
Date: Sept. 26, 2011

To: Environmental Quality Commission

From: Dick Pedersen, Director

Subject: Agenda item D, Informational and discussion item: Commission's annual self-evaluation
Oct. 20-21, 2011, EQC meeting

Purpose of item This item will provide the commission with information for discussion about its annual self-evaluation survey, to be administered in fall 2011.

Why this is important The Oregon Environmental Quality Commission must complete an annual self-evaluation, consistent with DEQ's Key Performance Measure 16 and state requirements for boards and commissions. DEQ uses the results from the annual survey to refine its approach and content when presenting information to the commission.

Next steps and commission involvement DEQ staff will prepare and distribute the survey, via electronic means unless requested otherwise, to commissioners in November 2011. The format of the survey will be consistent with past evaluations, but the phrasing of some questions has been changed to reflect input from the commissioners about the usefulness and clarity of the questions. Following the close of the survey, staff will prepare a summary and analysis of the results, and provide that information to the commission as part of its December 2011 regular meeting. The results will also be included in DEQ's annual Key Performance Measures report to the Oregon Legislature, as Key Performance Measure 16.

Attachments None

Approved:

Division: _____

Section: _____

Report prepared by: Stephanie Clark
Phone: 503-229-5301