased so much in the 2002-03 budget. Staff responded that the City Manager's office had been added to Central Services as well as a 20% increase in property insurance rates. Robert Soppe also wanted to know why Municipal Court's central service charge had decreased. Staff responded that Terry Mahr, City Attorney, had re-evaluated where he was focusing most of his time. The court's time allocation had decreased significantly, thus less was charged to this department. The savings was transferred to a prosecutor.

Kaleen Flukinger made a motion to add an additional \$5,000 to the book replacement account in the library department. The motion was seconded by Douglas Pugsley. The motion passes with seven "yes" votes and one "no" vote (Roger Currier).

Adjournment

Sally Dallas made a motion to adjourn the meeting and continue on Tuesday, April 30th. Robert Soppe seconded the motion. The motion passed unanimously.

Kathy Tri announced the next Budget Committee meeting will be Tuesday, April 30th at the Public Safety Building. The committee adjourned at 8:47 p.m.


Secretary