



AFFORDABLE HOUSING MEETING

AFFORDABLE HOUSING COMMISSION MINUTES

July 23, 2024 4:00pm

Newberg Teleconference Meeting

(This is for historical purposes as meetings are permanent retention documents and this will mark this period in our collective history)

I. CALL MEETING TO ORDER

Chair Casey Banks called the meeting to order at 4:00 p.m.

II. ROLL CALL

Commissioners Present: Casey Banks (Chair)
Megan Markel
Larry Hampton

Commissioners Absent: Judy Brown (Vice Chair), Randy Rickert, Student: Vacant

Staff Present: Clay Downing; Planning Manager
Leanne Wagener; Assistant Planner
Fé Bates, Administrative Assistant

III. PUBLIC COMMENTS: None

IV. APPROVAL OF MINUTES – January 30, 2024 and April 23, 2024

MOTION: Commissioner Hampton motioned to approve minutes from January 30, 2024 as written. Commissioner Markel seconded.

Motion carried: 3 Yes No 2 Absent Abstain

Chair Banks asked for clarification about an item on the April 23, 2024 minutes, Staff responded to her question.

MOTION: Commissioner Markel motioned approve minutes from April 23, 2024 as written. Commissioner Hampton seconded.

Motion carried: 3 Yes No 2 Absent Abstain

V. MISCELANEOUS ITEMS CONTINUED

Staff continued discussion of future eligibility criteria; it came to staff attention that the Memo about this discussion item did not get included into the meeting packet that was sent to the Commission members. Staff will send it out after the meeting as a supplemental memo and the discussion will be continued at the next meeting after everyone has had the opportunity to review the information.

VI. STATUS OF FY 2023-2024 AFFORDABLE HOUSING TRUST FUND AWARD ALLOCATION

On July 3rd, 2024, Newberg City Council held a public meeting during which Leanne Wagener, Assistant Planner, presented the Affordable Housing Commission's recommendation for the Affordable Housing Trust Fund award

allocation for the 2023-2024 fiscal year. City Council voted unanimously to approve the award allocation of \$28,580 to the Newberg Area Habitat for Humanity

VII. STATUS OF FY 2023-2024 CUNSTRUCITON EXCISE TAX FUND AWARD ALLOCATION

There was an error that was caught prior to the meeting that the Commission recommendation was meant to be presented at, because of this it was decided by staff to present the recommended award allocation of \$262,500 to the Yamhill County Housing Corporation, and the remaining CET fund monies available in the first disbursal round to Catholic Charities of Oregon, Edlen & Company and Community Wellness Collective in partnership with Providence, in the amount of \$48,191.97.

VIII. STAFF UPDATES

a. HB 4006 Rent Burdened Households - Fall Community Workshop

The Community Development Department has tentatively scheduled a community workshop for Fall 2024 to fulfill obligations associated with HB 2006 compliance relating to rent burdened households. The date of this workshop has not yet been announced but Affordable Housing Commissioners will be encouraged to both attend and help the City ensure that interested stakeholders know about the meeting once it is scheduled.

Chair Banks asked if builders have been invited to the workshops in the past. Staff replied that they are not aware of any being invited in the past but feel that it would be a great idea.

Commissioner Hampton asked if we know of affordable housing coming up in larger projects such as the one being constructed now off Mountainview. Planning Manager Downing is not aware that there was any requirements made when the Springbrook Master plan was done.

Commissioner Markel asked why there has not been more of a discussion in regard to having builders create affordable housing by either having a percentage of the subdivision have affordable housing or requiring them to donate towards an affordable housing non-profit such as Habitat for Humanity.

Staff replied that all these ideas are great, and the workshop would be a good avenue to pursue these ideas.

Larry Hampton left the meeting: 5:01pm.

b. Community Development Block Grants in Yamhill County

On June 17, 2024, Newberg City Council adopted a resolution closing the 2021 Newberg Rehabilitation Project which was responsible for a \$500,000 community development block grant that completed immediate health and safety repairs for 30 manufactured homes in Yamhill County and was administered by the Yamhill County Affordable Housing Corporation and Housing Authority of Yamhill County. On July 8, 2024, Business Oregon announced a new round of community development block grant awards the City of McMinnville is a recipient and will be administering the grant funds to Yamhill County Affordable Housing Corporation & Housing Authority of Yamhill County.

Chair Banks asked if we were still recruiting for a student Commissioner. Staff replied that it was ongoing recruitment.

IX. NEXT MEETING – OCTOBER 22, 2024 /4-6pm

X. ADJOURNMENT – 5:10



AFFORDABLE HOUSING MEETING

Approved by the Newberg Affordable Housing Commission this 22rd day of October 2024.

A handwritten signature in black ink, appearing to read "Casey M. Bates", is written above a horizontal line.

Affordable Housing Commission Chair

A handwritten signature in black ink, appearing to read "Fé Bates", is written above a horizontal line.

Fé Bates, Recording Secretary